

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, September 14, 2010  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the August 25, 2010 Regular Council Meeting	9
<b>BUSINESS ARISING OUT OF THE MINUTES:</b>	4.	a) b)	
<b>DELEGATIONS:</b>	5.	a) b)	
<b>GENERAL REPORTS:</b>	6.	a) Parks & Recreation Committee Meeting Minutes – June 23, 2010	23
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<b>PUBLIC HEARINGS:</b>	7.	a) None	
<b>TENDERS:</b>	8.	a) AJA Friesen Water Management Project Tender	59
		b)	

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 AND DIRECTORS  
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- b) Bylaw 773-10 Rural Waterline Connection Fee 73
- c) Request for Refund of Property Taxes – La Crete  
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- d) Write Off Property Taxes 93
- e) Finance and Investment Report – August 31,  
 2010 95
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- i) 2010 Municipal Election – Advance Vote 115
- j)
- k)

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|     | c) | 202-DP-10 Jacob J. Wolfe (La Crete)   | 155 |
|     | d) | Range Road 15-2 to RV Park (La Crete)   | 167 |
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| 13. | a) | Request to Waive a Fire Invoice – Peter & Leona<br>Wolfe | 175 |
|     | b) |  |     |

**INFORMATION /  
CORRESPONDENCE:**

- |     |    |                                  |     |
|-----|----|----------------------------------|-----|
| 14. | a) | Information/Correspondence Items | 181 |
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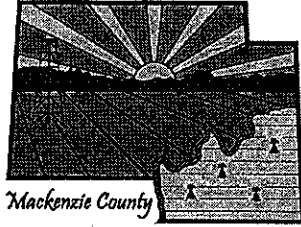
**IN CAMERA  
SESSION:**

- |     |    |   |  |
|-----|----|---|--|
| 15. | a) | Personnel                                 |  |
|     | b) | Inter-municipal Negotiations              |  |
|     | c) | Land Negotiations (SRD)                   |  |
|     | d) | Veterinary Services Contract Negotiations |  |
|     | e) |   |  |
|     | f) |   |  |

**NEXT MEETING  
DATE:**

- |     |    |   |  |
|-----|----|---|--|
| 16. | a) | Regular Council Meeting<br>Wednesday, September 29, 2010<br>4:00 p.m.<br>Council Chambers, Fort Vermilion, AB |  |
|-----|----|---|--|

**ADJOURNMENT:**        17.   a)    Adjournment



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the August 25, 2010 Regular Council Meeting</b>

### BACKGROUND / PROPOSAL:

Minutes of the August 25, 2010 Regular Council meeting are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the minutes of the August 25, 2010 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, August 25, 2010  
4:00 p.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:** Greg Newman Reeve (arrived at 5:41 p.m.)  
Walter Sarapuk Deputy Reeve  
Peter F. Braun Councillor (via teleconference)  
Dicky Driedger Councillor  
John W. Driedger Councillor  
Ed Froese Councillor  
Bill Neufeld Councillor  
Lisa Wardley Councillor  
Stuart Watson Councillor

**ABSENT:** Ray Toews Councillor

**ADMINISTRATION:** William Kostiw Chief Administrative Officer  
John Klassen Director of Operations (South)  
Marion Krahn Acting Supervisor of Planning & Development  
Carol Gabriel Executive Assistant

**ALSO PRESENT:** Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on August 25, 2010 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER: 1. a) Call to Order**

Deputy Reeve Sarapuk called the meeting to order at 4:03 p.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 10-08-692 MOVED** by Councillor Neufeld

That the agenda be adopted with the following additions:  
15. c) Electoral Boundary Review move to 10. g)  
15. f) High Level Seniors Lodge

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the August 10, 2010 Regular Council Meeting**

**MOTION 10-08-693**

**MOVED** by Councillor J. Driedger

That the minutes of the August 10, 2010 Regular Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

4. a) None

**TENDERS:**

8. a) **AJA Friesen Water Management Project**

**MOTION 10-08-694**

**MOVED** by Councillor Watson

That the tenders for the AJA Friesen Water Management Project be opened.

**CARRIED**

Tenders Received:

Dig Dug Inc.	\$1,309,460.00
Pineridge Logging	\$1,086,470.00
<b>Blue Hills Farms</b>	<b>\$ 609,150.00</b>
Northwest Harvesting Ltd.	\$1,096,300.00
Forest Trotter Contracting	\$ 664,800.00
Outback Ventures Inc.	\$ 833,550.00
Exact Harvesting Ltd.	\$1,242,750.00
EOS Pipeline Facilities	\$2,070,928.00
Battle River Oilfield Construction	\$1,149,980.00
Howitt Construction Ltd.	\$1,073,920.00
Denmax Energy Services	\$1,155,108.32
Central Peace Contracting	\$2,562,620.00
Timberbound Construction Ltd.	\$1,084,390.00
Weins Enterprises	\$ 687,540.00

**MOTION 10-08-695**

**MOVED** by Councillor D. Driedger

That the tender for the AJA Friesen Water Management Project be awarded to the lowest qualifying tender and subject to the approved budget.

**CARRIED**

8. b) **Land Sale (Tax Forfeiture Properties)**

**MOTION 10-08-696**

**MOVED** by Councillor Braun



That the sealed tenders for the tax forfeiture properties be opened.

**CARRIED**

Property Description	Price	Bidder
Parcel 1 Plan 2938RS, Block 1, Lot 4	\$30,500.00	Benton Klassen & Danny Friesen
	\$12,000.00	Jed & Susanne Randle
	\$12,000.00	Reginald McLean
	<b>\$50,106.62</b>	<b>Robyn Currie</b>
	\$13,000.00	Edwin Wieler
	\$21,600.00	Rosenberger 707139 AB. Ltd.
Parcel 2 Plan 2938RS, block 2, Lot 6	\$2,100.00	Benton Klassen & Danny Friesen
	<b>\$3,150.00</b>	<b>Edwin Wieler</b>
	\$2,000.00	Rosenberger 707139 AB. Ltd.
Parcel 3 Plan 2938RS, Block 2, Lot 9	\$2,100.00	Benton Klassen & Danny Friesen
	<b>\$3,150.00</b>	<b>Edwin Wieler</b>
	\$2,000.00	Rosenberger 707139 AB. Ltd.
Parcel 4 Plan 2938RS, Block 2, Lot 18	\$2,100.00	Benton Klassen & Danny Friesen
	<b>\$3,150.00</b>	<b>Edwin Wieler</b>
	\$2,100.00	Rosenberger 707139 AB. Ltd.

**MOTION 10-08-697**

**MOVED** by Councillor Watson

That the tax forfeiture properties be sold the highest qualified bidder subject to the Municipal Government Act.

**CARRIED**

Deputy Reeve Sarapuk recessed the meeting at 4:28 p.m. and reconvened the meeting at 4:41 p.m.

**GENERAL REPORTS:**

6. a) None

**PUBLIC HEARINGS:**

7. a) **Bylaw 768-10 Road Closure**  
 Part of Range Road 15-0 lying East of La Crete Airport  
 and Part of Road Plan 922 3077 lying within SE 1-106-  
 15-W5M (La Crete Rural)

Deputy Reeve Sarapuk called the public hearing for Bylaw 768-10 to order at 4:41 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 768-10 was properly advertised. Marion Krahn, Acting Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal

Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed land use bylaw. Marion Krahn, Acting Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on July 8, 2010.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed road closure bylaw. There were no questions.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 768-10. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 768-10. Both landowners indicated that they require access to the back quarter north of the airport. The County will guarantee access.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 768-10 at 4:48 p.m.

**MOTION 10-08-698**

**MOVED** by Councillor J. Driedger

That administration move forward with Road Closure Bylaw 768-10, being a request to close all that portion of Range Road 15-0 lying east of SE 1-106-15-W5M and to close all that portion of Road Plan 922 3077 lying within the limits of SE 1-106-15-W5M, as shown in the attached Bylaw.

**CARRIED**

**7. b) Bylaw 769-10 Land Use Bylaw Amendment to Rezone Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M, Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1" (La Crete Rural)**

Deputy Reeve Sarapuk called the public hearing for Bylaw 769-10 to order at 4:49 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 769-10 was properly advertised. Marion Krahn, Acting Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal

Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed land use bylaw amendment. Marion Krahn, Acting Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on July 8, 2010.

Deputy Reeve Sarapuk asked if Council has any questions of the proposed land use bylaw amendment. There was a question regarding access.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 769-10. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 769-10. There was a question regarding opening up additional land for rural country residential when there isn't a demand.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 769-10 at 4:55 p.m.

**MOTION 10-08-699**

**MOVED** by Councillor Wardley

That second reading be given to Bylaw 769-10 being a Land Use Bylaw amendment to rezone Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M, Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".

**CARRIED**

**MOTION 10-08-700**

**MOVED** by Councillor J. Driedger

That third reading be given to Bylaw 769-10 being a Land Use Bylaw amendment to rezone Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M, Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".

**CARRIED**

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS**

**9. a) None**

**REPORTS:**

**CORPORATE  
SERVICES:**

**10. a) Bylaw 770-10 Unsightly Premises**

**MOTION 10-08-701**

**MOVED** by Councillor Braun

That third reading be given to Bylaw 770-10 being the Unsightly Premises bylaw as amended.

**CARRIED**

**DELEGATIONS:**

**5. a) Beacon for Change – 2010 Municipal Census  
5:00 p.m.**

Bill Sutherland and Rob Schlender from Beacon for Change presented the 2010 Municipal Census report.

Reeve Newman arrived at 5:41 p.m.

**MOTION 10-08-702**

**MOVED** by Councillor Wardley

That the 2010 Mackenzie County Municipal Census report be received for information.

**CARRIED**

Reeve Newman recessed the meeting at 5:48 p.m. and reconvened the meeting at 6:30 p.m.

**MOTION 10-08-703**

**MOVED** by Councillor Watson

That Council move in-camera at 6:32 p.m.

**CARRIED**

**MOTION 10-08-704**

**MOVED** by Councillor Neufeld

That council move out of camera at 7:11 p.m.

**CARRIED**

**15. c) Electoral Boundary Review**

**MOTION 10-08-705**

**MOVED** by Councillor Braun

That Beacon for Change bring forward three or four options for the electoral boundary review to deliberate at the next council

meeting.

**CARRIED**

**5. b) John Szumlas, Activation Analysis – Four-Step  
Municipal Sustainability Plan**

John Szumlas from Activation Analysis presented the Four Step  
Municipal Sustainability Plan.

**MOTION 10-08-706**

**MOVED** by Deputy Reeve Sarapuk

That the Four-Step Municipal Sustainability Plan for the  
Mackenzie County be approved as presented.

**CARRIED**

**10. b) Bylaw 771-10 Fee Schedule**

**MOTION 10-08-707**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 771-10 being the Fee  
Schedule Bylaw

**CARRIED**

**MOTION 10-08-708**

**MOVED** by Deputy Reeve Sarapuk

That second reading of Bylaw 771-10 being the Fee Schedule  
Bylaw be TABLED.

**CARRIED**

**10. c) Bylaw 772-10 Rural Water Line Phase I Borrowing  
Bylaw**

**MOTION 10-08-709**

Requires 2/3

**MOVED** by Councillor J. Driedger

That first reading be given to Bylaw 772-10 being the Rural Water  
Line Phase I Borrowing Bylaw.

**CARRIED**

**10. d) Bylaw 773-10 Rural Water Line Connections Fee**

**MOTION 10-08-710**

**MOVED** by Reeve Newman

That first reading be given to Bylaw 773-10 being the Rural Water

Line Connection Fee Bylaw.

**CARRIED**

**MOTION 10-08-711**

**MOVED** by Councillor Wardley

That second reading of Bylaw 773-10 being the Rural Water Line Connection Fee Bylaw be TABLED to the next meeting.

**CARRIED**

**10. e) Request for Refund of Property Tax**

**MOTION 10-08-712**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the request for refund of property taxes from the La Crete Municipal Nursing Association be TABLED to the next meeting.

**CARRIED**

**10. f) Lubricant Proposals**

**MOTION 10-08-713**

**MOVED** by Councillor J. Driedger

That the County mechanics find the best price for the best lubricant product and attempt to use the 1/3 to 1/3 supplier option.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**11. a) Gravel Truck Purchase**

**MOTION 10-08-714**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the capital budget be amended to include the purchase of the demo gravel truck from Prairie Hydraulics estimated at \$240,000 upon inspection by administration with funding coming from the Vehicle and Equipment Reserve as recommended by the Equipment Committee.

**CARRIED**

**11. b) Wolfe Lake Water Point**

**MOTION 10-08-715**

**MOVED** by Councillor Froese

That the County enter into a rental or lease agreement for the

past and current use of the Wolfe Lake Water Point dugout until the scope of the road project is decided.

**CARRIED**

**11. c) Bushe River Flood Control (CN Ditch)**

**MOTION 10-08-716**  
Requires 2/3

**MOVED** by Councillor Watson

That the 2010 Capital Budget be amended to include the \$60,000 Bushe River Flood Control project with funding coming from Drainage Reserve and with construction being done by tender in 2010.

**CARRIED UNANIMOUSLY**

**11. d) Airports**

**MOTION 10-08-717**

**MOVED** by Councillor Neufeld

That the airport projects update be received for information.

**CARRIED**

**11. e) High Level East Flood Control**

**MOTION 10-08-718**

**MOVED** by Councillor Watson

That the High Level east flood control project update be received for information.

**CARRIED**

**11. f) Local Road Construction Request – SW 23-105-15-W5**

**MOTION 10-08-719**

**MOVED** by Councillor Neufeld

That the local road construction request SW 23-105-15-W5 be TABLED for more information and additional options.

**CARRIED**

Reeve Newman recessed the meeting at 8:19 p.m. and reconvened the meeting at 8:27 p.m.

**PLANNING AND  
DEVELOPMENT:**

**12. a) William Wiebe Subdivision Proposal (NE 30-110-19-W5M) High Level Rural (IDP Area)**

**MOTION 10-08-720**

**MOVED** by Councillor Braun

That first reading be given to Bylaw 774-10 being a Land Use Bylaw amendment to rezone Part of 32-110-19-W5M from Rural County Residential District 2 "RC2" to Agricultural District "A1" to accommodate a homestead separation.

**DEFEATED**

**EMERGENCY AND  
ENFORCEMENT  
SERVICES:**

**13. a) Comprehensive Emergency Exercise Program (CEEP)**

**MOTION 10-08-721**

**MOVED** by Councillor Wardley

That the comprehensive emergency exercise program be received for information.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE**

**14. a) Information/Correspondence**

**MOTION 10-08-722**

**MOVED** by Councillor Neufeld

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 10-08-723**

**MOVED** by Councillor D. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 8:39 p.m.

- 15. a) Inter-Municipal Negotiations
- 15. b) Alberta Sustainable Resource Development Land Sale Negotiations
- 15. d) RCMP (Enhanced Policing Memorandum of Understanding)
- 15. e) Personnel
- 15. f) High Level Seniors Lodge

**CARRIED**

**MOTION 10-08-724**

**MOVED** by Councillor J. Driedger



That Council move out of camera at 9:16 p.m.

**CARRIED**

**IN CAMERA SESSION: 15. a) Inter – Municipal Negotiations**

**MOTION 10-08-725** **MOVED** by Deputy Reeve Sarapuk

That administration be authorized to draft an agreement for the inter-municipal negotiations with the Town of Rainbow Lake as discussed in-camera.

**CARRIED UNANIMOUSLY**

**15. b) Alberta Sustainable Resource Development Land Sale Negotiations**

**MOTION 10-08-726** **MOVED** by Councillor D. Driedger

That the Alberta Sustainable Resource Development land sale negotiations be received for information.

**CARRIED**

**15. d) RCMP (Enhanced Policing Memorandum of Understanding)**

**MOTION 10-08-727** **MOVED** by Councillor J. Driedger

That the Enhanced Policing Memorandum of Understanding be approved as presented.

**CARRIED**

**15. e) Personnel**

**MOTION 10-08-728** **MOVED** by Councillor Neufeld

That the personnel update be received for information.

**CARRIED**

**15. f) High Level Seniors Lodge (ADDITION)**

**MOTION 10-08-729** **MOVED** by Deputy Reeve Sarapuk

That the High Level Seniors Lodge be received for information.

**CARRIED**

**NEXT MEETING DATE:** 16. a) Regular Council Meeting  
Tuesday, September 14, 2010  
10:00 a.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:** 17. a) **Adjournment**

**MOTION 10-08-730** **MOVED** by Councillor D. Driedger

That the Council meeting be adjourned at 9:17 p.m.

**CARRIED**

These minutes will be presented to Council for approval on September 14, 2010.

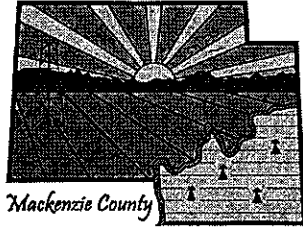
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Greg Newman  
Reeve

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William Kostiw  
Chief Administrative Officer

**UNAPPROVED**



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations – South</b>
<b>Title:</b>	<b>Parks and Recreation Committee Meeting Minutes June 23, 2010</b>

### BACKGROUND / PROPOSAL:

The adopted minutes of the June 23, 2010 Parks and Recreation Committee meeting are attached.

### OPTIONS & BENEFITS:

N/A

### COSTS & SOURCE OF FUNDING:

N/A

### RECOMMENDED ACTION:

That the Parks and Recreation Committee meeting minutes of June 23, 2010 be received for information.

Author: L. Schmidt Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



**MACKENZIE COUNTY  
PARKS AND RECREATION COMMITTEE**

**June 23, 2010  
12:00 pm**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**MINUTES**

**PRESENT:** Lisa Wardley Chair, Councilor  
Peter Braun Vice Chair, Councilor  
Ray Toews Councilor  
Dicky Driedger Councilor

**ALSO PRESENT:** John Klassen Director of Operations, South  
Raymond Van Patten Operations Superintendent, North  
Lisa Schmidt Public Works Administrative Officer  
Colleen Nate Public Works Administrative  
Assistant

**ABSENT:** Bill Kostiw CAO

**CALL TO ORDER:**

1. a) Call to Order

Councilor Wardley called the meeting to order at 12:30 pm

**DELEGATIONS:**

2.

**AGENDA:**

3. a) Adoption of Agenda

**MOTION 10-031**

**MOVED** by Councilor Braun

That the agenda be adopted as amended with the addition of:  
7 h) Capital Projects Schedule

**CARRIED**

**MINUTES:**

4. a) Adoption of the April 28, 2010 minutes

**MOTION 10-032**

**MOVED** by Councilor Driedger

That the minutes of April 28, 2010 Parks and Recreation  
Committee meeting be adopted as amended.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:** 5.

**ACTION LIST:** 6. a) Adoption of the April 28, 2010 action list

**MOTION 10-033** **MOVED** by Councilor Driedger

That the action list of the April 28, 2010 Parks and Recreation Committee meeting be adopted as presented.

**CARRIED**

**NEW BUSINESS:**

**MOVED** by Councilor Braun

**MOTION 10-034** That the Fort Vermilion Rodeo Grounds lease be renewed as is.

**CARRIED**

7. a) Wadlin Concern

**MOTION 10-035** **MOVED** by Councilor Toews

That Item 7 a) Wadlin Concern be accepted for information.

**CARRIED**

b) Fort Vermilion Rodeo Grounds

**MOTION 10-036** **MOVED** by Councilor Braun

That Item 7 b) Fort Vermilion Rodeo Grounds be accepted for information.

**CARRIED**

c) Wadlin Lake and Machesis Lake Beach Construction

**MOTION 10-037**

**MOVED** by Councilor Driedger

That administration forward blank receipt books to Zama Park and create a method to track Zama Park revenues.

**CARRIED**

d) Wadlin Lake Communication Quote

**MOTION 10-038**

**MOVED** by Councilor Braun

That Payless Mobility Inc. do a trial of the proposed communication system at Wadlin Lake and Machesis Lake and if the trial is successful to proceed with installation at both locations.

**CARRIED**

e) Machesis Lake Beach Application

**MOTION 10-039**

**MOVED** by Councilor Wardley

That Machesis Lake beach Application for Shoreline/Water Body Modification be sent back to administration for modification to include option one: beach location east of day use dock and option two: beach location west of day use dock and that the application be submitted as such.

**CARRIED**

f) Wadlin Lake Beach Application

**MOTION 10-040**

**MOVED** by Councilor Braun

That the Parks Committee accept the Wadlin Lake beach proposal as presented.

**CARRIED**

**MOTION 10-041**

**MOVED** by Councilor Driedger

That administration work toward renewing the current lease with current boundaries at Wadlin Lake.

**CARRIED**

**MOTION 10-042**

**MOVED** by Councilor Braun

That administration explore and continue seeking lease options for cottage development at Wadlin Lake.

**CARRIED**

**Councilor Wardley recessed meeting at 1:46 pm.**

**Councilor Wardley reconvened meeting at 2:16 pm.**

**MOTION 10-043**

**MOVED** by Councilor Braun

That administration touch base with Theresa Shelton and create promotional brochures for all overnight campgrounds recognized by the County.

**CARRIED**

**MOTION 10-044**

**MOVED** by Councilor Wardley

That the committee approve the promotional event at Hutch Lake as proposed.

**CARRIED**

h) Capital Project Schedule

**MOTION 10-045**

**MOVED** by Councilor Toews

That Item 7 h) Capital Projects Schedule be accepted for information.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

8.

**ADDITIONAL ITEMS:**

9.

**NEXT MEETING  
DATE:**

10. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for August 25, 2010 at 12:00 pm at the location of the council



meeting for that day.

**ADJOURNMENT:**

11. a) Adjournment

**MOTION 10-046**

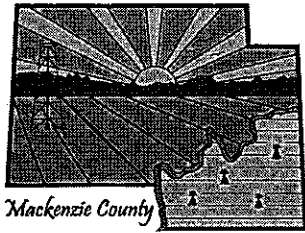
**MOVED** by Councilor Toews

That the Parks and Recreation Committee Meeting be adjourned at 2:53 pm.

**CARRIED**

These minutes were adopted this 25th day of August, 2010





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 14, 2010
<b>Presented By:</b>	William Kostiw, Chief Administrative Officer
<b>Title:</b>	Mackenzie Housing Management Board Meeting Minutes – June 28, 2010

### BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the June 28, 2010 meetings are attached.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of June 28, 2010 be received for information.

Author: C. Gabriel Review By: \_\_\_\_\_ CAO \_\_\_\_\_

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**MACKENZIE HOUSING MANAGEMENT BOARD  
REGULAR BOARD MEETING  
June 28, 2010 – 10:00 A.M.  
Fort Vermilion Council Chambers**

**In Attendance:** George Friesen, Chair  
Ray Toews, Vice Chair  
Abe Peters  
Dave Neufeld  
Daryl Zielsdorf  
Ellis Forest  
Jack Eccles

**Regrets:** Norm Van Vliet  
Shirley Rechlo  
Peter Wieler

**Administration:** Barb Spurgeon, Chief Administrative Officer  
Dorothy Klassen, Lodge Manager  
Lisa Unruh, Executive Assistant

**Call to Order:** Chair George Friesen called the Board meeting to order at 10:22 a.m.

**Agenda:** Approval of Agenda

10-103 Moved by Ellis Forest

That the agenda be amended to include:  
Add: 6.4 Operational Review  
Change 6.2 to 8.2 Alberta Health Contract

Carried

Daryl Zielsdorf & Ray Toews entered the meeting at 10:24 a.m.

**Minutes:** May 31, 2010 Board Meeting

10-104 Moved by Abe Peters

That the minutes of the May 31, 2010 regular Board meeting be approved as distributed.

Carried

**Reports:** CAO Report

10-105 Moved by Daryl Zielsdorf

That the Chief Administrative Officer report be accepted for information.

Carried

**Financial Reports** Housing – May 31, 2010

10-106 Moved by Dave Neufeld

That the May 31, 2010 Housing financial report be accepted for information.

Carried

Lodge – May 31, 2010

10-107 Moved by Jack Eccles

That the May 31, 2010 Lodge financial report be accepted for information.

Carried

Approve Lodge Budget

10-108 Moved by Abe Peters

That the proposed 2010 Assisted Care budget be approved.

Carried

**Assisted Care – May 31, 2010**

10-109

Moved by Dave Neufeld

That the May 31, 2010 Assisted Care financial report be accepted for information.

Carried

**Arrears Report**

09-110

Moved by Ellis Forest

That the May 2010 arrears report be received for information.

Carried

Chairman Friesen recessed the regular board meeting at 11:33 a.m.

Chairman Friesen reconvened the regular board meeting at 11:44 a.m.

**New Business:**

**Affordable Housing Proposal**

10-111

Moved by Abe Peters

That the update on the affordable housing proposal be received for information.

Carried

**Request from High Level**

George Friesen requested motion 10-112 be a recorded vote.

10-112

Moved by Ellis Forest

That a request be made for a special Lodge inspection to the Minister of Alberta Seniors.

Defeated, Unanimously

**Operational Review**

A general discussion was held. Lindsay Pratt will review at the August meeting.

**Information Items:**

10-113 Moved by Ellis Forest

That the following items be accepted for information:

Bank reconciliation for May 2010  
Letter to Rainbow Lake  
Protection for Persons in Care Act

Carried

Ellis Forest left the meeting at 12:22 p.m.

**In Camera**

**Legal**  
**Alberta Health Contract**

10-114 Moved by Peter Wieler

That consideration be given to move in camera at 12:23 a.m.

Carried

10-115 Moved by Abe Peters

That consideration be given to move out of in-camera at 12:40 p.m.

10-116 Moved by Ray Toews

That the draft contract from Alberta Health Services to extend the existing contract be received for information.

Carried



Board Minutes  
June 28, 2010

10-117

Moved by Dave Neufeld

That Frank Oberle be sent information regarding our Health contract.

Carried

**Next Meeting Date:**

Regular Board Meeting  
August 23 & 24, 2010 – 9:30 a.m.  
Fireside Room – Phase I  
Heimstaed Lodge

**Adjournment:**

10-118

Moved by Ray Toews

That the board meeting of June 28, 2010 be adjourned at 12:44 p.m.

Carried

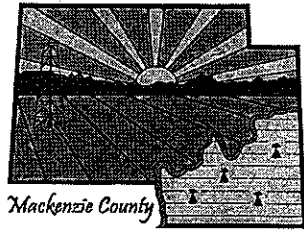
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George Friesen, Chair

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Lisa Unruh, Executive Assistant





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Inter-Municipal Planning Commission Meeting Minutes</b>

**BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the October 21, 2009, November 26, 2009 and May 27, 2010 meetings are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the Inter-Municipal Planning Commission meeting minutes be received for information.

**Author:** C. Gabriel      **Review By:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**INTER-MUNICIPAL PLANNING COMMISSION  
ORGANIZATIONAL MEETING**

**Wednesday, October 21, 2009  
7:00 p.m.**

**Meeting Room Town of High Level Office  
High Level, AB**

**PRESENT:**

**Town of High Level  
Members**

Barry Gladders	Councillor
Ron Pelensky	Councillor
Clint Hilhorst	Member at Large

**Mackenzie County  
Members**

Stuart Watson	Councillor
John W. Driedger	Councillor
Bev Hilhorst	Member at Large

**ABSENT:**

**ADMINISTRATION: Town of High Level  
Staff**

Dean Krause	Chief Administrative Officer
Simone Wiley	Manager of Development Services
Ashleigh Bulmer	Development Officer

**Mackenzie County  
Staff**

William (Bill) Kostiw	Chief Administrative Officer
Jouliia Whittleton	Director of Corporate Services
Liane Lambert	Development Officer
Marion Krahn	Development Officer

**ALSO PRESENT:** Ellis Forest - Town of High Level Councilor

Minutes of the Organizational meeting for the Inter-Municipal Planning Commission held on October 21, 2009 at the Town of High Level Meeting Room in High Level, Alberta.

**CALL TO ORDER:** 1. a) Call to Order

William Kostiw called the meeting to order at 7:00 p.m.

**ORGANIZATIONAL:** 1. b) Chief Administrative Officer Overview

Mr. Kostiw gave a brief address to the Inter-Municipal Planning Commission members.

**VOTING PROCEDURE**

**1. c) Voting Procedure**

**MOTION 09-10-001**

**MOVED** by Councillor J. Driedger

That all elections required at the organizational meeting be held by show of hands.

**CARRIED**

**ELECTION OF CHAIR &  
VICE CHAIR:**

**2. a) Election of Chair**

Mr. Kostiw called for nominations for the position of Chair for Inter-Municipal Planning Commission for the period of October 21, 2009 to October 2010.

First Call: Councillor Watson nominated by Councillor J. Driedger – Councillor Watson declined.  
Councillor Gladders nominated by Councillor Pelensky

Second Call: No further nominations.

Third Call: No further nominations.

**MOTION 09-10-002**

**MOVED** by Councillor Watson

That nominations cease for the position of Chair.

**CARRIED**

Councillor Gladders was acclaimed Chair for the Inter-Municipal Planning Commission for the period of October 21, 2009 to October 2010.

**2. b) Election of Vice-Chair**

Mr. Kostiw called for nominations for the position of Vice-Chair for the Inter-Municipal Planning Commission for the period of October 21, 2009 to October 2010.

First Call: Councillor J. Driedger nominated by Councillor Pelensky

Second Call: No further nominations

Third Call: No further nominations.

**MOTION 09-10-003**

**MOVED** by Councillor Forest

That nominations cease for the position of Vice-Chair.

**CARRIED**

Councillor J. Driedger was acclaimed Vice-Chair for the Inter-Municipal Planning Commission for the period October 21, 2009 to October 2010.

**TURNOVER OF CHAIR:**

**2. c) Turnover of Chair to the Chair**

Mr. Kostiw turned over the Chair to newly elected Chair Gladders.

**AGENDA:**

**3. a) Adoption of Agenda**

**MOTION 09-10-004**

**MOVED** by Councillor J. Driedger

That the agenda be adopted as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**4. a) No previous minutes**

**DELEGATIONS:**

**5. a) None**

**BUSINESS:**

**6. a) Planning Legislation**

Dean Krause, Chief Administrative Officer of the Town of High Level presented an outline of the Planning Legislation.

**6. b) Inter-Municipal Development Plan**

William Kostiw, Chief Administrative Officer for Mackenzie County presented an overview of the Inter-Municipal Development Plan.

Joulia Whittleton, Director of Corporate Services reviewed the Inter-Municipal Development Area Maps and presented an update for the Zoning map of all the grandfathered in areas.

**6. c) Inter-Municipal Planning Commission Agreement**

Joulia Whittleton, Director of Corporate Services reviewed key areas of the Inter-Municipal Planning Commission Agreement policies and procedures.

**6. d) Inter-Municipal Subdivision & Development Appeal Board Agreement**

No discussion.

**6. e) Water Service Article from the Regional Service Sharing Agreement between the Town of High Level and Mackenzie County**

Dean Krause, Chief Administrative Officer of the Town of High Level reviewed and discussed the water sharing agreement.

**6. f) Annexation Agreement**

William Kostiw, Chief Administrative Officer for Mackenzie County outlined what an annexation agreement is and what areas it takes in.

**6. g) Mackenzie County Land Use Bylaw**

William Kostiw, Chief Administrative Officer for Mackenzie County presented Mackenzie County's Land Use Bylaw

Councillor Gladders recessed the meeting at 8:14 p.m and reconvened the meeting at 8:21 p.m.

**6. h) Subdivision**

**Subdivision Application 28-SUB-09  
Part of NW 22-109-19-W5M  
Blue Sky Alberta Development Ltd.**

**MOTION 09-10-005**

**MOVED** by Clint Hilhorst

That subdivision application 28-SUB-09 in the name of Blue Sky Alberta Development Ltd. be TABLED until the next Inter-Municipal Planning Commission meeting and request from the applicant a time extension until December 10, 2009.

**CARRIED**



**NEXT MEETING DATES: 7. a) Establish Inter-Municipal Planning Commission Meeting Dates**

It was established that the Inter-Municipal Planning Commission meetings be held every fourth Thursday of the month at 7:00 p.m. in the Town of High Level.

Inter-Municipal Planning Commission next meeting date is scheduled as follows:

❖ November 26, 2009 at 7:00 p.m. in High Level

**ADJOURNMENT: 8. a) Adjournment**

**MOTION 09-10-006**      **MOVED** by Councillor J. Driedger

That the Inter-Municipal Planning Commission meeting be adjourned at 8:45 p.m.

**CARRIED**

These will be presented for approval on November 26, 2009.

  
\_\_\_\_\_  
Chair



**INTER-MUNICIPAL PLANNING COMMISSION  
MEETING**

**Thursday, November 26, 2009  
7:00 p.m.**

**Meeting Room Town of High Level Office  
High Level, AB**

**PRESENT:**

**Town of High Level  
Members**

Barry Gladders	Councillor
Ron Pelensky	Councillor
Clint Hilhorst	Member at Large

**Mackenzie County  
Members**

John W. Driedger	Councillor
Bev Hilhorst	Member at Large

**ABSENT:**

Stuart Watson	Councillor, Mackenzie County
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**ADMINISTRATION: Town of High Level  
Staff**

Dean Krause	Chief Administrative Officer
Simone Wiley	Manager of Development Services
Ashleigh Bulmer	Development Officer

**Mackenzie County  
Staff**

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Liane Lambert	Development Officer

**ALSO PRESENT:**

Minutes for the Inter-Municipal Planning Commission Meeting held on November 26, 2009 at the Town of High Level Meeting Room in High Level, Alberta.

**CALL TO ORDER:**

**1. a) Call to Order**

Barry Gladders called the meeting to order at 7:03 p.m.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 26-11-007**

**MOVED** by Clint Hilhorst

That the agenda be adopted as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETINGS:**

**3. a) Adoption of Minutes**

**MOTION 26-11-008**

**MOVED** by John W. Driedger

That the minutes of the October 21, 2009 Inter-Municipal Planning Commission Organizational meeting be adopted as presented.

**CARRIED**

**DELAGATION:**

**4 a) Al Stan, Delegation, arrived at 7:05 p.m**

Mr. Stan came in support of subdivision application 18-SUB-09 Blue Sky Alberta Development Ltd.

**BUSINESS:**

**5. a) Grow North Incorporated Project.**

**MOTION 26-11-009**

**MOVED** by Bev Hilhorst

That the Inter-Municipal Planning Commission approves the sale of Pt. of W1/2 4-111-19-W5M, NE 4-111-19-W5M, LSD 2, 7 & 8 of Sec 4-111-19-W5M subject to an amendment to the Inter-Municipal Development Plan to accommodate the proposed Grow North Incorporated project and to enter into a Development Agreement which includes an Alberta Environment approved storm water management plan.

**CARRIED**

**5. b) 18-SUB-09 Blue Sky Alberta Development Ltd.  
(High Level Rural)**

**MOTION 26-11-010**

**MOVED** by John W. Driedger

That subdivision application 18-SUB-09 in the name of Blue Sky Alberta Development Ltd. on NW 22-110-19-W5M be accepted with the following conditions.

1. This approval is for a single lot subdivision, 3.80 acres (1.54 hectares) in size.

2. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
  - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
  - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
  - c. Provision of an acceptable and legally obtained water supply must be provided. The minimum requirement for a water supply is an approved water cistern (Holding Tank).
  - d. The existing driveway to the proposed lot may remain in place until such time that the internal subdivision road for subdivision 63-SUB-05 has been constructed. Once the internal subdivision road has been constructed the existing driveway accessing onto Range Road 19-2 shall be removed and the proposed lot shall be accessed from the internal subdivision road.
  - e. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
  - f. **Prior to the subdivision being registered at Alberta Land Titles**, the existing pumpout system shall be replaced with an approved sewage disposal system suited for the size of the proposed acreage.
  - g. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
  - h. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.

- i. Provision of utility right-of-way as required by ATCO Electric, Northern Lights Gas and Others.
- j. Subdivision must meet ATCO Electric's conditions as follows:
  - i. Easement agreements are needed to cross the property to access the proposed lot. Anchor easement required **prior to registration at Alberta Land Titles.**
  - ii. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
  - iii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.
  - iv. The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.
  - v. Buildings or equipment should not be located within 5.0 meters of the power line.

**CARRIED**

**5. c) Water Connection Requests**

**MOTION 26-11-011**

**MOVED** by Clint Hilhorst

That the Inter-Municipal Planning Commission recommends approving the residential water connection for Kirk Hill at Pt. of SE 32-110-19-W5M and denies the commercial water connection for H & H Shearing & Salvage Ltd on Pt. of SE 32-110-19-W5M.

**CARRIED**

**5. d) Water Connection Requests**

**MOTION 26-11-012**

**MOVED** by Clint Hilhorst

That the Town of High Level provides the Inter-Municipal Planning Commission a report on the available water capacity for the Footner Lake water line and the number of current users attached to the Footner Lake line.

**CARRIED**

**NEXT MEETING DATES: 6. a) Establish Inter-Municipal Planning Commission Meeting Dates**

Next Inter-Municipal Planning Commission meeting date is scheduled as follows:

❖ January 21, 2010 at 7:00 p.m. in High Level

**ADJOURNMENT:**

**8. a) Adjournment**

**MOTION 26-11-013**

**MOVED** by John W. Driedger

That the Inter-Municipal Planning Commission meeting be adjourned at 8:08 p.m.

**CARRIED**

These will be presented for approval on January 21, 2010.

  
Chair





**INTER-MUNICIPAL PLANNING COMMISSION  
MEETING**

**Thursday, May 27, 2010  
7:00 p.m.  
Meeting Room Town of High Level Office  
High Level, AB**

**PRESENT:**

<b>Town of High Level Members</b>	
Barry Gladders	Councillor
<b>Mackenzie County Members</b>	
Stuart Watson	Councillor
John W. Driedger	Councillor
Bev Hilhorst	Member at Large

**ABSENT:**

Ron Pelensky	Councillor
Clint Hilhorst	Member at Large

**ADMINISTRATION:**

<b>Town of High Level Staff</b>	
Simone Wiley	Manager of Development Services
<b>Mackenzie County Staff</b>	
Mary Jo Van Order	Director of Planning & Development
Liane Lambert	Development Officer

**ALSO PRESENT:**

Minutes for the Inter-Municipal Planning Commission Meeting held on May 27, 2010 at the Town of High Level Meeting Room in High Level, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**  
Barry Gladders called the meeting to order at 7:05 p.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 27-05-001** **MOVED** by Stuart Watson  
That the agenda be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the November 26, 2009 Inter-Municipal  
Planning Commission meeting.**

**MOTION 27-05-002**

**MOVED** by John W. Driedger

That the minutes of the November 26, 2009 Inter-Municipal  
Planning Commission meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF MINUTES:**

**4 a) None**

**DELEGATIONS:**

**5. a) None**

**DEVELOPMENT  
PERMITS:**

**6. a) 77-DP-10 Isaac Siemens (Communication Tower in RC2)**

**MOTION 27-05-003**

**MOVED** by Stuart Watson

**OPTION 1 (As Amended)**

That Development Permit 77-DP-10 on Part of NW 21-110-19-  
W5M (Plan 072 2976, Block 1, Lot 3) in the name of Isaac  
Siemens be APPROVED with the following conditions.

Failure to comply with one or more of the attached conditions  
shall render this permit Null and Void

- 1. This permit is subject to approval from NAV  
Canada, Transport Canada, Industry Canada and  
Alberta Transportation. The developer is required  
to obtain written approval from NAV Canada,  
Transport Canada, Industry Canada and Alberta  
Transportation regarding the proposed  
development prior to commencement of the  
development.**
- 2. All conditions and requirements by NAV Canada,  
Transport Canada, Industry Canada and Alberta  
Transportation are to be met to their specifications  
and standards.**
- 3. Minimum building setbacks:**
  - a. 15.24 meters (50 feet) front yard,**

- b. **15.24 meters (50 feet) rear yard,**
  - c. **7.6 meters (25 feet) side yard from the property lines.**
4. **This 84' (25.6m) Tower is for personal use only.** At no such time shall the Tower be used for commercial or industrial operation.
  5. **This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.**
  6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility right-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
  7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
  8. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the development of the 84' Tower. It is the responsibility of the developer to ensure that all precautions, construction and placement measures are taken.**
  9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**SUBDIVISION  
APPLICATIONS:**

7. a)

**INFORMATION/  
CORRESPONDENCE:**

8. a) **Water Connection Report (Town of High Level)**

Simone Wiley made a presentation on the Footner Water Line Connection Report.

**MOTION 27-05-004**

**Moved by John W. Driedger**

That the Footner Water Line Connection Report be received for information.

**CARRIED**

**8. b) Airport Vicinity Protection Area (AVPA)**

Mary Jo Van Order presented an update on the draft Aviation Protection Vicinity Area.

**MOTION 27-05-005**      **Moved** by Stuart Watson

That the Airport Vicinity Protection Area Update be received for information.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 27-05-006**      **Moved** by Barry Gladder

That the Intermunicipal Planning Commission move in camera to discuss subdivision application 23-SUB-09 Laurie & Randy Renauer.

**CARRIED**

**Motion 27-05-007**      **Moved** by John W. Driedger

That the Intermunicipal Planning Commission move out of camera.

**CARRIED**

**9. a) 23-SUB-09 Laurie & Randy Renauer  
(NE 22-110-19-W5M)**

**Motion 27-05-008**      **Moved** by Stuart Watson

That subdivision application 23-SUB-09 for Laurie & Randy Renauer be received for information.

**CARRIED**

**NEXT MEETING DATES:**    **10. a) Establish Inter-Municipal Planning Commission Meeting Dates**

Next Inter-Municipal Planning Commission meeting date is scheduled as follows:

❖ June 24, 2010 at 7:00 p.m. in High Level

**ADJOURNMENT:**

**11. a) Adjournment**

**MOTION 27-05-009**

**MOVED** by Stuart Watson

That the Inter-Municipal Planning Commission meeting be adjourned at 7:54 p.m.

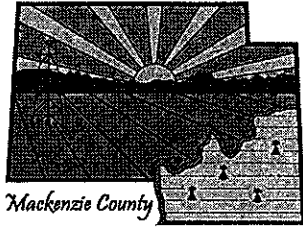
**CARRIED**

These were adopted for approval on August 26, 2010.

(Barry Gladders)

\_\_\_\_\_  
Chair





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 14, 2010
<b>Presented By:</b>	William Kostiw, Chief Administrative Officer
<b>Title:</b>	AJA Friesen Water Management Project Tender

### BACKGROUND / PROPOSAL:

An update on the AJA Friesen Water Management Project tender will be given at the meeting.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

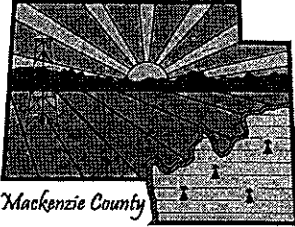
### RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 14, 2010
<b>Presented By:</b>	William Kostiw, Chief Administrative Officer
<b>Title:</b>	CAO & Director Reports

### BACKGROUND / PROPOSAL:

See attached Director reports.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_



## **Director of Operations (South) Report For September 14, 2010 Regular Council Meeting**

### **Past:**

The two road requests in the South area have been completed, Hwy 697 drainage is virtually complete, Line painting within the hamlet is done, La Crete airport paving is complete as well and the salt/sand pad at the PW's shop is also complete. Attended the final inspection for 100<sup>th</sup> Ave project in La Crete and the contractor has some minor deficiencies to rectify.

### **Present:**

We are currently working on finishing up some minor drainage/ditch clean out projects to enhance spring runoff, the Tompkins fire hall site dirt work is more or less done and we plan on hauling some reject from the Tompkins pit onto the site in order to allow access, the Committee's recommendation is for administration to develop a design/build package in early winter for tender in the new year and construction to start in spring.

The hydrant replacement project is almost complete, some cleanup is still required. A leak was detected at well #2 and we will need to dig down about 14 feet to expose the piping and determine the cause, this is an unforeseen and unbudgeted item therefore we will have a possible overrun in operating. We have devised a plan in conjunction with AWI to remove the media in one filter, inspect the under drain system and replace the media with the same material as was used in Zama, then compare the quality of water to the remaining filters, administration suggests that we use the funds that were allocated for the Water Plant Power Backup (\$99,000) to do this and if it proves viable then budget to do the remaining three filters in 2011.

**Future:**

In the next few months we will be working on the 2011 budget as well as wrapping up projects and gearing up for the winter season, for example; draining all required hydrants, ordering sand and salt for winter supply and ensuring the snow removal equipment is ready to go.

I anticipate a bit of a hectic schedule from now until the new budget is passed. I would also like to wish each one of the Councilors that are running for reelection all the best and look forward to working with Council in the future.

Thank You.

John Klassen  
Mackenzie County  
Director of Operations (South)

To: William (Bill) Kostiw, Chief Administrative Officer

From: Marion Krahn, Acting Supervisor of Planning and Development

Page 1

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**Ongoing Projects:**

- Draft County Land Use Bylaw is nearing completion and is intended to be presented to the Municipal Planning Commission by the second meeting in September.
- Subdivision Refund Policy review is still underway. Subdivision applications are occasionally withdrawn or cancelled by the applicant/agent and these requests typically include a request for refund. The Municipal Planning Commission reviewed draft copies of this policy and requested Legal Counsel input prior to making a recommendation to Council.
- Subdivision review of by Stuart Weir is ongoing. This review includes any registered subdivision files that Mackenzie County currently holds security for and is intended to address any outstanding components. Terry Broome (consultant with Stuart Weir) has completed a preliminary review of these files and prepared a work plan for each. Staff will be reviewing work plans and arranging meetings with each respective developer to discuss the resolution of these files.
- Draft General Municipal Improvements Standards are being processed. Stuart Weir has been contracted to complete this standard.
- Statistical Reports are in the process of being updated and intended to be completed during the winter. These reports were abandoned in the past however provide insightful information for the County and will be prepared on a quarterly and annual basis again.
- Both Liane Lambert and myself will be attending a Compliance Certificates, Stop Orders and Enforcement Issues Seminar in Grimshaw.
- 2011 Budget preparations
- Development and Safety Codes Permits. 235 Development Permit applications have been submitted and issued to date this year.
- Subdivision Applications. We have seen a slight increase in subdivision and boundary adjustment applications recently. 19 subdivision applications have been submitted to date this year.

**Future Projects and Goals:**

- Revised Area Structure Plans for La Crete, Fort Vermilion and Zama (2011).

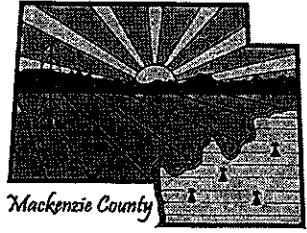
**Personnel/Human Resources**

- Kate Klassen has been hired as the new Administrative Assistant in La Crete. This is a shared position between Development and Operational Services Departments. Training is underway and Kate is doing very well.

Respectfully submitted,

Marion Krahn





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 771/10 Fee Schedule Bylaw</b>

### BACKGROUND / PROPOSAL:

Under MGA, Council of a municipality may establish fees for services as appropriate.

First reading of this bylaw was given on August 25, 2010.

### OPTIONS & BENEFITS:

Council directed administration to review the fees for the airport services and for undertaking clean-ups as per the unsightly premises bylaw.

Administration researched the airport fees charged by other northern municipalities that provide similar services. Please review the attached spreadsheet. The fees recommended by administration are highlighted in the attached draft bylaw.

Administration also revised the equipment and added the labour fees to the existing schedule.

In addition, we divided the fees section into multiple functional sections (administration, development, public works, airports, equipment and labour).

### COSTS & SOURCE OF FUNDING:

The collected revenue will be posted to general operating revenue (operating budgets).

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

**RECOMMENDED ACTION:** (requires 2/3)

**Motion 1:**

That second reading be given to Bylaw 771/10 being the Fee Schedule Bylaw.

**Motion 2:**

That third reading be given to Bylaw 771/10 being the Fee Schedule Bylaw.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



**BYLAW NO. 771/10**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA  
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the Service Fee Schedule be amended to read as follows:

**Administration**

<b>Item</b>	<b>Amount</b>	<b>GST</b>
Photocopying	\$0.25/sheet	Applicable
Laminating	Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00	Applicable
County Ownership Maps	\$15.00	Applicable
County Ownership Map Booklet –Laminated	\$50.00	Applicable
Individual Pages - Laminated	\$10.00	
Hamlet Maps	\$5.00	Applicable
Aerial Photos	\$5.00	Applicable
All Custom Maps up to 17" x 22"	\$5.00	Applicable
All Custom Maps Larger than 17" x 22"	\$10.00	Applicable
River Map - 14 Laminated Pages	\$25.00	Applicable
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable

**Development**

Item	Amount	GST
Area Structure Plan	\$15.00	Applicable
Municipal Development Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A

**Public Works**

Item	Amount	GST
Winter Maintenance Flags	\$20.00/1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	

**Equipment and Labour**

Item	Amount	GST
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sanding Unit & Tandem Truck	\$110.00/hr., min. chg.-1/2 hr	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge ½ hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge ½ hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge ½ hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge ½ hr.)	Applicable

**Airports**

Item	Amount	GST
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	\$1.25 per square meter annually.	Applicable
Long Term Aircraft Parking	\$250 (no power) \$500 (power)	Applicable
Long Term Vehicle Parking	\$2.50 per day (no power) \$5.00 per day (power)	Applicable
Terminal Fees	No charge	NA
Landing Fees	No charge	NA

2. Equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide, less 20%.
3. Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

4. This Bylaw shall come into force and effect upon receiving third reading and shall repeal Bylaw 733/09, Bylaw 081/97, Bylaw 099/97.
5. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this 25<sup>th</sup> day of August, 2010.

READ a second time this    day of            2010.

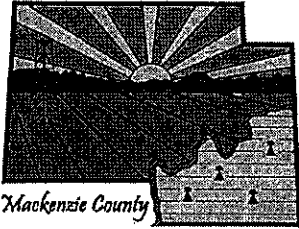
READ a third time and finally passed this    day of            , 2010.

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Greg Newman  
Reeve

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William Kostiw  
Chief Administrative Officer



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Bylaw 773/10 – Rural Water Line Connections Fee</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County is preparing plans for constructing the first phase of the Rural Water Line project.

The project is proposed to be financed as follows:

Federal Gas Tax Fund	\$592,901
Municipal Levy (current year tax)	\$150,758
Reserves	\$597,146
Debenture Borrowing	<u>\$2,180,164</u>
<b>Total estimated project cost</b>	<b>\$3,520,969</b>

Council passed the following motion with respect to recovering costs for the rural water line construction:

*That administration prepares a utility connection bylaw for the rural water line within the following guideline:*

- 1. the connection fee for the rural water line connections made as part of the construction of the project be set at \$12,000;*
- 2. the connections made subsequent to the rural water line construction (after Construction Completion Certificate has been issued by the engineer) be charged at the standard connection charge, adjusted for inflation, plus \$5,000;*
- 3. the long distance connections exceeding 300 meters from the rural water line will be cost shared between the County and the applicant on an equal basis with the County's portion for such connections will be limited to \$2,500 per connection;*
- 4. the minimum upfront payment for participation in the rural water line project by applicants will be set at \$1,200 per connection;*

**Author:** \_\_\_\_\_ **Reviewed By:** \_\_\_\_\_ **CAO** \_\_\_\_\_

5. *the payment period for County supplied financing not to exceed 10 years with interest as fixed from time to time by the Alberta Capital Finance Authority at the time of the hook up agreement signing;*
6. *if a ratepayer chooses to finance the hook up through the County, the total outstanding amount inclusive of interest as calculated at the time of the hook up shall be applied to the ratepayer's tax roll either monthly or yearly;*
7. *a ratepayer shall have an option of early payout at which time the interest be recalculated based on the payout date and adjusted accordingly with no other penalties.*

July 8, 2010 request for decision presented to Council included the following:

**“Financing by applicant**

In almost all the cases where the municipalities have assisted the applicants with financing, it was done as an interest loan or through municipal taxes. The interest loans were at competitive interest rates, which would be similar to the finance cost to the County. The municipal taxes applied were mostly through frontage charges as part of the local improvements or as part of a water tax.

Note: This was co-op's that financed.

First reading of this bylaw was given on August 25, 2010.

**OPTIONS & BENEFITS:**

Administration drafted a Rural Water Line Connections Fee Bylaw, Customer Contract (Schedule A) and Rural Water Connection Fee Payment Agreement (Schedule B).

Notwithstanding the above, Administration also undertook additional research and consulted with legal counsel and the County's auditor regarding offering the financing option through the County.

Administration would like to highlight the following facts before Council makes their final decision regarding the line, the charges, and the methods by which the costs (or portion thereof) will be recovered:

- (a) MGA section 264, outlines to what entities a municipality is permitted to lend money (please see the attached). Administration undertook additional research and consulted with legal counsel and the County's auditor regarding offering the financing option through the County;
- (b) The County is incurring significant costs and borrowing 2/3 of the total costs of the project. The County will require 100 connections in order to

Author: \_\_\_\_\_ Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_

recover at least a third of the construction costs. This borrowing is being made on the credit of the municipality as whole;

- (c) It is expected that the County will be incurring costs to maintain and operate the new line. As Council is aware, the County currently subsidizes approximately 25% of the total water treatment and distribution cost. It is advisable to estimate the additional operating costs will be incurred by the County once the line becomes operational so this can be addressed in the County's operating budgets.

Administration recommends that the County not offer financing for hookups and collect the fee upfront prior to hookup. This allows the project to proceed without complications. If Council wishes to make financing available it should be through a local improvement bylaw. This process would be lengthy and expensive as well as untenable.

Administration recommends recovering costs through frontage charges. If Council wishes to make the finance option available. This means an area of service will have to be identified, a bylaw will have to be drafted; all ratepayers within the service area will be notified as mandated by MGA, be assessed at a uniform fixed amount, and will be able to repay their frontage over 10 year period. It is further advised that Council should review the fees especially as large industrials may be connecting and would be subsidized by the general taxpayers.

**RECOMMENDED ACTION:**

**Motion 1**

That second reading be given to Bylaw 773/10 – Rural Water Line Connections Fee.

**Motion 2**

That third reading be given to Bylaw 773/10 – Rural Water Line Connections Fee.

Author: \_\_\_\_\_ Reviewed By: \_\_\_\_\_ CAO \_\_\_\_\_





**BYLAW NO. 773/10**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO AUTHORIZE ESTABLISH THE RURAL WATER LINE CONNECTIONS FEE**

**WHEREAS**, the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta enables Council to pass a bylaw for municipal purposes respecting public utilities; and

**WHEREAS**, the Council of Mackenzie County has deemed it necessary to supply and construct a water distribution system known as "Rural Water Line", including standard size service connections to the benefiting properties and other associated facilities and equipment in order to provide a municipal utility service to the properties located in the County's rural areas; and

**WHEREAS**, the Council of Mackenzie County approved the following phases in the County's multi-year capital plan:

Phase I	from Hamlet of Fort Vermilion to Hamlet of La Crete
Phase II	to be determined
Phase III	to be determined

**WHEREAS**, the plans and specifications have been prepared for the Rural Water Line Phase I and the estimated cost for the water distribution line and pumping station per kilometer is estimated to be \$87,000 per kilometer; and

**WHEREAS**, the municipal service to be provided can be subject to terms, fees and charges established by Council as permitted under the Municipal Government Act; and

**WHEREAS**, the Council of Mackenzie Council considers it advisable to establish a uniform connection and other fees on equitable basis across the County applicable to all phases of the Rural Water Line project;

**NOW THEREFORE**, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta, enacts as follows:

**1. DEFINITIONS**

- a. "Applicant" means a taxpayer of the Mackenzie County and the titled owner of a property to which a water service is being requested;
- b. "Contract" means the Rural Water Connection Contract as per Schedule A to one primary residence;

- c. "Pre-construction connection requests" means requests received prior to the official start date of the construction as specified in the awarded contract for a Phase applicable to the location of the property for which the connection is being requested;
- d. "Post-construction connection requests" means requests received subsequent to the Construction Completion Certificate issuance by the engineer for a Phase applicable to the location of the property for which the connection is being requested;

## **2. CONNECTION REQUESTS AND CONTRACTS**

- a. All applicants shall be required to enter into a contract;
- b. An applicant may request a rural water service connection and enter into a contract during pre-construction or post-construction of a Phase applicable to the location of the property for which the connection is being requested;
- c. Summary of the pre-construction connection requests shall be presented to Council for approval and be subject to funding approval by Council if applicable prior to construction;
- d. Post-construction connection requests shall be submitted to the County on or prior September 30<sup>th</sup> for a connection consideration in the following year;
- e. Summary of the post-construction connection requests shall be presented to Council during the County's annual budget deliberations for approval to connect in the following year;
- f. All applicants shall be required to sign an access agreement at no cost to the County prior to any service being provided.

**3. CONNECTION FEES**

Description of fees	Pre-construction	Post-construction
Connection Fee	\$12,000 (twelve thousand dollars) with minimum upfront payment of \$1,200 (one thousand two hundred dollars)	\$17,000 (seventeen thousand dollars) plus applicable annual inflation for the province of Alberta with minimum upfront payment of 10% (ten percent)
Long Distance Connections exceeding 300 (three hundred) meters	Cost shared with the applicant with the maximum County contribution of \$2,500 (two thousand five hundred dollars)	Cost shared with the applicant with the maximum County contribution of \$2,500 (two thousand five hundred dollars)

*Note: titled properties with multiple dwellings shall be required to pay the fees per each dwelling.*

**4. WATER METER AND WATER CONSUMPTION CHARGES**

- a. Water meter and water consumption charges shall apply as per the current County's Water and Sewer Servicing Bylaw that may be amended from time to time.

**5. FINANCING**

**Option A:**

Administration is authorized to enter into a Rural Water Connection Fee Agreement of \$12,000 (twelve thousand dollars) per hook up as outlined in the Customer Contract. The applicant can pay in full at the time of signing or pay a \$2,500 (two thousand five hundred dollars) deposit and balance of \$9,500 (nine thousand five hundred dollars) in full prior to water being turned on to the authorized user.

**Option B:**

- a. Administration of the Mackenzie County may enter into an agreement with a property owner in respect to the rural water connection fee.
- b. The payment period shall not exceed the 10 (ten) year term.
- c. An interest charge shall apply at a rate equal to the Alberta Capital Finance Authority rate in effect at the time of the agreement.

- d. The total amount owing by the property owner shall be applied to the property's tax roll inclusive of applicable finance charge.
- e. The property owner shall require entering into a preauthorized monthly payment plan as per Schedule B.
- f. An early payout option shall be made available and the finance charge shall be adjusted accordingly to the date of the payout.
- g. If the property owner fails to make payments as per the signed Schedule B, the tax recovery process shall apply as per the Municipal Government Act.

6. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this 25<sup>th</sup> day of August, 2010.

READ a second time            day of            , 2010.

READ a third time and finally passed this            day of            , 2010.

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Greg Newman  
Reeve

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William Kostiw  
Chief Administrative Officer

Schedule A, CUSTOMER CONTRACT

THIS AGREEMENT MADE AND ENTERED INTO THIS \_\_\_\_\_ DAY OF \_\_, A.D. 20\_\_

Mackenzie County

in the Province of Alberta

and

NAME: \_\_\_\_\_ PHONE NO. (Home) \_\_\_\_\_

TAX ROLL NO.: \_\_\_\_\_ PHONE NO. (Work) \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

SERVICE LOCATION: \_\_\_\_\_

LEGAL LAND DESCRIPTION \_\_\_\_\_  
(hereinafter called the "Customer")

**WHEREAS** the Customer desires a supply of water for use at the service location; and

**WHEREAS** water service is available to all farming, residential and other consumers within the scope of the Rural Utilities Act (Alberta) who have met current ownership requirements of the County; and

**WHEREAS** this document is deemed to be an application only for service until it is executed under seal by the duly authorized officers of the County; and

**WHEREAS** the County at all times reserves the right to refuse any application for just cause;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the premises, covenants and agreement herein contained the parties agree as follows:

1. **DELIVERY AND SALE:** The County shall sell and deliver water to the Customer, so far as is practical to do so at the Service Location provided in the contract. The County will install the Rural Water Line as a "trickle system" at a guaranteed rate of 2 gallons per minute. The County will allow full pressure until such time as the overall consumption requires the reduction to the "trickle system".
2. **CONSTRUCTION COSTS:** The Customer upon making this application SHALL PAY (HAS PAID) TO THE County the SUM OF 12,000 (twelve thousand dollars) as a contribution to the cost of the County's distribution system.
3. **TITLE:** The title to the distribution system up to and including the meter and including the extensions to serve other members or Customers shall be vested in the County notwithstanding the contribution to the cost hereof made by the Customer. The County shall have the right to make use of and/or continue the said water line extension for the purpose of serving other members or consumers.
4. **METER/CURBCK (CC) LOCATION:** The water meter and CC shall be placed on the Customer's property at a point which the County shall have the sole right to determine. Title of water supplied by the County shall pass from the County to the Customer at the outlet of the water meter. All owners, tenants or occupants of any building wherein a water service is installed shall give access to every facility for the introducing, placing inspecting and reading of such meter and shall protect it from interference or damage from frost or otherwise.
5. **RIGHT OF WAY:** The Customer hereby grants to the County a utility right-of-way and easement, that the County requires in order to construct and maintain it's distribution system to serve the Customer or any current or future consumers of the County, upon the terms and conditions of the County's standard

easement agreement across all lands in which the consumer has or may acquire an interest (the Customers Land), to the full extent of that interest. The Customer further agrees to execute prior to construction of the distribution system all documents which the County may require to be executed for the purpose of registering the County's standard easement agreement. The utility right-of-way and easement hereby granted shall remain in full force and effect for as long as the County, its successors and assigns desire and so long as the County, its successors and assigns, continue to operate and maintain distribution lines across the Customers Land and will continue to operate notwithstanding the discontinuance of service by the County, its successors and assigns, or the termination of this Agreement.

6. **ACCESS:** The County, its servants, agents, and nominees shall have the right of reasonable access to the Customers Land and buildings at all reasonable times for the purpose of inspecting any of the lines, equipment or appliances upon the Customers Land whether the same are the property of the County or the Customer, and for the purpose of repairing or maintaining the same, of removing all or any part of the same which are the property of the County.
7. **MAINTENANCE:** The County shall at its sole risk and expense construct pipelines, meters, regulators, and other facilities needed to deliver water to the outlet of the meter. The County shall perform all maintenance and make repairs, renewals, or replacements as it sees fit to do so. The County will not however, be responsible for repairs, renewals, replacements or maintenance of the Customers piping or equipment beyond the Curbscock (CC) which is designated at the point of delivery.
8. **DOWNSTREAM CONSTRUCTION:** The Customer shall be liable for the costs of installations of all secondary piping beyond the outlet of the meter and within his own premises including the piping from the point of delivery to the buildings and shall assume all risk and responsibility with respect to such piping and his equipment and protection of the same. The consumer agrees that any such piping shall be done in conformity with all laws, statues, by-laws, rules and regulations made by the County and applicable engineering guidelines. The County shall have the right to inspect such piping but such inspection shall not relieve the Customer of his responsibility in respect of such piping and installation, or in respect of any of his equipment or appliances.  
Downstream construction is defined as being within the established boundaries of the Customers serviced Farm Yard. The Customer shall not add or sell water to other residential structures, including houses, trailers, or businesses that are not directly owned by him, exist on the serviced yard or are further than 200 yards from the primary dwelling. Service to these situations must be through the County and NOT by a Customer. The County reserves the right to discontinue service to the primary service location on the decision of the County that a service violation has been installed.  
The Customer acknowledges that the supply of water by the County to the service location is provided at a maximum flow rate of 2 gallons per minute and that the Customer must construct, at his own sole cost and expense, a holding tank for reserve purposes that will be suitable and adequate for his anticipated water requirements.  
In the event that the Customer subdivides the parcel of land to which water is supplied hereunder, this Agreement shall apply to that portion of the subdivided land upon which the point of delivery is located. Water service shall only be available to the other subdivided parcel or parcels pursuant to a new Customer Contract or Contracts.
9. **WARNING AND INDEMNITY:** The County shall incur no liability by reason of failure to supply water for any cause beyond the reasonable control of the County, nor shall it be liable for loss, costs, or damages to persons or property arising or resulting from the supply or use of water. The Customer is hereby warned of the danger from contact with any part of the County's lines or equipment, and he shall at all times exercise every reasonable precaution necessary to prevent damage to said lines and equipment. In the event of any accident, injury or damage occurring by reason of tampering, full responsibility is therefore as between the County and the Customer shall be upon the Customer and the Customer shall at all times indemnify and save harmless the County from any and all claims for damages arising by reasons of any such accident, injury or damages. The Customer shall be responsible for all damages to lines and equipment on his property due to his and/or his agent's negligence.
10. **RESALE:** The Customer shall not resell water delivered to him under the terms of the Agreement.

**11. DISCONTINUANCE OF SERVICE:** The County shall have the right to discontinue or refuse to continue the supply of water to the Customer for any of the following reasons:

- 11.1 lack of supply of water,
- 11.2 repairs or alterations to the County's piping or equipment;
- 11.3 conditions which in the opinion of the County are dangerous to life or property;
- 11.4 to prevent fraud, abuse to County property or the resale to others of water;
- 11.5 non-payment of any account when due;
- 11.6 the insolvency or bankruptcy of the consumer;
- 11.7 the use not in conformity with the provisions of the Agreement by the Customer of any water;
- 11.8 the breach by the Customer of any of the provisions of this Agreement;

The County shall not be required to provide notice of discontinuance for the reasons set out in sub clauses (11.1) to (11.3) inclusive but shall give forty-eight (48) hours notice of discontinuance for the reasons set out in sub clauses (11.4) to (11.8) inclusive.

The discontinuance of the supply of water for any of the reasons aforesaid shall in no way affect any other rights or remedies that the County may have against the Customer. The County shall have the right to charge the Customer a reconnection fee as set from time to time by the Board of Directors of the County before the supply of water is reconnected after discontinuance for any of the reasons set out in sub clauses (11.3) to (11.8).

**12. NOTICE:** The County may serve any discontinuance notice, or other document required to be served hereunder by mailing the same by prepaid registered mail to the Customer at the address herein provided or by delivering the same by prepaid registered mail to the Customer at the address herein provided or by delivering the same to the premises where water is being supplied by the County and/or attaching the same to the door of the premises. In the event the clause 15 is hereof applies, notice shall be given by mail to the Customer and by delivery to the premises where water is being supplied. The Customer may give notice to the County by delivering the same to the County's Chief Administrative Officer or by mailing the same by prepaid registered mail to the County at the address herein provided. The addresses of the parties hereto, to which communications and notices may be served and to which all payments shall be made are as follows:

**Attention: Chief Administrative Officer  
Mackenzie County  
P.O. Box 640  
Fort Vermilion, Alberta  
T0H 1N0**

Any such notice or document shall be conclusively deemed to have been given and received if delivered, on the date of such delivery, or if mailed, ten (10) days after such mailing. Either party may change its address by notice in writing served upon the other party.

**13. WATER RATES:** The Customer shall pay to the County for water on monthly basis at a rate set by the County in the Water & Sewer Services Bylaw and as may be amended from time to time. Accounts for water which are not paid when due shall incur a late payment penalty as per the County's applicable policies and/or bylaws.

**14. RENTAL PROPERTY:** In the event that the Customer has entered into or hereafter enters into an agreement whereby the Customer's land to which water is supplies is rented to a third party, the Customer shall be liable to the County for all rates, charges and other costs (including interest thereon) charged hereunder notwithstanding that the third party has entered into a Customer Contract with the County and notwithstanding that the invoice for water consumption and the operating charge is addressed to such third party.

**15. TERMS:** This Agreement shall be for a term of one (1) year from the date first above written and thereafter shall continue in force from year to year subject to termination at the end of any such year either party giving the other party at least thirty (30) days notice in writing of such termination.

16. **TRANSFER:** This Agreement is not transferable or assignable by the Customer without the consent of the County. In the event that the County consents to an assignment, the Customer shall not be relieved of an existing debt or obligation to the County.
17. **VERBAL AGREEMENTS:** No promises, agreements or representations by an agent or employee of the County shall be binding upon the County unless the same is incorporated into this Agreement before it is signed and accepted by the County.
18. **AGENTS:** Notwithstanding anything herein contained the County shall be entitled to assign all or any of its rights or obligations under this Agreement and may from time to time appoint, employ or engage a person, firm or corporation to do any act or thing which the County is required or entitled to do hereunder either in its own name or in the name of the County. In such event, such person, firm or corporation shall have the rights to access to the Customer's Lands set out in Clauses 5 and 6 herein.
19. **DEFINITIONS:** IT IS UNDERSTOOD that Clause 16 herein, this Agreement shall ensure to the benefit of and be binding upon the County, its successors and assigns and Customer, his executors and administrators, successors and assigns and that wherever the singular or masculine is used herein the same shall be construed as meaning the plural or feminine or a body corporate where the context so requires and that if the Customer is two or more parties the agreements and covenants on their part shall be deemed to be joint and several.
20. **ENCUMBRANCE:** The Customer hereby charges and encumbers all his estate and interest in the Customer's Land to the extent of any monies owing by the Customer to the County from time to time under the terms hereof together with any costs, including all legal costs on a solicitor and client basis, incurred by the County in the enforcement of any terms of this Customer contract; and acknowledges and agrees that the County may, register a Caveat against the title to the Customer's Lands respecting such debt. The foregoing shall be an addition to, and not in derogation from or substitution for, any other rights or remedies to which the County may be entitled.
21. **REGULATIONS:** This Agreement is made subject to any rules and regulations passed by the County from time to time and of any governmental body having jurisdiction and such rules and regulations form a part of this Agreement.

**IN WITNESS WHEREOF** the parties hereto have executed these presents as of the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_.

SIGNED SEALED AND DELIVERED

Mackenzie County

Per: \_\_\_\_\_

In the presence of:

Per: \_\_\_\_\_  
(Customer)

Per: \_\_\_\_\_  
(Witness)

Per: \_\_\_\_\_  
(Customer)

Per: \_\_\_\_\_  
(Witness)



**Schedule B, Rural Water Connection Fee Payment Agreement**

Municipality:

Owner(s):

Tax Roll Number(s):

Short Legal Description(s):

Tax Roll \_\_\_\_\_; Owner(s) \_\_\_\_\_

Tax Installment Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Between: The Mackenzie County  
(hereinafter referred to as the "County")

Of The First Part

And

(hereinafter referred to as the "Ratepayer")

Of The Second Part

Whereas the County has passed the Rural Water Connection Bylaw No. 773/10 authorizing entering into an agreement with a property owner in respect to the rural water connection payment; and

Whereas the Ratepayer wishes to enter into an Agreement to pay the rural water connection charge by installments; and

Whereas by requesting to enter into an Agreement to pay the rural water connection charge per Bylaw No. 773/10, the ratepayer acknowledges the rural water connection charge transfer to his/her tax roll to form a part of his/her property taxes inclusive of all applicable finance charges; and

Whereas the County has passed a Tax Payment Bylaw No. 751/09 permitting taxes to be paid by installments at the option of the ratepayer; and

The Parties to the Agreement, in consideration of the mutual terms, covenants, and conditions to be observed and performed by each part, agree as follows:

*Type of Payments* 1. The Ratepayer shall make payments by way of pre-authorized withdrawals drawn directly from the Ratepayer's bank account;

*Term of the Agreement* 2. The term of the agreement shall be \_\_\_\_\_ (\_\_\_\_\_) years;

*Finance charge* 3. The finance charge shall be applied at a rate as established by Alberta Capital Finance Authority at the time of this agreement with the total balance to be transferred to taxes;

Tax Roll \_\_\_\_\_; Owner(s) \_\_\_\_\_

- Early payout* 4. The ratepayer shall have an option of early payout. The finance charge shall be prorated and adjusted based on the early payout date;
- Payment* 5. Payments shall be made monthly, commencing on the \_\_\_<sup>th</sup> of \_\_\_\_\_, 20\_\_ and the monthly payment amount shall be as specified in Schedule A attached hereto;
- Compliance* 6. An exemption from Mackenzie County's penalty bylaw in force to impose penalties for non-payment of taxes and tax arrears provided the person is not in breach of the agreement:
- a) for the taxes outstanding on the roll equal to the infrastructure service charge portion, if an annual property tax is not part of this agreement;
- or
- b) for the total outstanding taxes on the roll inclusive of the annual property tax if it is part of this agreement.
- Non-Compliance* 7. That the penalty provisions of Mackenzie County's penalty bylaw in force to impose penalties for non-payment of taxes and tax arrears shall apply should the person breach the agreement, with such penalty to apply on the balance of tax outstanding;
- Failure to Pay* 8. In the event a person's bank fails to honour any pre-authorized payment it shall be deemed to be a breach of the agreement by the person and a non-sufficient funds fee in place shall be charged;
9. In the event a person's bank fails to honour a second pre-authorized payment in the same year, it shall be deemed to be a breach of the agreement by the person, a non-sufficient funds fee in place shall be charged and the agreement will be terminated. The total outstanding balance shall become payable to the County by the Ratepayer immediately upon termination of this agreement.
- Tax installment available* 10. The tax installment plan will only be made available to a ratepayer and a property that has no outstanding tax arrears.

Tax Roll \_\_\_\_\_; Owner(s) \_\_\_\_\_

In witness whereof, the parties hereunto affixed their signatures, on the date and year first above written:

\_\_\_\_\_  
Witness

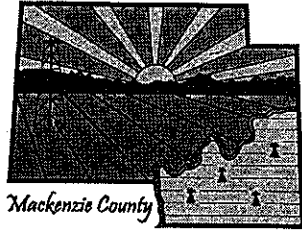
\_\_\_\_\_  
Mackenzie County

\_\_\_\_\_  
Witness

\_\_\_\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Request for Refund of Property Taxes</b>

**BACKGROUND / PROPOSAL:**

Under MGA, s. 347, Council has the power to cancel or refund all or part of a tax.

**OPTIONS & BENEFITS:**

A request for a refund of property taxes has been received from La Crete Municipal Nursing Association. Please see the attached letter.

The La Crete Municipal Nursing Association is currently assessed as follows:

Tax Roll	Address	Assessment	School Levy	Muni Levy	Lodge Levy	Local Imp	Total
303399	10402 – 103 St	305,520	732.64	2,168.58	98.99		3,000.21
181096	9802 – 105 St	2,058,910				628.97	628.97
181094	9818 – 105 St	143,630	344.42	1,019.49	46.54		1,410.45
181093	9902 – 105 St	127,050	304.67	901.80	41.16		1,247.63
082369	10501 – 98 Av	43,530	104.38	308.98	14.10	298.73	726.19
082368	10505 – 98 Av	43,530	104.38	308.98	14.10	293.30	720.76
076857	10001 – 100 St	379,700	1,584.11	4,256.82	123.02	185.68	6,149.63
072022	9802 – 105 St	830,330				475.77	475.77
076829	9606 – 100 St	195,470				143.87	143.87*

\*The local improvement charge for tax roll 076829 was refunded to the La Crete Municipal Nursing Association July 30, 2010 as per Policy FIN023.

This is the first year that a request has been received to issue a refund for the property taxes.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

**Option 1:**

Refund the property taxes and local improvement levies totaling \$14,359.61 to the La Crete Municipal Nursing Association.

If this option is chosen, administration will include the school and senior levies into the 2010 over/under levy so this amount will be taken into consideration when preparing the 2011 tax bylaw and setting 2011 school and senior tax rate.

**Option 2:**

Refund the local improvement levies of \$628.97 (roll 181096), \$298.73 (roll 082369), \$293.30 (roll 082368), \$185.68 (roll 076857), and \$475.77 (roll 072022) totaling \$1,882.45 to the La Crete Municipal Nursing Association and amend Policy FIN023 to include rolls 181096, 082369, 082368, 076857, 072022 for future years.

Note: Policy FIN023 was established by Council to provide relief to the local non-profit organizations from a local improvement tax.

**COSTS & SOURCE OF FUNDING:**

2010 operating budget – Tax Write-off

**RECOMMENDED ACTION:** (requires 2/3)

**Motion 1 (option 2):**

That the local improvement levies of \$628.97 (roll 181096), \$298.73 (roll 082369), \$293.30 (roll 082368), \$185.68 (roll 076857), and \$475.77 (roll 072022) totaling \$1,882.45 be refunded to the La Crete Municipal Nursing Association.

**Motion 2:**

That Policy FIN023 be amended to include local improvement on properties under rolls 181096, 082369, 082368, 076857, 072022 of the La Crete Municipal Nursing Association.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

La Crete Municipal Nursing Association  
Box 544  
La Crete, AB.  
T0H 2H0

August 2, 2010

Mackenzie County  
P.O. Box 640  
Fort Vermilion, AB.  
T0H 1N0

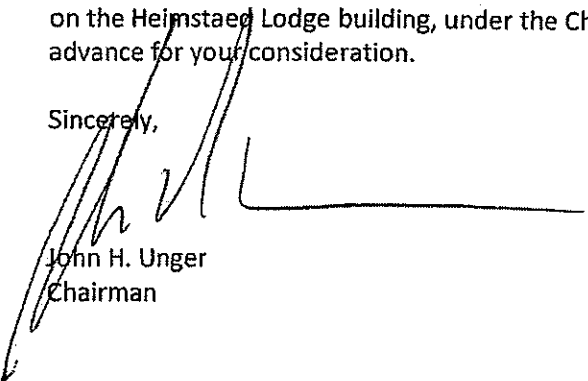
Re: Property taxes.

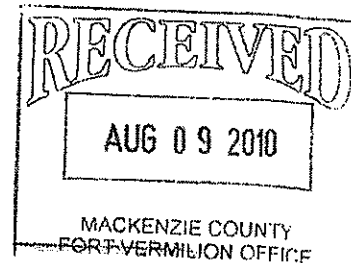
On behalf of the Board of Directors of the La Crete Nursing Association, I would like to request a refund of the property taxes charged on the following tax rolls:

#303399	\$3,000.21
#181096	\$ 628.97
#181094	\$1,410.45
#181093	\$1,247.63
#082369	\$ 726.19
#082368	\$ 720.76
#076857	\$6,149.63
#072022	\$ 475.77
#076829	\$ 143.87

All of these properties are used to raise funds for a non profit organization, to help pay down the debt on the Heimstaed Lodge building, under the Charitable Registration #13430 2686 RR0001. Thank you in advance for your consideration.

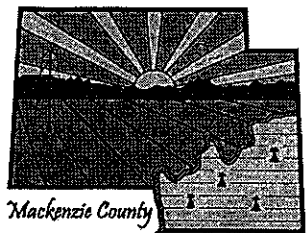
Sincerely,

  
John H. Unger  
Chairman









## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Write Off Property Taxes</b>

**BACKGROUND / PROPOSAL:**

The County held a Public Land Auction for Plan 2938RS, Block 2, Lots 9 and 18 on Oct 24/08. There were no bids received for this property and the County subsequently took title to the land. The County held a Sale by Sealed Tender on August 25, 2010 and these properties were sold to the highest bidder.

**OPTIONS & BENEFITS:**

The following table shows the initial outstanding amounts of taxes, sale proceeds, applied administrative and other costs, and the amounts still remaining on the rolls that are proposed to be written off."

Tax Roll	Legal	Balance Outstanding	Tender Received	Remaining	To Be Written Off
105955	2938RS;02;06	\$3,301.09	\$3,150.	\$151.09	\$151.09
105958	2938RS;02;09	\$21,184.86	\$3,150.	\$18,034.86	\$18,034.86
105967	2938RS;02;18	\$9,506.73	\$3,150.	\$6,356.73	\$6,356.73
105941	2938RS;01;04	\$13,359.58	\$50,106.62	(\$36,747.04)	

**COSTS & SOURCE OF FUNDING:**

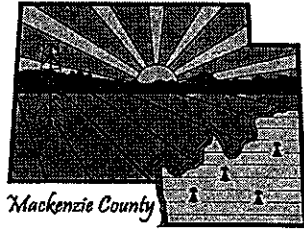
2010 operating budget -- Property Tax Write-offs.

**RECOMMENDED ACTION:** (requires 2/3)

That Council authorize writing off tax arrears of \$18,034.86 for Plan 2938RS, Block 2, Lot 9 and \$6,356.73 for Plan 2938RS, Block 2, Lot 18 and \$151.09 for Plan 2938RS, Block 2, Lot 6 for a total of \$24,542.68.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 14, 2010
<b>Presented By:</b>	Joulia Whittleton, Director of Corporate Services
<b>Title:</b>	Finance and Investment Report – August 31, 2010

### BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

### OPTIONS & BENEFITS:

Please review the following financial reports for the period ended August, 2010:

- Investment Report
- Operating Statement
- Projects Progress Report

### COSTS & SOURCE OF FUNDING:

NA

### RECOMMENDED ACTION:

That the financial reports for the period ended August 31, 2010 be accepted for information.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



# INVESTMENT REPORT, AUGUST 31, 2010

## CHEQUING ACCOUNT ON AUGUST 31

Bank account balance 6,456,926

## INVESTMENT VALUES ON AUGUST 31

Short term investments (EM0-0377-A) 23,005,425  
 Short term T-Bill (859-1044265-26) 427,923  
 Long term investments (EM0-0374-A) 4,384,790  
27,818,138

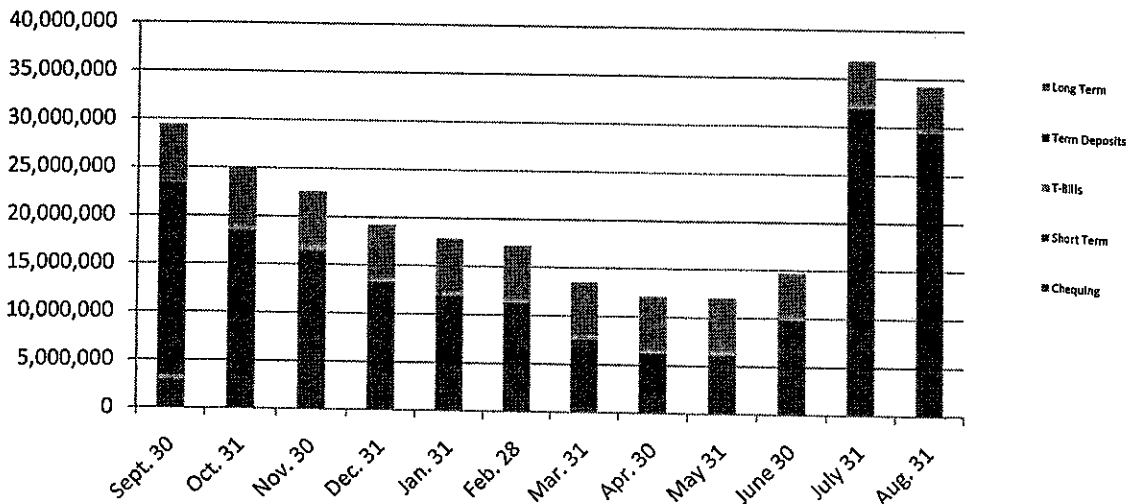
These balances include 'market value changes'

## REVENUES

	Total	Short Term	Long Term
Interest received from investments	100,458	14,328	86,130
Interest accrued (built up, yet to receive) on investments	66,773	13,414	53,359
	<b>167,231</b>	<b>27,741</b>	<b>139,490</b>
Market value changes of investments	(47,181)	n/a	(47,181)
Interest received on chequing account balance	12,561	12,561	n/a
<b>Grand total revenues before investment manager fees</b>	<b>132,611</b>	<b>40,302</b>	<b>92,309</b>
Deduct: investment manager fees for investments	-13,505	-3,506	-9,999
<b>Grand total revenues after investment manager fees</b>	<b>119,106</b>	<b>36,796</b>	<b>82,310</b>

## BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Term Deposits	Long Term	Total
Sept. 30	2,978,244	0	426,845	20,000,000	6,028,318	29,433,407
Oct. 31	4,541,164	14,000,051	426,936	0	5,999,631	24,967,783
Nov. 30	7,538,298	9,000,000	427,024	0	5,620,830	22,586,152
Dec. 31	4,268,966	9,003,633	427,114	0	5,534,340	19,234,053
Jan. 31	4,900,389	7,010,378	427,205	0	5,556,039	17,894,011
Feb. 28	4,250,354	7,012,476	427,287	0	5,547,408	17,237,526
Mar. 31	591,446	7,015,089	427,378	0	5,489,385	13,523,298
Apr. 30	2,207,357	4,007,343	427,466	0	5,449,831	12,091,997
May 31	6,147,146	0	427,556	0	5,448,219	12,022,922
June 30	6,873,801	3,000,000	427,729	0	4,375,153	14,676,683
July 31	9,042,151	23,001,988	427,923	0	4,374,615	36,846,677
Aug. 31	6,456,926	23,005,425	427,923	0	4,384,790	34,275,064



**STATEMENT OF OPERATIONS**  
**August 31, 2010**

	2009	2010	Budget	Variance	
	\$	\$	\$	\$	%
<b>OPERATIONAL REVENUES</b>					
Property taxes	32,448,614	30,570,007	30,590,788	\$20,781	0%
User fees and sales of goods	1,939,172	1,181,786	2,022,398	\$840,612	42%
Government transfers	1,448,984	1,046,450	1,254,523	\$208,073	17%
Investment income (operating)	230,586	132,611	250,000	\$117,389	47%
Penalties and costs on taxes	111,547	141,679	115,000	(\$26,679)	-23%
Licenses, permits and fines	266,293	236,115	177,250	(\$58,865)	-33%
Rentals	29,434	17,805	34,218	\$16,413	48%
Insurance proceeds	2,412	4,129	0	(\$4,129)	
Development levies	33,000	171,614	0	(\$171,614)	
Municipal reserve revenue	34,074	93,232	0	(\$93,232)	
Sale of equipment	7,913	6,056	0	(\$6,056)	
Other	263,459	222,916	217,000	(\$5,916)	-3%
<b>Total operating revenues</b>	<b>36,815,438</b>	<b>33,824,401</b>	<b>34,661,177</b>	<b>\$836,776</b>	<b>2%</b>
<b>OPERATIONAL EXPENSES</b>					
Legislative	559,407	314,059	539,619	\$225,560	42%
Administration	3,589,632	3,031,195	4,114,197	\$1,083,002	26%
Protective services	1,686,747	292,599	1,105,656	\$813,057	74%
Transportation	10,841,485	3,658,251	11,507,534	\$7,849,283	68%
Water, sewer, solid waste disposal	3,532,975	1,420,467	4,087,232	\$2,666,765	65%
Public health and welfare (FCSS)	583,771	555,037	635,053	\$80,016	13%
Planning, development, agriculture	1,907,330	828,357	2,217,045	\$1,388,688	63%
Recreation and culture	1,388,576	1,025,430	1,467,530	\$442,100	30%
School requisitions	6,768,922	3,276,970	6,559,007	\$3,282,037	50%
Lodge requisitions	568,212	720,470	720,470	(\$0)	0%
Non-TCA projects	1,156,348	348,205	1,316,763	\$968,558	74%
<b>Total operating expenses</b>	<b>32,583,406</b>	<b>15,471,040</b>	<b>34,270,106</b>	<b>\$18,799,066</b>	<b>55%</b>
<b>Excess (deficiency) before other</b>	<b>4,232,032</b>	<b>18,353,361</b>	<b>391,071</b>	<b>(\$17,962,290)</b>	
<b>OTHER REVENUE (for capital projects)</b>					
Government transfers for capital	9,072,364	4,169,128	6,564,867	\$2,395,739	36%
Investment income (capital)	10,082	0	0	\$0	
Other revenue for capital	115,502	13,859	359,798	\$345,939	96%
Proceeds from sale of physical assets	320,517	1,019,098	571,585	(\$447,513)	-78%
<b>EXCESS (DEFICIENCY) - PSAB Model</b>	<b>13,750,497</b>	<b>23,555,446</b>	<b>7,887,321</b>	<b>(\$15,668,126)</b>	
<b>Convert to local government model</b>					
Remove non-cash transactions	6,125,091	0	6,061,556	\$6,061,556	100%
Remove revenue for capital projects	(9,518,465)	(5,202,086)	(7,496,250)	(\$2,294,164)	31%
Long term debt principle	1,316,048	728,896	1,709,972	\$981,076	57%
Transfers to/from reserves	8,991,074	(353,806)	4,742,655	\$5,096,461	107%
<b>EXCESS (DEFICIENCY) - LG Model</b>	<b>50,000</b>	<b>17,978,271</b>	<b>(0)</b>	<b>(\$17,978,271)</b>	

# Projects Progress Report

August 31, 2010

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Aug 31	2010 Budget Remaining on Aug 31	Status Update on August 31, 2010	% Completion
<b>Administration Department</b>							
Questica Budget Module	0	0	15,000	0	15,000	Implementation is in progress	30%
FV Buildings Alarm System	0	0	13,128	0	13,128	Will be undertaken as part of the FV office upgrade.	0%
La Crete Office Building	2,950,219	2,134,880	1,051,375	815,339	236,036	Tender Complete/ Groundwork 90% complete	90%
Zama Multi-Use Facility	1,978,667	359,991	2,611,956	1,618,676	993,280	The project is near completion with an official opening scheduled for October.	80%
Virtual City Hall (Diamond Municipal Solutions)	0	0	20,000	0	20,000	Scheduled to begin in September, acquiring an updated quote.	0
FV - Ford 9 Passenger Handivan	72,862	0	80,000	72,862	7,138	Completed.	100%
Fort Vermillion - Corporate Office Upgrade	131,920	16,850	1,738,150	115,070	1,623,080	Tender was awarded to Foothills Carpentry; project is expected to commence first week in August; a power pole the front is being relocated by ATCO (\$6,000)	\$1
Vehicle for Administrator	32,640	0	35,000	32,640	2,360	Completed.	100%
La Crete Library Building	1,950	0	5,000	1,950	3,050	To be reviewed by La Crete Building Committee on August 9, 2010	1%
			5,569,609	2,656,537	2,913,072	<i>Total department 12</i>	
<b>Fire Department</b>							
2009 Pumper Truck (Zama FD)	345,556	132,972	199,063	212,584	-13,521	Purchased and delivered	100%
Tompkins Fire Hall Construction	29,404	0	300,000	29,404	270,596	Clearing complete, Site prep to start, Building design 90% complete	
2009 FireWater Truck (as per RSSA with the Town of High Level)	218,000	0	300,000	218,000	82,000	On order	
New Fire Hall / Public Works Building (Zama)	754,962	144,546	594,954	610,416	-15,462	In progress, near completion.	
Fire Guard Expansion Zama	347,621		369,696	347,621	22,075	Done	100%
			1,768,713	1,418,025	345,688	<i>Total department 23</i>	

Project Name	Total costs so far (prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Aug 31	2010 Budget Remaining, on Aug 31	Status Update on August 31, 2010	% Completion
<b>Transportation Department</b>							
La Crete 98th Ave - Urban Standard	3,664,588	3,645,813	154,187	18,775	135,412	Tender complete / Dealing with some ratepayer complaints.	
Wolfe Lake Road & Water Point	30,571	30,571	469,429	0	469,429	In conjunction with AJA drainage project	
Road Construction Requests (South)	106,699	77,556	22,444	29,143	-6,699	Need to pave the apron as per AT specs	
FV Rural - Gull Creek Bridge (BF 9041)	158,112	0	250,000	158,112	91,888	Completed	100%
FV - Compact Utility Tractor	20,966	0	25,000	20,966	4,034	Completed	100%
Public Works Shop Construction (relocate to WTP site) (La Crete)	822,714	736,298	90,000	86,416	3,584	Tender complete / Dealing with some minor deficiencies	
FV - Coverall Shelter for Rocky Lane Grader	0	0	30,000	0	30,000	Currently receiving quotes	
FV - Paving 53 St from River Rd. to 48 Ave (Urban Standard)	6,872	0	5,000	6,872	-1,872	On hold until budget complete.	0%
FV - Paving D.A. Thomas Park	0	0	1,000	0	1,000	On hold until budget complete.	0%
FV - Paving Lodge Parking	0	0	1,000	0	1,000	On hold until budget complete.	0%
FV - Skid Steer (Bobcat)	0	0	38,195	0	38,195	Done	100%
HL Rural - Drainage (East)	22,392	0	500,000	22,392	477,608	Currently working with Band to obtain approval letter. Still in designing stage.	
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles)	13,770	0	150,000	13,770	136,230	Started July 15, 2010	
LC - Grader Replacement (Blue Hills)	338,961	0	350,000	338,961	11,039	Complete	100%
LC 102 Str & 92 Ave curb, gutter & sidewalk	1,711,394	1,710,218	39,782	1,176	38,606	Tender 100% complete, needs some warranty work.	100%
LC - Public Works - Salt and Sand Shelter & Asphalt Pad for Salt and Sand Shed	0	0	133,180	0	133,180	Asphalt pad to be constructed in the next few weeks.	
Zama Bearspaw Crescent	492,261	492,261	49,633	0	49,633	In progress	
LC - Public Works Shop - Plow Truck Replacement (unit 1844)	65,018	0	70,000	65,018	4,982	Complete	100%



Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Aug 31	2010 Budget Remaining on Aug 31	Status Update on August 31, 2010	% Completion
River Road (Fort Vermillion)	1,102,493	1,102,493	55,490	0	55,490	Not complete. Waiting for line painting.	
LC - Public Works Shop - Skid Steer Replacement	0	0	38,195	0	38,195	To take place this fall.	
LC - Paving of Parking Lot at the Lodge	0	0	1,000	0	1,000	On hold.	0%
Road Construction Requests	0	0	250,000	0	250,000	South: The 1.5 miles in the south 80% complete. North: Currently receiving quotes for 2 road requests from 2009.	
Zama - Skid Steer (Bobcat)	0	0	38,195	0	38,195	Done	100%
Zama - Hotsy 1270 Hot Water Steamer	0	0	7,000	0	7,000	Done	100%
Zama - Truck Box Sander	0	0	15,000	0	15,000	Done	100%
Zama - Water Tank	0	0	7,900	0	7,900	On hold until budget complete.	
Apache Road - Pull Out Area	20,000	0	50,000	20,000	30,000	Complete	100%
Hwy 697 Drainage (Buffalo Head)	15,176	15,176	66,780	0	66,780	Planning to start within the next few weeks.	
Rocky Lane Road Reconstruction	130,760	130,760	169,240	0	169,240	Currently digging out soft spots. In progress.	
AJA Friesen Road Reconstruction	525,470	457,645	242,355	67,825	174,530	Tender to close on the 25th of August	
LC 100th Ave Reconstruction - CAMIRIF (BCF)	144,499	99,431	1,279,213	45,068	1,234,145	Under ground work complete, Base work in progress	
Service box for FV truck	19,000	0	19,000	19,000	0	Done	100%
<i>Total department 32</i>							
			4,618,217	913,494	3,704,723		

**Airport Department**

LC - Airport Paving	298,371	0	2,595,670	298,371	2,297,299	Dirt work in progress , Base work to start mid month	
FV - Airport Paving	84,068	0	1,308,890	84,068	1,224,822	Tender has been awarded.	
Zama - Helipad	0	0	100,000	0	100,000	Waiting for specs from integrated engineering.	
<i>Total department 33</i>							
		0	4,004,560	382,439	3,622,121		

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Aug 31	2010 Budget Remaining, on Aug 31	Status Update on August 31, 2010	% Completion
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**Water Treatment & Distribution Department**

FV - Water Line Services (school, church, college)	0	0	50,000	0	50,000	Waiting for engineering.	
Zama Water Treatment System	13,489,974	13,489,351	30,000	623	29,377	Nearly completed	98%
Paving of Raw Water Truck Fill Access: Sub Grade Prep and Pavement (La Crete)	4,200	0	10,000	4,200	5,800	Posponed this project, used a portion to clean the LC treated water reservoir	
FV WTP - Lab Renovation & Equipment	0	0	16,000	0	16,000	On hold until approval received.	
FV WTP - Upgrades	455,242	455,242	30,000	0	30,000	On hold until approval received.	
FV WTP - Truck 3/4 Single Cab	35,484	0	35,000	35,484	-484	Completed	
Raw Water Truck Fill - Zama	0	0	100,000	0	100,000	Planning stage	
Treated Water Truck Fill - La Crete	105,468	0	170,000	105,468	64,532	Tender complete, dealing with minor deficiencies	100%
FV WTP - Boiler/ Header	0	0	31,537	0	31,537	The work was done but we haven't received the invoice yet. Done in July.	
FV WTP - Filter Media Replacement	0	0	24,713	0	24,713	New quote received. Under review.	
LC - Hydrant Replacement Program	0	0	100,000	0	100,000	Quotes received, project to start shortly	
LC WTP - Power Backup	0	0	99,000	0	99,000	Pending a Managerial review, may need these funds to fix filters at the WTP	
Rural Water - Phase I	213,821	0	3,520,969	213,821	3,307,148	Design stage	
Water Meter Reading System	51,278	0	50,000	51,278	-1,278	Device ordered. Waiting delivery and installation	
Underground Sprinkler System at WTP site LC (Froese Enterprises)	0	0	6,000	0	6,000	On hold.	
Cardlock Water Usage Reading System	0	0	10,000	0	10,000	In progress	
<i>Total department 41</i>			<b>4,283,219</b>	<b>410,874</b>	<b>3,872,345</b>		

Project Name	Total costs so far (prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Aug 31	2010 Budget Remaining, on Aug 31	Status Update on August 31, 2010	% Completion
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**Sewer Disposal Department**

Zama Waste Water upgrade - Phase II	4,101,873	4,024,619	100,000	77,254	22,746	On hold until budget complete.	
LC - Lagoon Upgrade	0	0	20,000	0	20,000	Study complete, Investigating options	
LC - Sewer Flusher	0	0	55,000	0	55,000	On hold, Investigating options	
LC - Sewer Trunk Main	1,343	0	420,400	1,343	419,057	Complete	100%
North Point Subdivision Lift station	3,600	0	636,000	3,600	632,400	In progress	
<i>Total department 42</i>			<i>1,231,400</i>	<i>82,197</i>	<i>1,149,203</i>		

**Solid Waste Disposal**

WTS Fencing Fort Vermilion	27,852	2,011	32,989	25,841	7,148	Done	
<i>Total department 43</i>			<i>32,989</i>	<i>25,841</i>	<i>7,148</i>		

**Agricultural Services Department**

Blue Hills Storm Water Control & 103-2 rd (Blue Hills Drainage)	456,590	281,823	144,431	174,767	-30,336		
Blue Hills Drainage Study	9,895	9,895	10,105	0	10,105	To be reviewed at next ASB meeting.	
<i>Total department 63</i>			<i>154,536</i>	<i>174,767</i>	<i>-20,231</i>		

**Recreation Department**

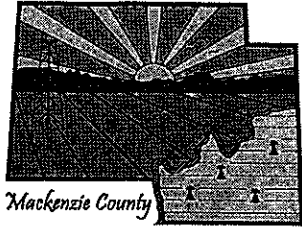
Fort Vermilion Arena - Dressing Rooms	0	0	375,000	0	375,000		
Fort Vermilion Recreation Board	6,624	0	25,000	6,624	18,376		
La Crete Recreation Board	46,742	0	65,000	46,742	18,258		
La Crete Ball Park	0	0	61,759	0	61,759		
Zama Recreation Board	0	0	40,000	0	40,000		
<i>Total department 71</i>			<i>566,759</i>	<i>53,366</i>	<i>513,393</i>		

Project Name	Total costs so far (= prior years + 2010 costs)	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Aug 31	2010 Budget Remaining on Aug 31	Status Update on August 31, 2010	% Completion
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**Parks & Playgrounds Department**

Machesis Lake Playground Additions: playground equipment & preparation	18,923	5,888	17,112	13,035	4,077	Installed second week of May.	
Dock Improvements	49,020	0	60,000	49,020	10,980	Wadlin dock installation complete	
Water Spray Park (Fort Vermilion)	0	0	80,000	0	80,000	On hold until budget complete.	
Zama Park - Installation of Water Line	175	0	10,000	175	9,825	Planning stage	
Zama Community Park Expansion	14,475	0	344,760	14,475	330,285	Planning stage	
Concrete Toilet - Zama	0	0	19,975	0	19,975	Toilets on order	
Concrete Toilet - Machesis Lake	0	0	16,650	0	16,650	Toilets on order	
Concrete Toilet - FV Arena Park	0	0	16,650	0	16,650	Toilets on order	
Concrete Toilet - LC Arena Park	0	0	14,450	0	14,450	To be installed shortly	
Concrete Toilet - Hutch Lake	0	0	17,250	0	17,250	Toilets on order	
Fence around green space at Wadlin	10,303	0	11,000	10,303	697	Complete	100%
La Crete Walking Trails	0	0	57,000	0	57,000	Waiting for additional quote	
Cell Tower - Wadlin Lake	283	0	7,000	283	6,717	Wadlin complete, Machesis in progress	
RV Dump - Hutch Lake	0	0	6,600	0	6,600		
La Crete - Water Spray Park	0	0	120,000	0	120,000		
<i>Total department 72</i>			<i>798,447</i>	<i>87,291</i>	<i>711,156</i>		

<b>TOTAL 2010 TCA Projects</b>			<b>23,023,449</b>	<b>6,204,831</b>	<b>16,818,618</b>		
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## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>2011 Budget Update</b>

### BACKGROUND / PROPOSAL:

An update to be provided at the meeting regarding the 2011 budget process.

### OPTIONS & BENEFITS:

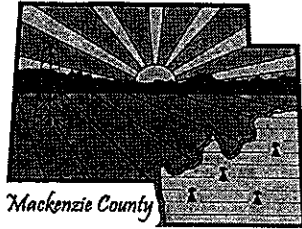
### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Travel Alberta Tourism Leadership Symposium</b>

### BACKGROUND / PROPOSAL:

Council is a member of the Mighty Peace Tourist Association (MPTA) and has two appointed members (1 Councillor and 1 Member at Large). The MPTA is planning to send a team of 6 members to the Tourism Leadership Symposium being held in Red Deer from October 12 – 14, 2010. They are requesting that a member from our municipality join them for this conference.

See attached brochure for more information.

### OPTIONS & BENEFITS:

Participants will learn to help your community thrive as a desirable place to live, work, visit and prosper.

### COSTS & SOURCE OF FUNDING:

\$200 registration fee plus travel and accommodations.

### RECOMMENDED ACTION:

That one County member be authorized to attend the Tourism Leadership Symposium in Red Deer on October 12 – 14, 2010.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





# TOURISM\* LEADERSHIP SYMPOSIUM

Travel Alberta Invites your community to attend The Official Destination BrandCamp™  
October 12 – 14, 2010 | Capri Centre, Red Deer

## LEARN HOW YOU CAN...

- Make your community stand out from the competition!
- Help your community to thrive as a desirable place to live, work, visit and prosper!

Every community strives to be successful – to be thriving with opportunity, education and entertainment. To be a more desirable place for people to live, work, have a business or visit. Being a sought after destination is the backbone of a successful community, yet this goal is becoming a greater challenge than ever before.

In a global economy with information at the touch of a keystroke, communities need to stand out. However, most communities market themselves just like everyone else, with the same tired lists of assets that every other place has.

The Destination BrandCamp™ gives you the tools you need to stand out from the competition, to find solutions and provide you with step-by-step instructions to make a difference in your community. With Hands-on exercises, case history examples, a wealth of experiences and individual attention, the Destination BrandCamp™ will focus on your community's issues, providing direction and solutions. You'll find yourself empowered with the resources and enthusiasm to make a real difference in your community.

Each community needs to send your three most important marketing materials (on or before September 30, 2010) two weeks prior to attending the Destination BrandCamp™. The rest of the checklist items you are to bring to the symposium.

### This checklist includes...

- List of local websites used to market the community, including governing body website addresses.
- Copies of current marketing materials such as: visitor and relocation guides, economic development marketing materials, brochures for local organizations and attractions, event brochures or listings, etc.
- Copies of any ads used to promote the community. This can include video, print ads or radio ads (in digital format or on CD/DVD).
- A list of organizations that help market the community. Economic development, chambers of commerce, destination marketing organizations, city/county/district offices, historical societies, etc.
- A CD with photos of the community. We'd like to see photos of:
  - Downtown streets and buildings;
  - Primary and secondary visitor attractions;
  - Perhaps six to ten photos of typical neighbourhoods;
  - The largest city or two employers;
  - Anything that showcases the community as a great destination.

■ A gift basket of local offerings for a gift exchange that will take place at the end of day Thursday along with promotional materials to be displayed with the gift basket.

■ I have completed the above checklist items and forwarded either via courier or mail C/O

Heather Taylor  
Travel Alberta Regional  
10849 – 120 Street  
Edmonton, Alberta T5H 3P2



Attendance is limited to no more than 100 participants from no more than 10 communities. A maximum of 10 communities will be invited to participate in this Destination BrandCamp™. You will be required to have a minimum of 5 delegates from your community to a maximum of 10. This enables us to concentrate on each community, focusing on your marketing materials and special situations. Suggested participants include:

- Destination Marketing organizations;
- Chambers of Commerce;
- Economic Development practitioners;
- Plans 2, 3, 4, 5, 6, 7, 8, 9, 10;
- Elected officials and Local jurisdiction staff;
- Main Street and Downtown organizations;
- Historical societies and other Local groups;
- Property and Business owners;
- Citizens interested in improving their communities.

# DESTINATION BRANDCAMP™

# YOU

Have worked with nearly a 1000 communities throughout North America over the past 25 years, and they've learned some valuable lessons along the way. As one of the top-rated keynote speakers in North America on the subjects of community branding, tourism, product development and marketing, Roger has been internationally recognized for providing attendees with things they can do today to make a difference tomorrow. Using "Roger's Rules and Ingredients," he educates with humorous video clips, stories, and photographic examples. He empowers attendees to make something happen with his engaging, entertaining, and educational presentations. The DDI Team has a passion for helping communities become thriving, successful places — finding solutions and sharing this passion makes a DDI Destination BrandCamp™ more than just an educational symposium; it is an empowering adventure.

At the end of the Destination BrandCamp™, each community will have a defined brand direction, next steps, and a list of action items you can begin to implement the moment you get back home. While there will be a tremendous amount of educational content, the real goal is to "make something happen" — creation of a to-do list of things they can do today to make a difference tomorrow.

## WHAT YOU WILL LEARN...

- Community Branding: How to create a successful brand based on feasibility, including product development, logos and slogans, marketing messages, and brand promises.
- Wayfinding Systems: Examples and ideas, benefits to the community, costs, timelines, partnerships.
- Signage: Public, private, retail, the use of billboards.
- Gateways: Entry points into the community.
- Niche Marketing: How and when to market to niche groups.
- Downtown Revitalization and Development: Retail mix, gathering spaces, parking issues, downtown branding, retail signage, window displays, beautification, collaboration with property owners, initiatives and funding options.
- Visitor Amenities: Public restrooms, visitor information, parking, costs, and funding options.
- Community Investment: Recruiting private investment into the community.
- Marketing: How to create marketing materials that are good enough to close the sale including websites, e-newsletters, brochures, advertising and more.
- Partnerships: Working together for the benefit of the community.

## WHAT YOU WILL NOT LEARN...

- The Destination BrandCamp™ gives you 2 1/2 days of intensive education, collaboration, and fun, learn how to make your community a better place to live, work and visit. In addition, you will receive...
- A confidential assessment of your community's marketing efforts with ideas and suggestions.
- Your Town: A Destination — The 25 Irremovable Rules of Successful Tourism by Dr. Maury Forman and Roger Brooks.
- The Branding, Development & Marketing Kit that includes "The Idea Book" insert with photographic examples.
- The Destination BrandCamp™ Graduation Certificate.

## SAPOPOW! DESTINATION BRANDCAMP™ AGENDA

### Tuesday October 12, 2010

4:30 – 5:45pm	Monaco	Registration/Trade Show Set-up
6:00 – 6:30pm	Monaco	Introductions
6:30 – 7:30pm	Monaco	Dinner
7:30 – 8:30pm	Monaco	Open House, Community displays

### Wednesday October 13, 2010

7:00 – 7:45am	Monaco	Breakfast
8:00 – 8:45am	Santano	Why Branding?
8:45 – 9:00am	Santano	Break
9:00 – 11:00am	Santano	Why Branding? Continued
11:00 – 11:15am	Santano	Break
11:15 – 12:15pm	Santano	Why Branding? Continued
12:15 – 12:45pm	Santano	Working Lunch
12:45 – 2:00pm	Santano	Product development
2:00 – 2:15pm	Santano	Break
2:15 – 5:30pm	Santano	Product development
5:30 – 6:00pm	Monaco	Cocktails / Networking
6:00 – 7:00pm	Monaco	Dinner
7:00 – 7:30pm	Monaco	Gift exchange

### Thursday October 14, 2010

7:00 – 7:45am	Monaco	Breakfast
7:45 – 8:30am	Santano	The 20 Ingredients of an outstanding destination
8:30 – 9:15am	Santano	Brands are built on product
9:15 – 9:30am	Santano	Break
9:30 – 11:30am	Santano	Telling the world
11:30 – 12:00pm	Santano	Working Lunch
12:00 – 1:15pm	Santano	The 22 Steps to Success
1:15 – 1:30pm	Santano	Break
1:30 – 2:30pm	Santano	Things you can do today to make a difference tomorrow
2:30 – 3:15pm	Santano	The Jeopardy Game!
3:15 – 4:00pm	Santano	Putting it all together
4:00 – 4:15pm	Santano	Break
4:15 – 5:15pm	Santano	Let the competition begin
5:15 – 5:45pm	Santano	Where do we go from here?
5:45 – 6:00pm	Santano	Best Brand Prize/Graduation/Bag Lunch



**REGISTRATION FORM**

Travel Alberta Tourism Leadership Symposium  
Destination BrandCamp™  
Capri Centre, Red Deer, AB  
Registration Deadline: September 30th.2010

**SUBMIT TO:**

Heather Taylor,  
Industry Marketing Coordinator, Travel Alberta  
F: 780.423.6722 or  
E: Heather.Taylor@TravelAlberta.com

Please Note: Each community is required to have a minimum of 5 to a maximum of 10 delegates

**Community :**

**Main Contact:**

**Email:**

**Bus #:**

**Fax #:**

**Billing Address:**

**First/Last Name:**

**First/Last Name:**

**Title:**

**Title:**

**Company:**

**Company:**

**Bus #:**

**Bus #:**

**Email:**

**Email:**

**Billing Address:**

**Billing Address:**

**First/Last Name:**

**First/Last Name:**

**Title:**

**Title:**

**Company:**

**Company:**

**Bus #:**

**Bus #:**

**Email:**

**Email:**

**Billing Address:**

**Billing Address:**

**First/Last Name:**

**First/Last Name:**

**Title:**

**Title:**

**Company:**

**Company:**

**Bus #:**

**Bus #:**

**Email:**

**Email:**

**Billing Address:**

**Billing Address:**

**“THIS MEANS YOU”**

**REGISTRATION FEE:**

\* Registration fee includes: all sessions, meals and refreshment breaks.

**2-1/2 Day Fee = \$250/attendee + GST**

Travel Alberta will invoice separately each attendee (\$262.50) unless otherwise specified.

Cheques to be made payable to: Travel Alberta, 10949 - 120 Street, Edmonton, AB T5H 3R2

Travel Alberta is proud to be sponsoring the services of Roger Brooks and Destination Development International.

**SYMPOSIUM VENUE:**

Capri Centre, 3310 - 50 Avenue, Red Deer. The Capri Centre is offering an excellent industry rate for hotel room accommodation of **\$110/night + taxes for Standard Rooms**. Deadline for hotel reservations is **September 21, 2010**. You are responsible for making your own hotel reservations, changes or cancellations.

**Call Early for Your Hotel Reservations: 1.800.662.7197**

Identify yourself as **"Travel Alberta group reservation"** to ensure you receive the symposium rate.

**ON-SITE CHECK-IN:**

All attendees are required to check in at the Registration Desk located between the Santano and Monaco Rooms, Capri Centre. Attendees will receive their registration packages and badges upon check in.

**Registration Desk Hours:** Tuesday, October 12, 2010 4:30pm - 5:45pm.

**SPECIAL NEEDS:** (Please indicate any dietary restrictions or for any other special needs.)

First/Last Name: \_\_\_\_\_

Special Needs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

First/Last Name: \_\_\_\_\_

Special Needs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

First/Last Name: \_\_\_\_\_

Special Needs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ATTENDEE SUBSTITUTIONS:**

If you are unable to attend the symposium after registering, you may send someone in your place. You must submit the person's name and contact information in writing prior to September 30, 2010.

**CANCELLATION POLICY:**

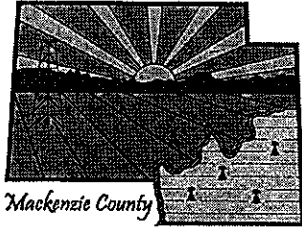
Due to space limitation - NO cancellations will be allowed.

**DRESS CODE:**

Attire should be business casual, jeans are fine. We want people to be comfortable, with a hint of professionalism.



# DESTINATION BRANDCAMP™



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Electoral Boundary Review Update</b>

### BACKGROUND / PROPOSAL:

As discussed at the August 25, 2010 Council meeting, the electoral boundary review options will be available at the meeting.

### OPTIONS & BENEFITS:

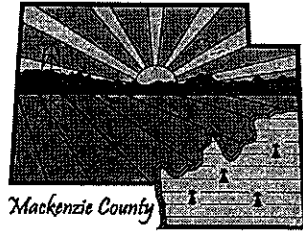
### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>2010 Municipal Election – Advance Vote</b>

### BACKGROUND / PROPOSAL:

Section 73 of the Local Authorities Election Act states:

1. **An elected authority may by resolution provide for holding an advance vote on any vote to be held in an election.**
2. No advance vote shall be held within 24 hours of election day.
3. If a resolution is enacted under subsection (1), **the returning officer must determine the days and hours when the advance vote is to be held.**

The date, time and location of the Advance Vote will be determined at a later date in order to coordinate with the School Division's advance vote, etc.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

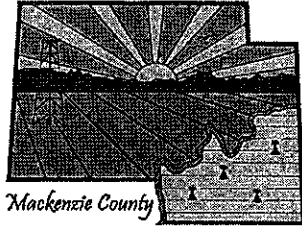
### RECOMMENDED ACTION:

That an Advance Vote be held for the 2010 municipal elections.

Author: C. Gabriel Review Date: August 9, 2007 CAO







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Rural Water Update</b>

### BACKGROUND / PROPOSAL:

See attached Rural Water Project update by GENIVAR.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the Rural Water Project update be received for information.

Author: W. Kostiw Review by: \_\_\_\_\_ CAO \_\_\_\_\_



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**Subject :** Mackenzie County Water System  
**Project No.:** 4010010  
**Date:** September 8, 2010

---

GENIVAR is pleased to announce that the Mackenzie County Water System project is on schedule and on budget.

**Detailed Design Drawings**

The detailed design drawings for the waterline are approximately 95% complete. Once finalized, the drawings will undergo a third party quality review next week. GENIVAR anticipates a tender and drawing review with the County by September 24th 2010.

**Detailed Design Booster Station**

The detailed design drawings of the newly relocated booster station are approximately 75% complete. The process engineer will be doing a review this week and the instrumentation and controls portion of the project will be ready to be finalized with The SCADA system being incorporated into the design.

**Tender Document Preparation**

The tender document is currently 70% complete. The document and drawings will be finalized during the week of September 20, 2010 with the specifications and associated equipment included.

**Crossing Agreements**

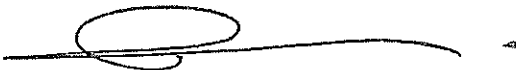
The pipeline crossing agreements will be prepared for submittal to Northern Lights Gas Coop by the end of this week. Also, the drawings, TAS, and letters associated with the provincial highway crossings are under review and will be submitted to Alberta Transportation by the end of this week.

**Environmental**

The topsoil and materials survey have been completed. All other environmental requirements have been reviewed and are compliant with Alberta Environment Guidelines.

Please let me know if you have any questions.

Sincerely,



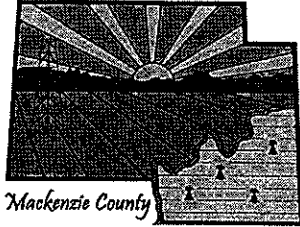
GENIVAR

Mike Minshall, C.E.T., PMP

Manager, Urban Infrastructure, Alberta

GENIVAR – Constructive people





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Capital Projects Update</b>

### BACKGROUND / PROPOSAL:

Verbal updates on the capital projects will be held at the meeting.

### OPTIONS & BENEFITS:

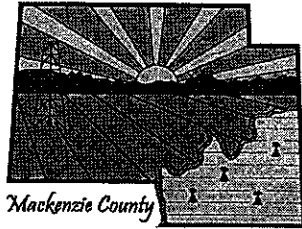
### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the capital projects update be received for information.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Gravel Crushing (2011)</b>

### BACKGROUND / PROPOSAL:

For discussion.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

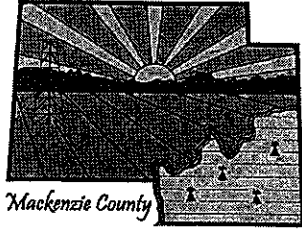
### RECOMMENDED ACTION:

For discussion.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Ice-Bridge Tender (Local)</b>

### BACKGROUND / PROPOSAL:

For discussion.

### OPTIONS & BENEFITS:

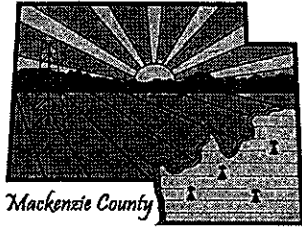
### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Tompkins Summer Crossing</b>

### BACKGROUND / PROPOSAL:

For discussion.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That Council view the hovercraft and look at new technologies for ferry building.

Author: W. Kostiw Review by: \_\_\_\_\_ CAO \_\_\_\_\_



RFD  
Carol Gabriel

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**From:** Tom Williams [Tom.Williams@gov.ab.ca]  
**Sent:** Friday, September 03, 2010 10:17 AM  
**To:** Bill Kostiw  
**Cc:** Wayne Franklin; Bev Cote; Bill Gish; Tom Williams  
**Subject:** Re: LaCrete Ferry - September 1 Meeting

Hi Bill,

I met with several members of the Mackenzie County Council, John Klassen (County), Doug Brown (LaPrairie), Rommel Directo (AT) and Paul Catt (AT), to discuss issues regarding an alternate access location for the LaCrete Ferry on the west bank of the Peace River. The meeting was held between 1:00 pm and 2:30 pm on September 1, 2010. The ferry was operational beginning at 11:00 am on September 1, 2010, as a result of higher water levels, and is anticipated to be operational for approximately 5 days or more, dependent upon the water level.

Council members identified a location approximately 100-150 m upstream of the current access location, and expressed their views regarding installation/relocating a "dock", as well as construction of a short access road to connect the existing access point to the proposed location. They indicated that there is a need for this new temporary access due to the current low water level which has prevented the ferry from operating for extended periods of time, or operating at reduced loading that excludes large vehicles with loads (i.e. loaded grain trucks, etc.). When the ferry is not operating during non-winter periods, residents near the east bank access of the ferry have to drive an additional 3-4 hours to get to their desired destination.

Doug Brown (LaPrairie) and AT staff identified several issues/concerns regarding the proposed alternate location:

At the proposed alternate access point there are rocks and cobbles on the river bed (many are currently visible) that could damage the hull of the ferry

Without a properly anchored "dock", the ferry would have to run at full power in order to keep the ferry in proper position for loading/unloading (difficult task operationally)

Relocating the existing "dock" would require using heavy equipment along the river bank to "drag" the "dock"

The proposed location does not have enough space available for a tractor trailer, or other large vehicle, to maneuver into position for loading/unloading onto ferry

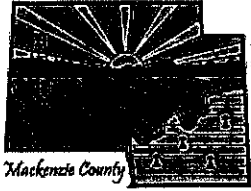
AT does not have the right-of-way to construct the required access road to the new location

Any work to be done within/near the river requires review/approval of DFO and Navigable Waters to obtain necessary permits

I informed those present that, unfortunately, I could not commit to AT relocating the access at this time, that there is a process that would have to be followed, and that it likely could not happen within the next 2 weeks. I did indicate that I would discuss the matter with Donald Saunders, Bridge Manager, as he is much more familiar with issues of this nature.

I discussed the matter with Donald Saunders on September 2, 2010, and he also indicated that there is a process to go through to obtain required approvals and permits, and the time frame would likely be 2 months or more.

Unfortunately, there does not appear to be a “quick” resolution to the negative impact that the low water levels have on operation of the LaCrete Ferry.



## MACKENZIE COUNTY

### REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations - South</b>
<b>Title:</b>	<b>Access to SE26-104-14-W5</b>

#### **BACKGROUND / PROPOSAL:**

The current owner of the former hog barn property submitted a request to the County to allow a temporary access via an undeveloped road allowance, which we denied due to the road allowance having two potential creek crossings and or possible encroachment onto private property, the owner also submitted a road request for the 2011 construction year via the same road allowance (see attached aerials). It is in the owner's opinion that the County is responsible to provide access to the property in question due to past negligence on the County's part. He claims to need access in to prepare the building for winter in order to prevent further deterioration and damage; current access is being denied to him by way of a road block on the existing driveway.

#### **OPTIONS & BENEFITS:**

For discussion.

#### **COSTS & SOURCE OF FUNDING:**

NA

#### **RECOMMENDED ACTION:**

For discussion.

**Author:** John Klassen      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_







## *Mackenzie County*

P.O. Box 640, Fort Vermilion, AB T0H 1N0  
Phone (780) 927-3718 Fax (780) 927-4266  
[www.mackenziecounty.com](http://www.mackenziecounty.com)

August 26, 2010

Peter Dyck  
Box 604  
Fort Vermilion, AB  
T0H 1N0

Dear Mr. Dyck:

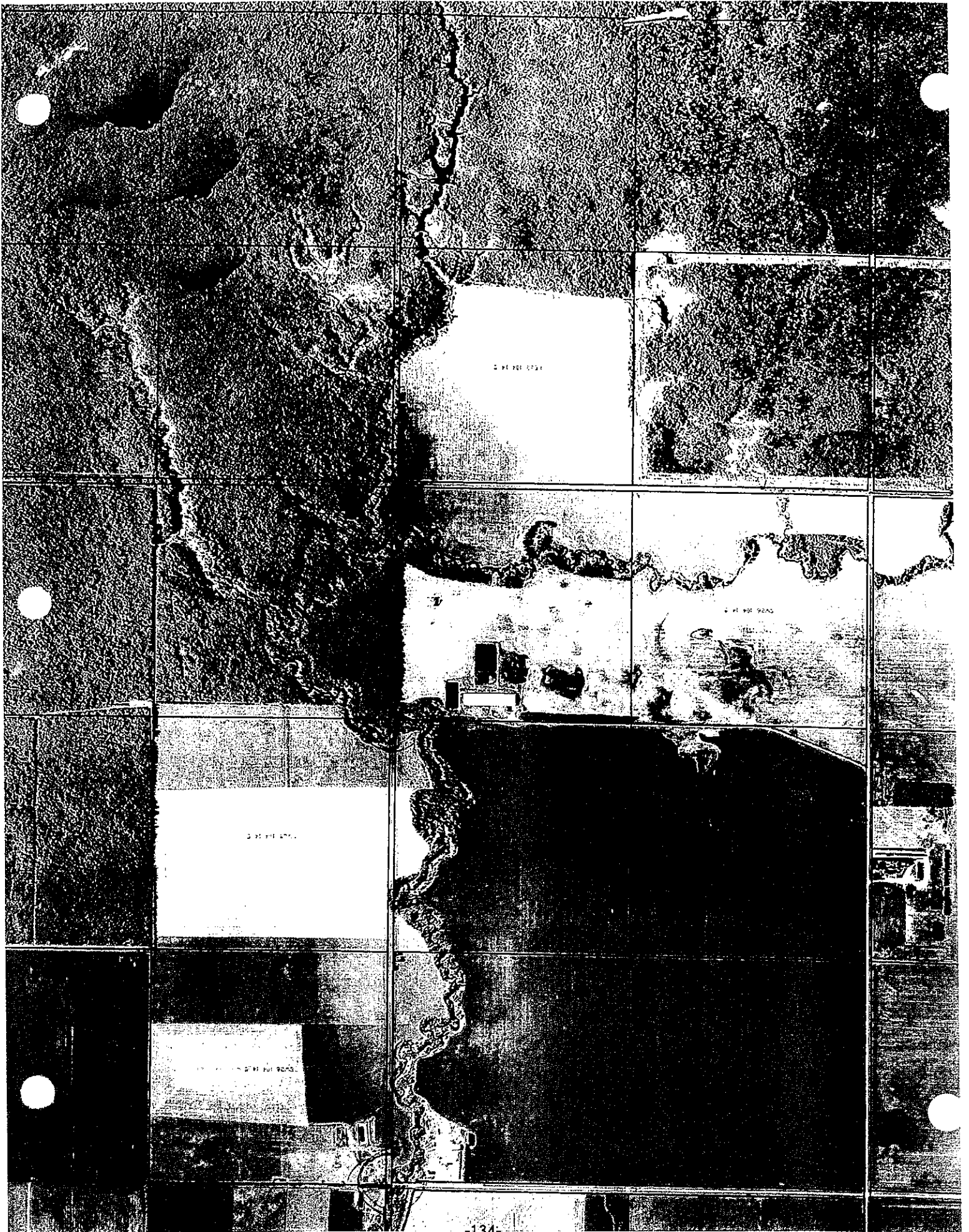
### **Request to Construct "Temporary" Access – SE26-104-14-W5**

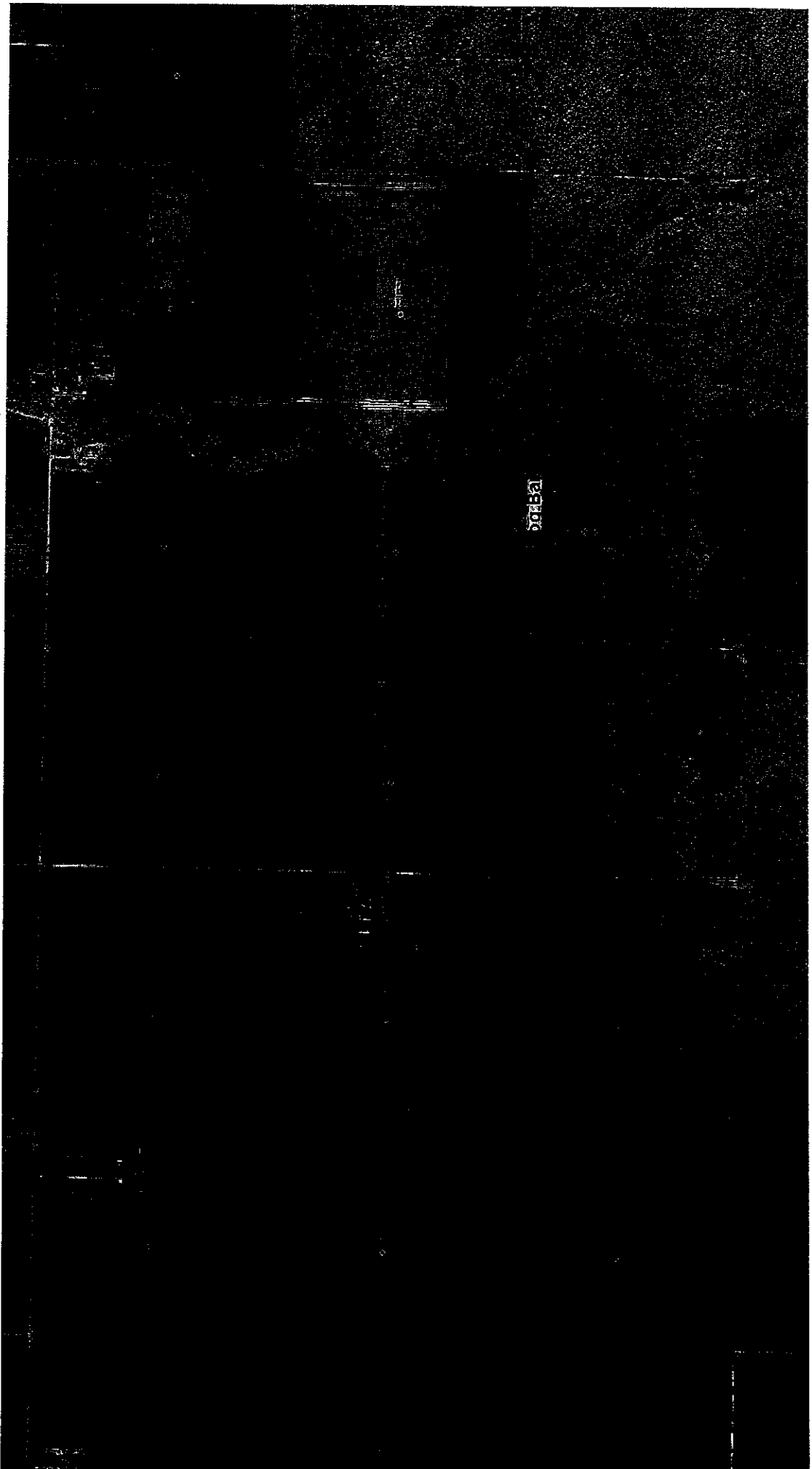
Further to your application for a temporary access located at the above noted land location, please be advised we have completed our inspection. Due to the fact this temporary access would be located on an undeveloped road allowance with a potential of encroaching on private property, Mackenzie County cannot at this time approve this request to the subject property.

If you have any questions or concerns feel free to contact Pauline of our office at 780-928-3983 at your convenience.

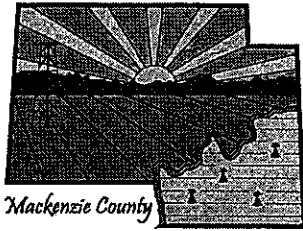
Sincerely,

John Klassen  
Director of Operations - South  
JK/ps









## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations – South</b>
<b>Title:</b>	<b>ARPA Conference</b>

### BACKGROUND / PROPOSAL:

Alberta Recreation and Parks Association's annual conference is scheduled for October 21-23, 2010 in Jasper, Alberta. The cost of travel and subsistence is expected to be \$1350 per person and conference fees are \$465 each.

### OPTIONS & BENEFITS:

N/A

### COSTS & SOURCE OF FUNDING:

N/A

### RECOMMENDED ACTION:

That the Parks Committee members be authorized to attend the annual Alberta Recreation & Parks Association Conference from October 21 – 23, 2010 in Jasper, Alberta.

Author: L. Schmidt Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

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# CONFERENCE

AT-A-GLANCE

## 2010 ARPA Conference at-a-Glance

Day	Time	PC1	PC2	PC3	PC4			
Thursday, October 21	Done by 4:00pm	<b>HIGH FIVE</b> - Sport in Alberta <i>HIGH FIVE Trainers: Co-Ord. Stephen Norms</i>	City Repair and the Power of Community Planning <i>Michael Book &amp; Mark Lukeman</i>	ACE - The Economic Benefits of Recreation in Active Communities <i>ACE Communities and the Inclusive Sport Group: Michele Forte</i>	Creating Smart Parks <i>Bonnie MacIsaac</i>			
	5:00pm - 8:00pm	Cocktail Reception						
	8:00pm - 8:30pm	Dancing						
	8:00pm - 11:00pm	Renaissance Fair						
Friday, October 22	7:00am - 8:30am	Breakfast			Energize Breakfast - City Repair			
	8:30am - 10:00am	A1 Youth Indicator Species <i>Don Carruthers &amp; Don Hced</i>	A2 Think, Talk and Act Your Way to a Better Day: Tips for Healthy Communication <i>Michelle Cederberg</i>	A3 Staging for Aging: Valuing, Supporting and engaging seniors in your community <i>Brenda Wang &amp; Sheila Haleit</i>	A4 Working Together to Get the Facility You Want and Need! <i>Robert Johnston &amp; Cannon Design</i>	A5 Attracting Tourists to Your Community Through Outdoor Recreation <i>Joe Pavlaka</i>	A6 Graffiti Prevention Through Local Art <i>Kristina Copeland &amp; Kathy Wipf</i>	A7 Building Physical Literacy in Alberta's Communities <i>Dr. Stephen Norms</i>
	10:00am - 10:30am	Refreshment Break						
	10:30am - 12:00pm	B1 Exploring Places and Neighbourhoods with Reference to Health Outcomes of Populations <i>Dr. P. Tish K. Doyle-Baker</i>	B2 Regional Land Use Planning - Tools for Communities <i>Dr. Tim Burton, Lyell Brenneke, Justin Ellis &amp; Judy May McDonald</i>	B3 Community Building in Action <i>ACE Community Leaders</i>	B4 Recreation Facility Sponsorship - The Leduc Experience <i>Greg Kischke, Daniel Melville &amp; Roger Smolinsky</i>	B5 Grassroots Projects for a Kool Community <i>Shana O'Connor &amp; Jason Smituk</i>	B6 Designing and Building Outdoor Natural Playspaces <i>Adam Blensstock</i>	B7 Physical Activity for Health: An Untapped Market <i>Stephen Cheatham &amp; Angela Torry</i>
	12:00pm - 1:30pm	Minister's Luncheon						
	1:30pm - 2:45pm	C1 Art in the Park: An Overview of Implementing Public Art in Parks and Municipalities <i>Kristy Tinker</i>	C2 Exposing the MYTH of Life Balance and Revealing the REAL Secret to Success <i>Michelle Cederberg</i>	C3 A Journey of Volunteer Engagement <i>Susan Kankkunen</i>	C4 Planning Today for the Aquatic Facility of the Future: Keeping your finger on the pulse of the Aquatic Industry <i>Douglass Whiteaker</i>	C5 Active Alberta Policy Progress Update <i>Alberta Tourism, Parks &amp; Recreation Representatives</i>	C6 PLAY - It's a Serious Business <i>Judy Hoad</i>	C7 Local Motion: Community Demonstration Project <i>Jah Rosler</i>
	2:45pm - 3:15pm	Refreshment Break						
	3:15pm - 4:30pm	D1 After School Recreation - Implementing a Provincial Strategy <i>Graham Cline &amp; Heather Cowie</i>	D2 Community Based Physical Activity Promotion: The Australian 10,000 Steps Experience <i>Dr. Kerry Mummery</i>	D3 Aquatics for Active Retired Adults and Seniors - A Growing Market <i>Douglass Whiteaker</i>	D4 Alberta Recreation Facilities Energy Assessment Program <i>Shaheez Kaba &amp; Josh Kenner</i>	D5 Facilitating Collective Joy and Strength in our Communities through Arts, Culture & Heritage <i>Janel Naclia</i>	D6 Marketing Parks - An Award Winning Case Study <i>Donna Sinclair &amp; Judy Hobbs</i>	D7 Where Work Comes to Play - Keys to a Successful, Self-Sustaining Event <i>Liane Coumover &amp; Tammy Gardner</i>
	4:30pm - 6:30pm	ARPA Program Showcase						
	6:30pm - 10:30pm	Trade Show and Tail Gate Party - Dinner, Drinks and Networking						
Saturday, October 23	7:00am - 7:30am	Breakfast						
	7:30am - 8:30am	Refreshment Break						
	8:30am - 10:00am	ARPA Annual General Meeting						
	10:00am - 12:00pm	Luncheon ARPA Volunteer Recognition Awards						
	12:00pm - 1:30pm	E1 Environmental Worldview of Children Living in an Oil-Rich Economy <i>Lori Gray</i>	E2 It's 11:00 p.m., Do You Know Where Your Records Are? <i>Gisela L. Crawford</i>	E3 Community Building Through Block Parties <i>Roy Bedford</i>	E4 Mountain Bike Terrain Parks - Overcoming the Obstacles <i>Jay Hoops &amp; Stephen Henus</i>	E5 Maintaining & Implementing Recreation Centre Food Policy <i>Patricia Martz</i>	E6 Positioning your community to win bids on major events <i>Jim Jones</i>	E7 Promoting Healthy Active Lifestyles for Persons with Physical Disabilities <i>Laura Lee Crook, Evelyn Sawicki &amp; Laurie Wilson</i>
1:30pm - 2:45pm	Refreshment Break							
2:45pm - 4:30pm	F1 Explore Nature Photography <i>Brian Carnell</i>	F2 Ghost Tour of the Jasper Park Lodge <i>Kerri Kaboni &amp; JPL Staff</i>	F3 Zumba® Fitness Session <i>Irene Bobocel</i>	F4 Card Making <i>Rocky Mountain Monograms</i>	F5 Belly Dancing 101 <i>Nicola Koebel</i>	F6 Kitchen Tour & Demo <i>JPL Staff</i>	F7 Maligne Canyon Hike & Tour <i>Trevor Poth</i>	F8 Lac Beauvert Stroll <i>Conference Committee</i>
4:30pm - 6:00pm	ARPA Presidents Awards Banquet							
6:00pm - 8:00pm	Casino Cavell							

15 CPLS Credits      0 CPLS Credits      No Credits



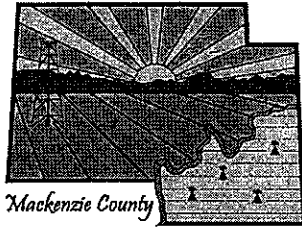
Content Especially Relevant to Energy Delegates



Student Recommended Sessions

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## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Acting Supervisor of Planning &amp; Development</b>
<b>Title:</b>	<b>Bylaw 775-10 to Amend Bylaw 748/09 Consolidation of Plan 2938RS, Block 3, Lots 3 and 4 (Fort Vermilion)</b>

### BACKGROUND / PROPOSAL:

On January 27<sup>th</sup>, 2010 Mackenzie County Council approved Bylaw 748/09 being a Bylaw to cancel Plan 2938RS, Block 3, Lot 3 and 2938RS, Block 3, Lot 4 in order to consolidate the lands into one lot.

Mr. Schmidt, the applicant, did not proceed with the registration of the bylaw until July 2010. The Bylaw has since been returned by Alberta Land Titles with the request to amend the wording read Lot 14 instead of Lot 3.

### OPTIONS & BENEFITS:

The amending bylaw is required by Alberta Land Titles in order for the plan consolidation to proceed.

### COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

### RECOMMENDED ACTION:

#### **MOTION 1:**

That first reading be given to Bylaw 775-10, being a Bylaw amending the Lot number 3 to Lot number 14 in Bylaw 748/09, being for the cancellation of Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3, Lot 4, for the purpose of consolidation.

Author: L. Lambert Review by: M. Krahn CAO

**MOTION 2:**

That second reading be given to Bylaw 775-10, being a bylaw amending the Lot number 3 to Lot 14 in Bylaw 748/09, being for the cancellation of Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3, Lot 4, for the purpose of consolidation.

**MOTION 3: (Requires Unanimous)**

That consideration be given to go to third reading of Bylaw 775-10, being a bylaw amending the Lot number 3 to Lot 14 in Bylaw 748/09, being for the cancellation of Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3, Lot 4, for the purpose of consolidation.

**MOTION 4:**

That third reading be given to Bylaw 775-10, being a bylaw amending the Lot number 3 to Lot 14 in Bylaw 748/09, being for the cancellation of Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3, Lot 4, for the purpose of consolidation.

**Author:** L. Lambert **Review by:** M. Krahn **CAO** \_\_\_\_\_

**BYLAW NO. 775-10**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PLAN OF SUBDIVISION IN  
ACCORDANCE WITH SECTION 658 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000**

**WHEREAS**, Council of Mackenzie County passed all three readings of Bylaw 748/09 thereby cancelling Subdivision Plan No. 2938RS, Block 3, Lot 3 and Lot 4 for the purpose of consolidation in accordance with the Municipal Government Act Revised Statutes of Alberta 2000, and

**WHEREAS**, Bylaw 748/09 requires a typographical amendment prior to registration,

**NOW THEREFORE**, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY AMEND THE SUBDIVISION LOT NUMBER IN BYLAW 748/09 TO READ AS FOLLOWS:

1. That Subdivision Plan No. 2938RS, Block 3, Lot 3 and Lot 4 are hereby cancelled in whole and the lands shall consolidated as Lot 14, as outlined in Schedule "A" attached.

READ a first time this \_\_\_ day of \_\_\_\_\_, 2010.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2010.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2010.

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Greg Newman  
Reeve

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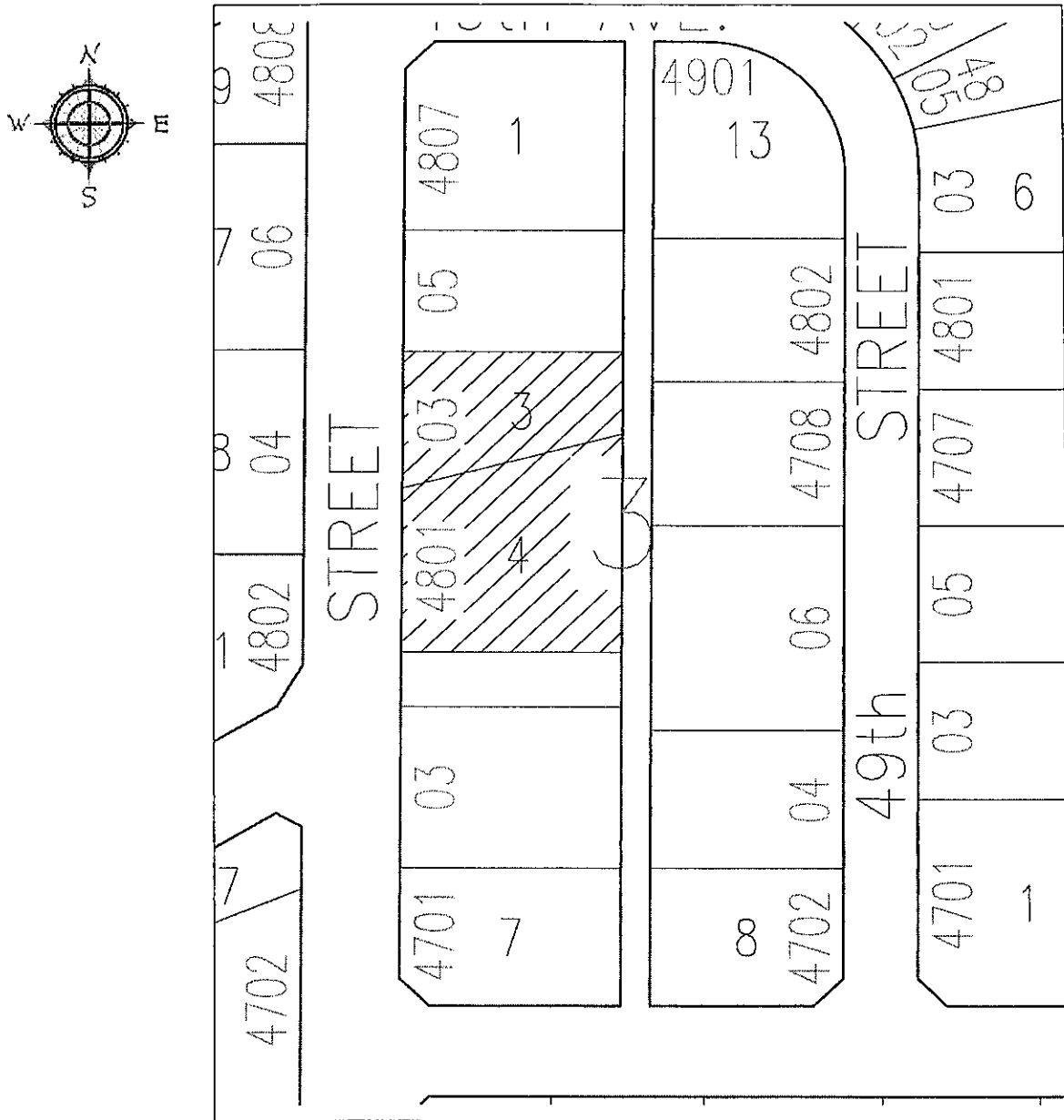
William Kostiw  
Chief Administrative Officer

BYLAW NO. 775-10

SCHEDULE "A"

1. That the subdivision of the following property known as:

Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3, Lot 4 be cancelled and consolidated as Lot 14.



**BYLAW NO. 748/09**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PORTION OF A  
PLAN OF SUBDIVISION  
IN ACCORDANCE WITH SECTION 658 OF THE  
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,  
REVISED STATUTES OF ALBERTA 2000.**

**WHEREAS**, Council of Mackenzie County has determined that a portion of a subdivision as outlined on Schedule A attached hereto, be subject to a cancellation, and

**WHEREAS**, George Schmidt and Martha Schmidt, being the registered owners of Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3, Lot 4, have requested that the lands be consolidated; and

**NOW THEREFORE**, be it resolved that the Council of Mackenzie County does hereby enact as follows:

1. Subdivision Plan No. 2938RS, Block 3, Lot 3 and Lot 4 are hereby cancelled in full, and shall be consolidated as Lot 3, as outlined in Schedule A attached.

READ a first time this 8<sup>th</sup> day of December, 2009.

READ a second time this 27<sup>th</sup> day of January, 2010.

READ a third time and finally passed this 27<sup>th</sup> day of January, 2010.

(original signed)

\_\_\_\_\_  
Greg Newman  
Reeve

(original signed)

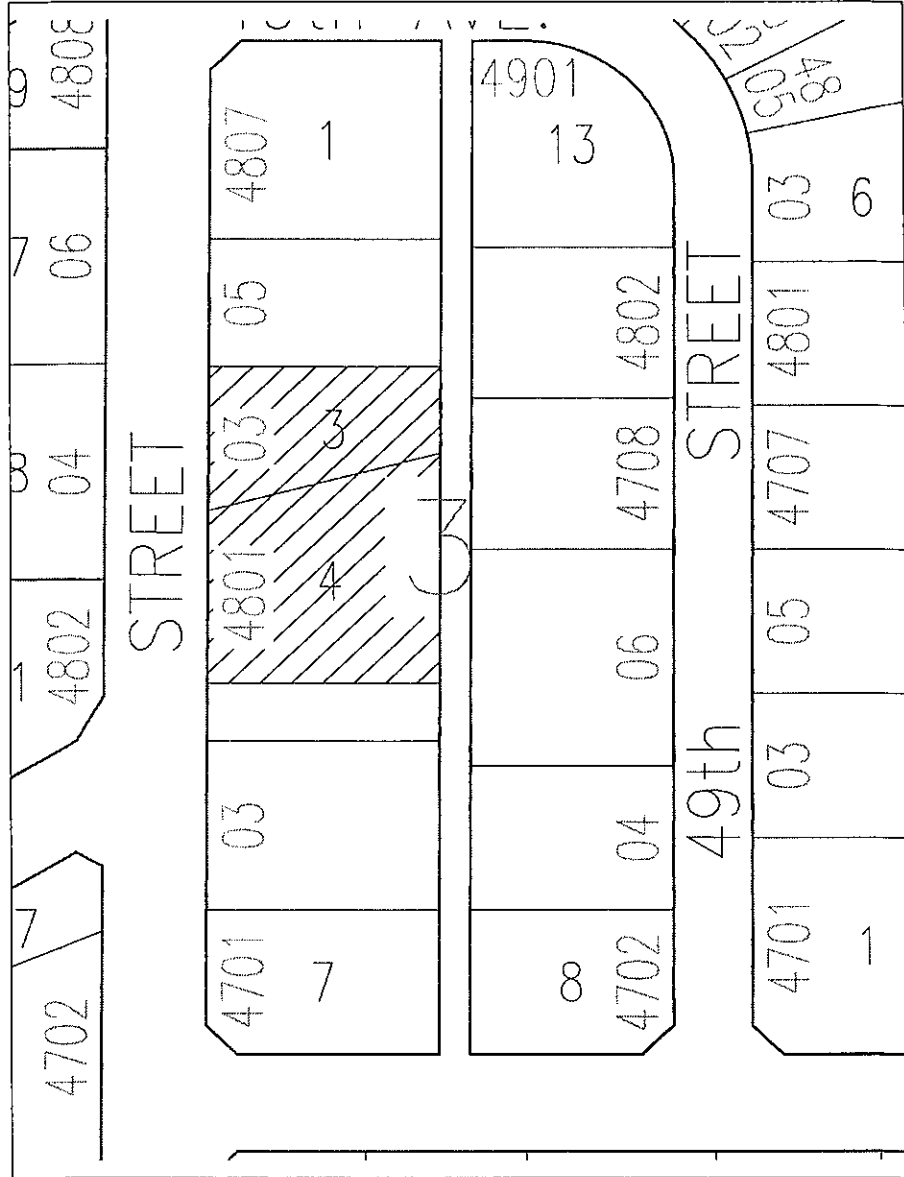
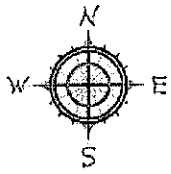
\_\_\_\_\_  
William Kostiw  
Chief Administrative Officer

BYLAW NO. 748/09

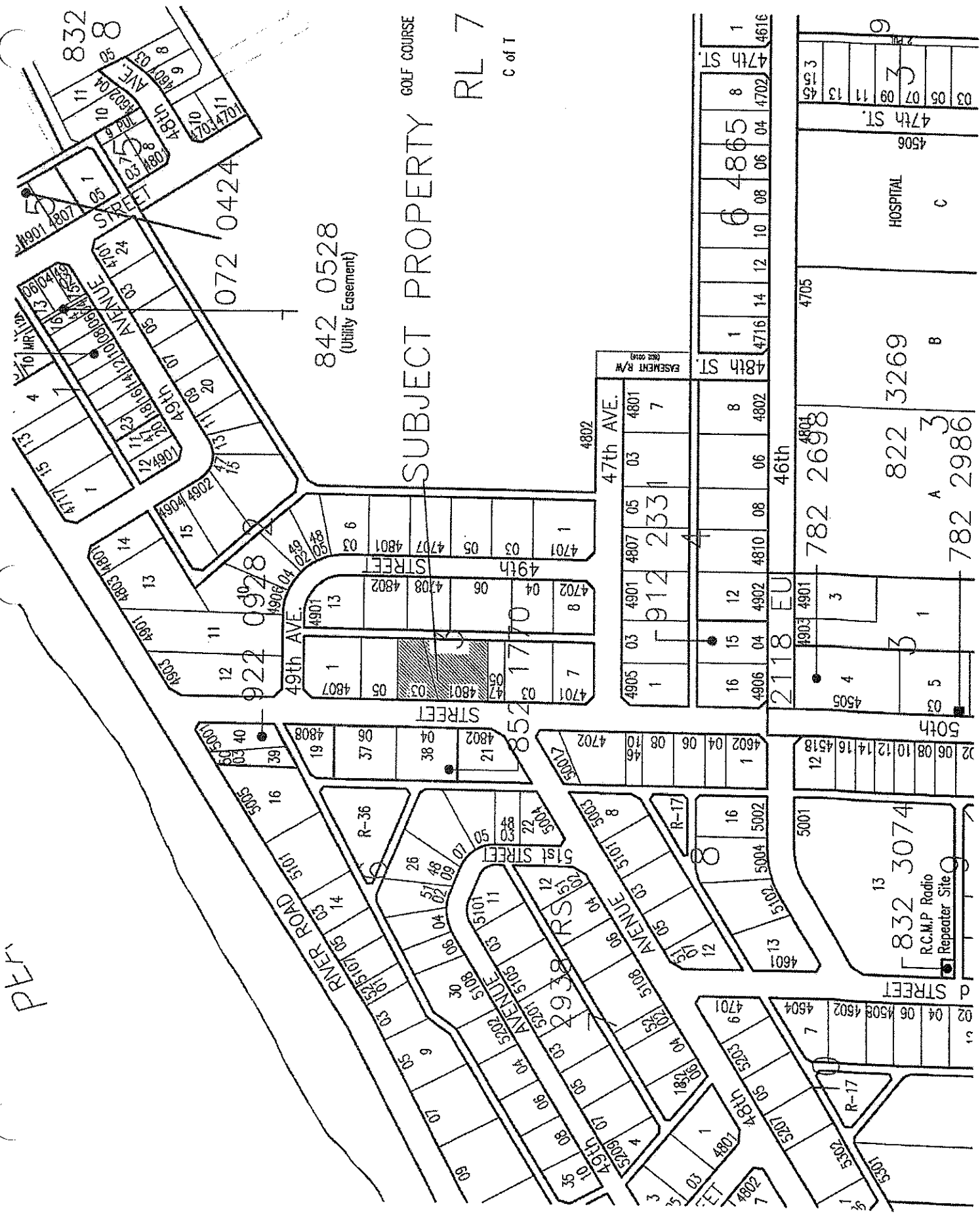
SCHEDULE "A"

1. That the subdivision of the following property known as:

Plan 2938RS, Block 3, Lot 3 and Plan 2938RS, Block 3, Lot 4 be cancelled and consolidated as Lot 3.



PER



842 0528  
(Utility Easement)

SUBJECT PROPERTY

RL 7  
C of T

GOLF COURSE

832 3074  
R.C.M.P. Radio  
Repeater Site

822 3269  
A 3  
B 3  
782 2986

782 2698

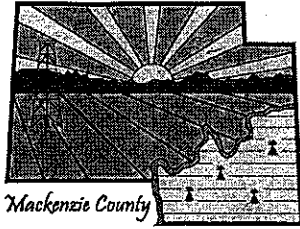
64805  
47th ST

4506  
HOSPITAL  
C  
47th ST



Bylaw 2487(04) George Schmidt Plan Consolidation





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Acting Supervisor of Planning and Development</b>
<b>Title:</b>	<b>21-SUB-09 Parkland Industries Ltd. Subdivision Time Extension on Plan 062 8217, Block 17, Lot 11</b>

**BACKGROUND / PROPOSAL:**

On September 3, 2010, Mackenzie County received a Subdivision Time Extension request from Parkland Industries Ltd. for Subdivision 21-SUB-09 on Plan 062 8217, Block 17, Lot 11. The developers are requesting an additional year to complete the subdivision in hopes that they will receive budget approval to complete the subdivision in 2011.

Section 657(4) of the Municipal Government Act states:

If the plan of subdivision or other instrument is not submitted to the subdivision authority within the time prescribed by subsection (1) or any longer period authorized by the council, the subdivision approval is void.

Section 657(6) The council may extend

- (a) The one year period referred to in subsection (1), or
- (b) The one-year period referred to in subsection (5),

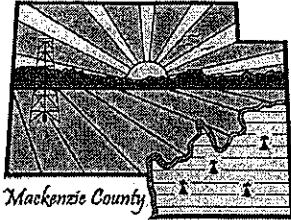
Whether or not the period under those subsections has expired.

The expiry date for the subject subdivision was August 27, 2010.

The proposed subdivision is for the division of the existing P and H Grain Terminal and Fertilizer Plant located in La Crete. The developer intends to create two parcels from the existing lot. A copy of the subdivision layout is attached.

**Author:** M. Krahn      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





## REQUEST FOR SUBDIVISION TIME EXTENSION

NAME OF APPLICANT <i>Darkland Industries</i>		
ADDRESS <i>Box 757</i>		
<i>La Crete AB</i>		
POSTAL CODE <i>T0H2 H0</i>	TELEPHONE (RES.) <i>780-841-1625</i>	(BUS.) <i>780-928-3668</i>

NAME OF REGISTERED OWNER <i>Darkland Industries</i>		
ADDRESS <i>Box 757</i>		
<i>La Crete AB</i>		
POSTAL CODE <i>T0H2 H0</i>	TELEPHONE (RES.) <i>841-1625</i>	(BUS.) <i>978-3668</i>

FILE NO.

LEGAL DESCRIPTION

QTR./L/S/	SEC.	TWP.	RANGE	M.

OR

PLAN NO.	BLOCK	LOT
<i>0628217</i>	<i>17</i>	<i>11</i>

EXPIRY DATE OF SUBDIVISION APPROVAL

MM	DD	YY
<i>08</i>	<i>27</i>	<i>10</i>

EXTENDED TIME REQUESTED

MM	DD	YY
<i>09</i>	<i>31</i>	<i>11</i>

REASONS FOR EXTENSION REQUEST (attach additional information if required)

*WAITING ON BOARD APPROVAL FOR BUDGET, COULD BE SPRING OF 2011 BEFORE WE WOULD WANT TO PROCEED*

I/We have enclosed the required Application Fee of \$250.00

*[Signature]*  
APPLICANT/OWNER

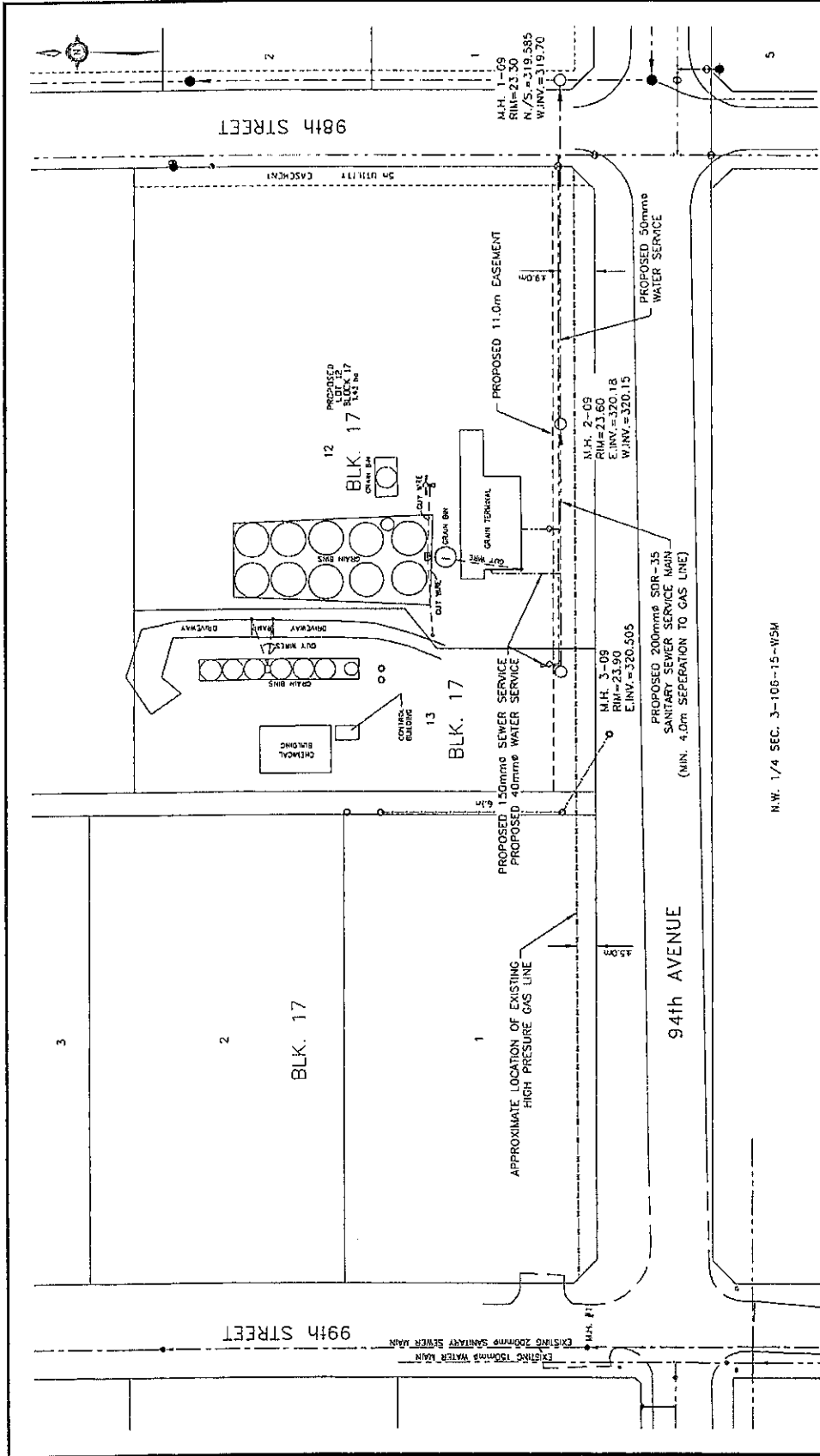
*Sept 3/2010*  
DATE

NOTE: Registered Owner's signature required if different from applicant.

REGISTERED OWNER

DATE

PLEASE RETURN INFORMATION TO THE NEAREST MACKENZIE COUNTY OFFICE ATTENTION DEVELOPMENT OFFICER



Designed: D.L.S.	Scale: 1:1000	Date: REV 2010/07/05
Drawn: K.L.K.	Project No.:	020200478
Approved: D.L.S.	Drawing No.:	1 OF 1
	Rev.:	C

**PARKLAND INDUSTRIES LTD.**  
 LOT 12, BLOCK 17, PLAN 21-SUBD-09  
 MACKENZIE COUNTY - LA CRETE, ALBERTA  
 WATER & SEWER SERVICE PLAN

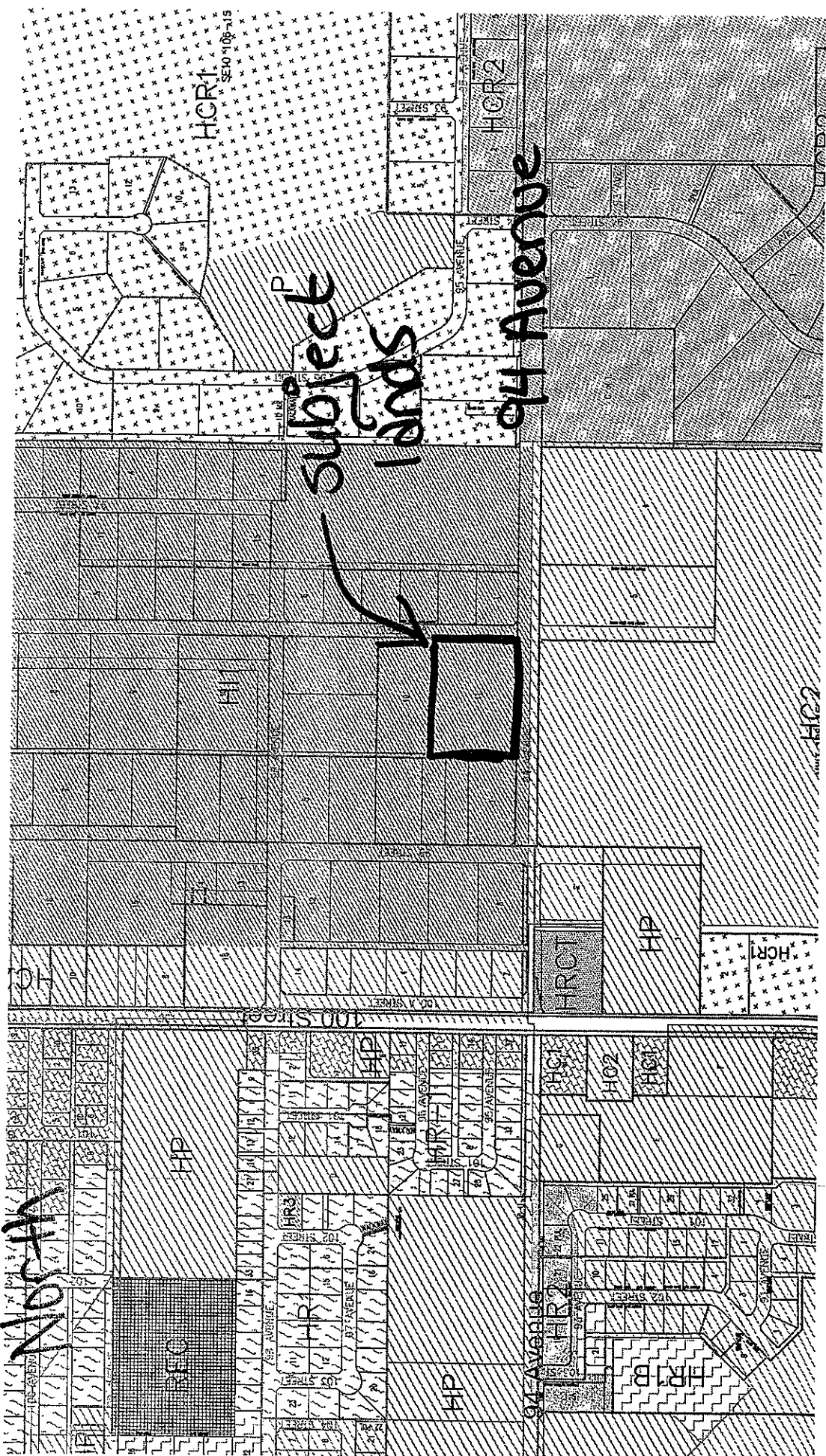
**FOCUS**  
 FOCUS Corporation  
 #3, 8909 - 96 Street  
 Peace River, AB, Canada T0S 1G0  
 Main: 780.624.5531  
 Fax: 780.624.3722

PERMIT TO PRACTICE  
 FOCUS CORPORATION  
 PERMIT NUMBER: P 6386  
 The Association of Professional Engineers,  
 Geologists and Geophysicists of Alberta



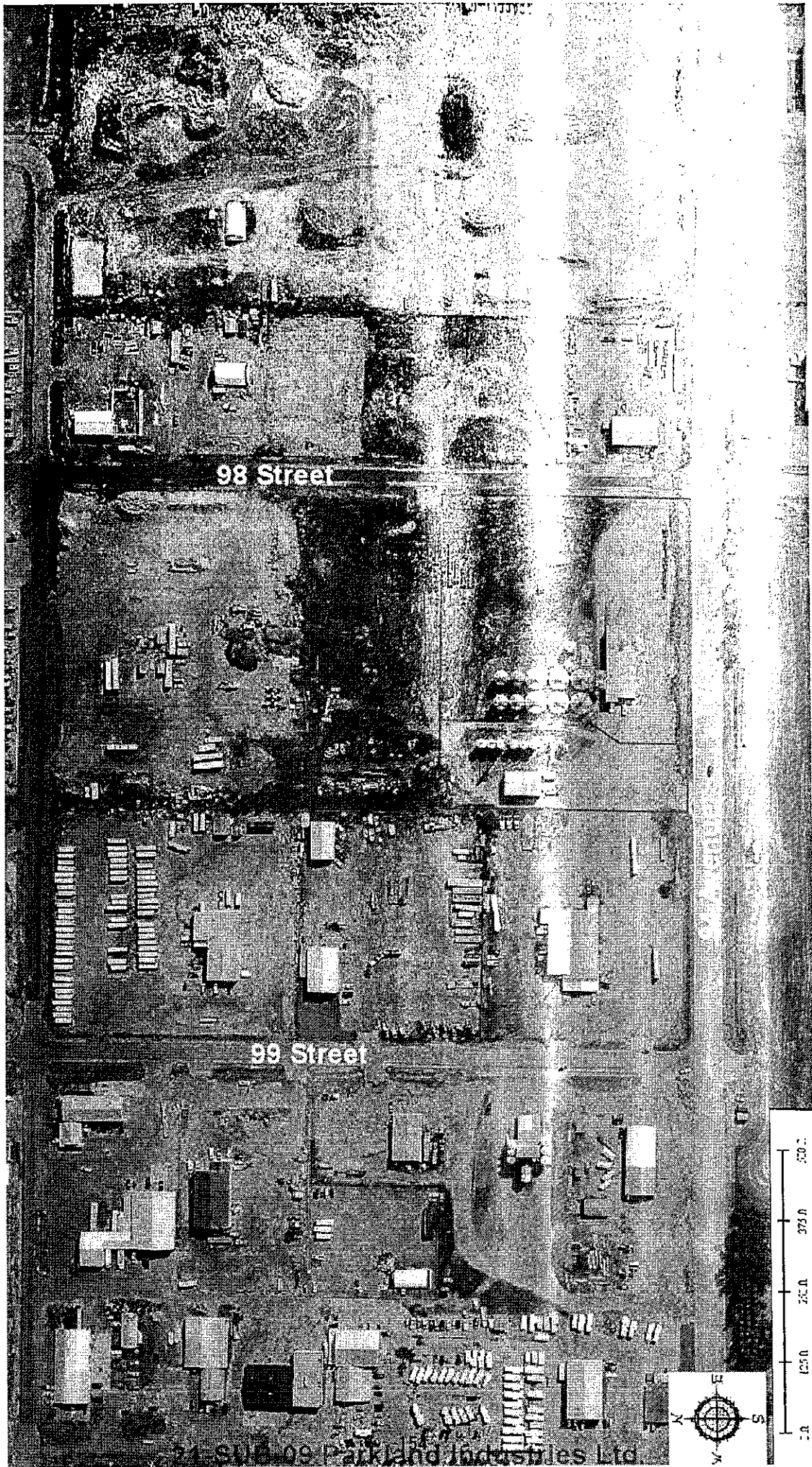


NORTH



subject lands

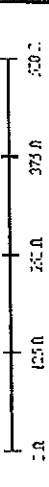
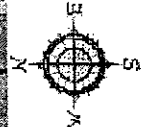
94th Avenue

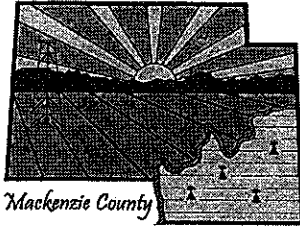


98 Street

99 Street

21-500-09 Parkland Industries Ltd.





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Acting Supervisor of Planning &amp; Development</b>
<b>Title:</b>	<b>202-DP-10 Jacob J. Wolfe (La Crete)</b>

### BACKGROUND / PROPOSAL:

- DEVELOPER:** Jacob J. Wolfe
- LEGAL:** Part of NE 3-106-15-W5M
- REQUEST:** Mobile Home with Deck (2<sup>nd</sup> Residence - Temporary)
- ZONING:** Hamlet Country Residential District 2 "HCR2"
- TOPOGRAPHY:** Flat

The Development Department received a Development Permit application for the placement of a Mobile Home with Deck (2<sup>nd</sup> Residence – Temporary) on a lot in La Crete that currently contains a Single Detached Dwelling (house), a shop and various other outbuildings. The proposed development is intended as a temporary residence for Mr. Wolfe's son. Mr. Wolfe intends to work on his yard and his son will be aiding in the process.

In accordance with Section 4.9.1 of the County Land Use Bylaw which states:

*The Development Officer may allow an additional dwelling on a parcel outside the Hamlet Boundaries.*

Due to the subject property being located within the Hamlet boundaries and due to the proposed use not being allowed in the County Land Use Bylaw, the matter was presented to the Municipal Planning Commission (MPC) for review and input. The MPC made the following motion:

**Author:** M. Krahn      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**MOTION 10-194** *That the Municipal Planning Commission recommendation to Council be for the temporary approval of Development Permit 202-DP-10 for a Mobile Home with Deck (2<sup>nd</sup> Residence – Temporary) on Part of NE 3-106-15-W5M with an expiry date of 2 years after the approval date.*

This matter is presented to Council for input and decision.

**OPTIONS & BENEFITS:**

Given the size of the subject lands (7.49 acres) and the trees that surround 75% of the boundary, it is unlikely the proposed development would negatively affect the adjacent lands.

**OPTION 1: (Approval of Permit)**

That Development Permit 202-DP-10 on Part of NE 3-106-15-W5M in the name of Jake J. Wolfe be APPROVED as presented.

**OPTION 2: (Refusal)**

That Development Permit 202-DP-10 on Part of NE 3-106-15-W5M in the name of Jacob J. Wolfe be REFUSED for non-conformance with Section 4.9.1 (Dwelling Units Per Parcel) of the County Land Use Bylaw.

**COSTS & SOURCE OF FUNDING:**

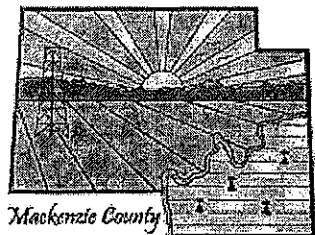
**RECOMMENDED ACTION:**

**OPTION 1: (Approval of Permit)**

That Development Permit 202-DP-10 on Part of NE 3-106-15-W5M in the name of Jake J. Wolfe be APPROVED as presented.

Author: M. Krahn Review by: \_\_\_\_\_ CAO \_\_\_\_\_





## Mackenzie County

P.O Box 1690, La Crete, AB T0H 2H0  
Phone (780) 928-3983 Fax (780) 928-3636

### Development Approving Authority

Application No.: **202-DP-10**  
Legal Description: Part of NE 3-106-15-W5M  
Applicant: Jake J. Wolfe  
Address: Box 365  
La Crete AB T0H 2H0  
Development: **Mobile Home with Deck (2<sup>nd</sup> Residence –  
Temporary), Expires September 22, 2012**  
DECISION: **APPROVED (See Attached Conditions)**

## Development Permit

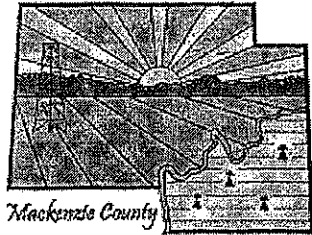
This permit is issued subject to the following conditions:

- (a) That the development or construction of the said land (s) will not begin until October 7, 2010.
- (b) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (c) That the development or construction will be carried out in accordance with the approved plans and application.
- (d) That this permit shall be invalid should an appeal be made against the decision. Should the Subdivision and Development Appeal Board approve the issuance of this permit, this permit shall be valid from the date of decision, and in accordance with the conditions, of the Subdivision and Development Appeal Board.
- (e) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Dated September 22, 2010

\_\_\_\_\_  
Mackenzie County Council





## Mackenzie County

P.O Box 1690, La Crete, AB T0H 2H0  
Phone (780) 928-3983 Fax (780) 928-3636

# Development Approving Authority

## 202-DP-10

### CONDITIONS OF APPROVAL

**FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID**

1. Permit expires September 22, 2012.
2. Minimum building setbacks: 22.86 meters (75 feet) north (front) yard; 7.62 meters (25 feet) rear (south) yard; 4.57 meters (15 feet) east and west side yards; from the property lines.
3. The undercarriage of the Mobile Home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The architecture, construction materials and appearance of Mobile Home and Deck shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
5. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy a minimum of 300 square feet."*
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
7. The Municipality has assigned the following address to the noted property 9433-94 Avenue. You are required to display the address (9433) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**Please note**

1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).

**It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.**

September 22, 2010  
Date of Issue of Notice of Decision

\_\_\_\_\_  
Mackenzie County Council

## Important Notices

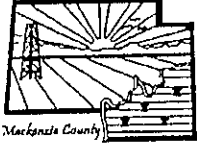
1. You may wish to appeal the decision of the Development Authority to the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either in person or by mail so as to reach the Secretary of Subdivision and Development Appeal Board at the Mackenzie County office not later than fourteen (14) days after the date of Issue of Notice of Decision.
1. The Land-Use Bylaw 462/04 provides that any person claiming to be affected by a decision of the Development Authority may appeal to the Secretary of the Subdivision and Development Appeal Board within fourteen days after the Notice of Decision is published in the local newspaper.
2. A decision of the Subdivision and Development Appeal Board is final and binding on all parties and persons subject to an appeal upon a question of law or jurisdiction pursuant to section 688 of The Municipal Government Act. An application for leave to appeal to the Court of Appeal must be made:
  - (a) to judge of the Court of Appeal; and
  - (b) within thirty (30) days after the issue of the decision sought to be appealed.

## Right of Appeal

Sections 683, 684, 685, and 686 of the Municipal Government Act, 2008, states:

- 683 Except as otherwise provided in a land use bylaw, a person may not commence any development unless the person has been issued a development permit in respect of it pursuant to the land use bylaw.
- 683 An application for a development permit is, at the option of the applicant, deemed to be refused if the decision of a development authority is not made within 40 days after receipt of the application unless the applicant has entered into an agreement with the development authority to extend the 40-day period.
- 685 (1) If a development authority
- (a) Fails or refuses to issue a development permit to a person,
  - (a) issues a development permit subject to conditions, or
  - (b) issues an order under section 645,
- the person applying for the permit or affected by the order under section 645 may appeal to the subdivision and development appeal board.
- (2) In addition to an applicant under subsection (1), any person affected by an order, decision or development permit made or issued by a development authority may appeal to the subdivision and development appeal board.
  - (2) Despite subsections (1) and (2), no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of the land use bylaw were relaxed, varied or misinterpreted.
- 686 (1) A development appeal to a subdivision and development appeal board is commenced by filing a notice of the appeal, containing reasons, with the board within 14 days,
- (a) in the case of an appeal made by a person referred to in section 685 (1), after
    - (i) the date on which the person is notified of the order or decision or the issuance of the development permit, or
    - (i) if no decision is made with respect to the application within the 40-day period or within any extension under section 684, the date the period or extension expires,
  - (a) in the case of an appeal made by a person referred to in section 685 (2), after the date on which the notice of the issuance of the permit was given in accordance with the land use bylaw.
- (2) The subdivision and development appeal board must hold an appeal hearing within 30 days of receipt of a notice of appeal.
  - (2) The subdivision and development appeal board must give at least 5 days notice in writing of the hearing
    - (a) to the applicant,
    - (a) to the development authority whose order, decision or development permit is the subject of the appeal, and
    - (b) to those owners required to be notified under the land use bylaw and any other person that the subdivision and development appeal board considers to be affected by the appeal and should be notified.
  - (3) The subdivision and development appeal board must make available for public inspection before the commencement of the hearing all relevant documents and materials respecting the appeal, including
    - (a) the application for the development permit, the decision and the notice of appeal, or
    - (a) the order under section 645.
  - (4) In subsection (3), "owner" means the person shown as the owner of land on the assessment roll prepared under Part 9.

Discretion



# Development Permit Application

## APPLICANT INFORMATION

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

I/We understand that this application will not be accepted without the following: (a) appropriate development information  
\$25 (residential, farm, public institution)  
\$50 (commercial, industrial, home based business)

Name of Applicant	Mailing Address	Postal Code	Phone Number
Jake J Wolfe	Box 365 LaCrete	T0H 2H0	780-926-6191

Registered Landowner	Mailing Address	Postal Code	Phone Number
Jacob + Helen Wolfe	Box 365 LaCrete	T0H 2H0	6-6191

OTR./L.S. SEC	TWP	RG	M	PLAN NO.	BLK	LOT	Civic Address
A.NE	3	106	15				9433-94 Ave

Quarter Section
  Hamlet Lot
  Acreage / Size 7.5 Acres
 MLL/MSL/TFA

What is the property currently being used for: Residential

The proposed development is for:  Commercial  Industrial  Residential  Farm  Home Occupation  Other

Description of proposed development: Mobile Home - Temporary - 1 year

The property is adjacent to a:  Street/Avenue  Provincial Highway  Local (County) Road  No Road

Proposed commencement and completion of development: Start Date: A.S.A.P End Date: \_\_\_\_\_

Square footage of development: 1064 Length: 76 Width: 14 Existing development includes a single family dwelling

Approximate construction value: \$ 35,000.00

### DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

Jake J. Wolfe  
Permit Applicant Name (Please print)

[Signature]  
Permit Applicant Signature

8/6/10  
Date

\_\_\_\_\_  
Land Owner Name (Please print)

\_\_\_\_\_  
Signature of Land Owner

\_\_\_\_\_  
Date

**NOTE:** The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

### For Administrative Use Only

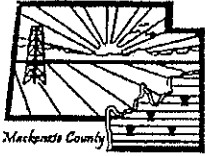
Development Permit Application No: 202-2P-10 Date Received: Aug 4/10 Date Accepted: Aug 12/10

Land Use Classification: RCR2 Tax Roll No: 214688

Proposed Use of land or Building: Mobile Home with Deck (and Residence - Temporary)

Development Application Fee Enclosed:  Yes  No Amount \$ 25.00 Receipt No: 123007

La Crete Office: P.O. Box 1690 La Crete AB T0H 2H0 Phone: (780) 928-3983 Fax: (780) 928-3636  
Email: [mkrahn@mackenziecounty.com](mailto:mkrahn@mackenziecounty.com), [apeters@mackenziecounty.com](mailto:apeters@mackenziecounty.com)  
Fort Vermilion Office: P.O. Box 640 Fort Vermilion AB T0H 1N0 Phone: (780) 927-3718 Fax: (780) 927-4266  
Email: [llambert@mackenziecounty.com](mailto:llambert@mackenziecounty.com)



# Development Permit Application

## SITE PLAN

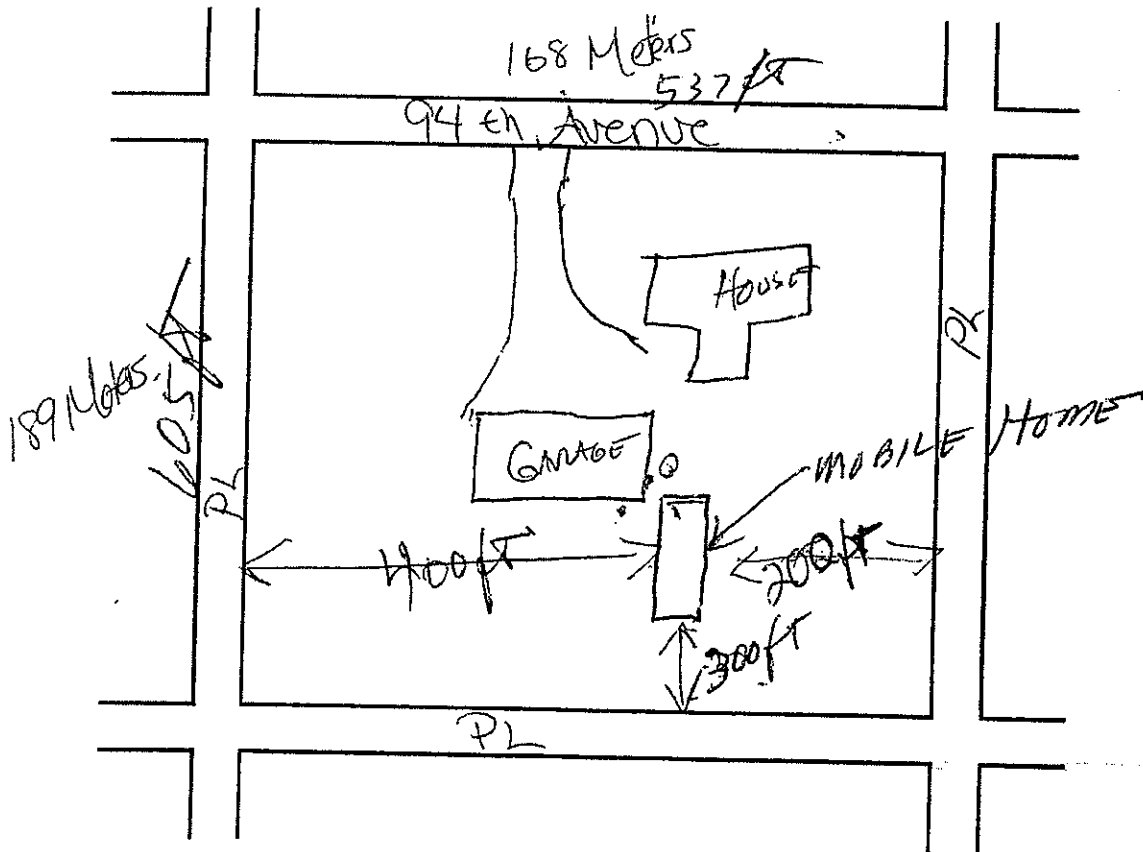
pt. QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel  
 NE 3 106 15 5 or [ ] [ ] [ ] and [ ] ac. ha.

Date of site plan: \_\_\_\_\_

Remarks: \_\_\_\_\_



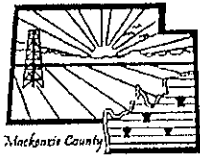
N



### Information Checklist for site plan.

- location/distance of existing buildings from property lines
- location of access/driveway, and distance from intersections
- location of shelterbelts and/or treed areas
- location of parking and loading areas

- location/distance of proposed buildings from property lines
- ravines, creeks, lakes, sloughs, and any other water bodies
- location of road(s), road allowances
- length and width of property



# Mobile Home Information

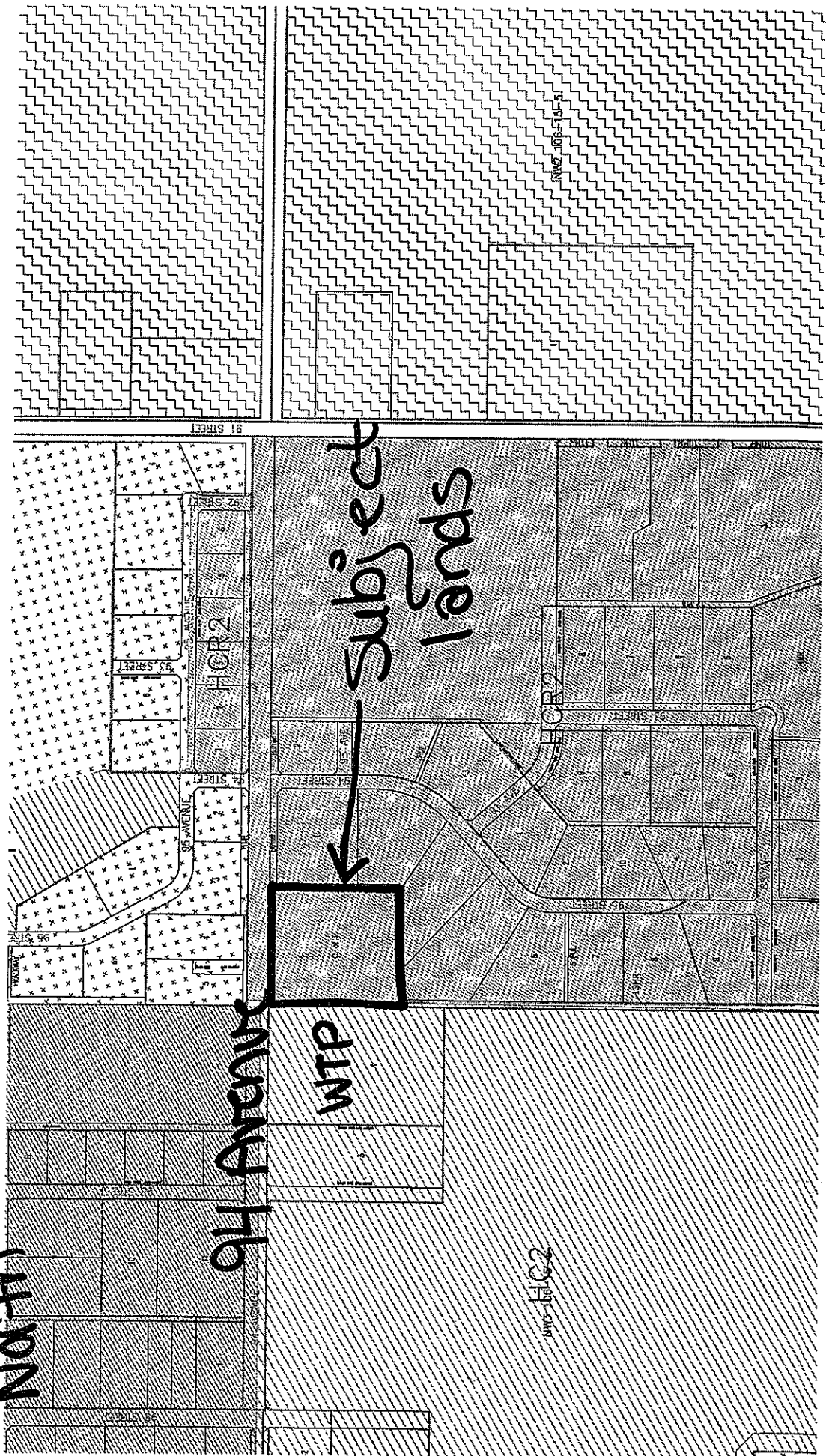
Color photos of the mobile home showing all sides must be provided if the mobile home is older than the current year.

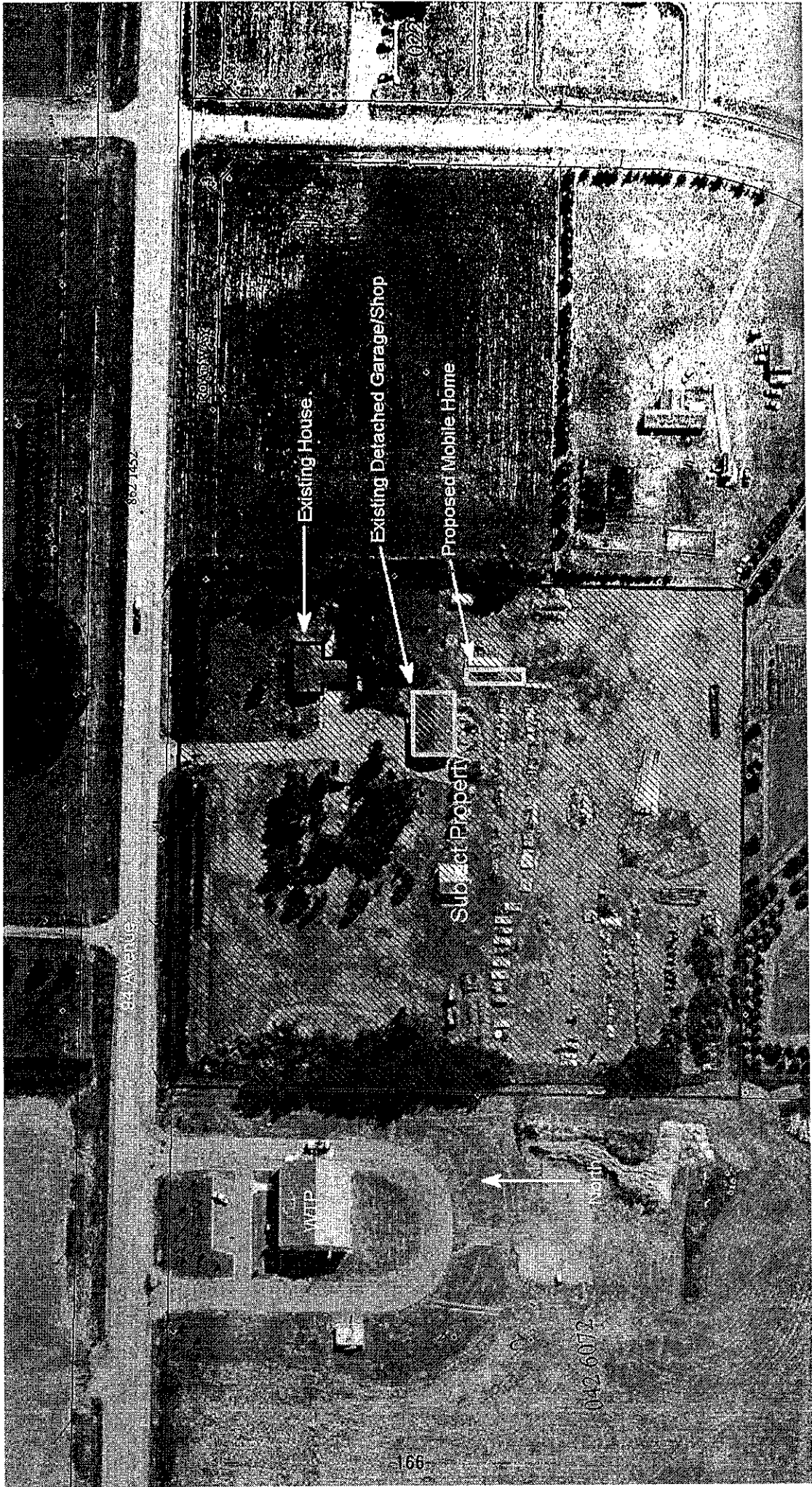
1. Applicant: Jake J. Wolfe
2. CSA Z240 label number: \_\_\_\_\_
3. Alberta Labour label number (if available): \_\_\_\_\_
4. Make/Model of unit: \_\_\_\_\_
5. Serial number: \_\_\_\_\_
6. Year of manufacture: \_\_\_\_\_
7. Size of Unit: \_\_\_\_\_
8. Date to be moved in: \_\_\_\_\_
9. Previous Location: \_\_\_\_\_
10. Number of bedrooms: \_\_\_\_\_
11. Number of exits from the mobile home: \_\_\_\_\_
12. Does the mobile home have a fireplace or wood burning stove:  Yes /  No
13. Is there to be an addition and/or deck:  Yes /  No
14. Size of Addition: \_\_\_\_\_
15. Size of Deck: \_\_\_\_\_
16. Manufacturer Blocking Instructions Available:  Yes /  No
17. Information regarding foundation details. \_\_\_\_\_
18. Information regarding skirting. \_\_\_\_\_

*Info and photo's to follow pending approval*



↑  
North





54 Avenue

82-7452

Existing House

Existing Detached Garage/Shop

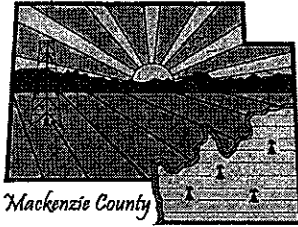
Proposed Mobile Home

Subject Property

WETP

042-6072

North



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Acting Supervisor of Planning and Development</b>
<b>Title:</b>	<b>Range Road 15-2 to RV Park</b>

### BACKGROUND / PROPOSAL:

The extension of Range Road 15-2 to the RV Park (Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1) has been under review for some time and is presented to Council for direction.

A meeting was held earlier this year in an effort to determine whether or not the landowners affected by the proposed road would support a local improvement bylaw for the road construction. The landowners indicated that they would not support a local improvement bylaw unless they were able to recoup their costs via country residential subdivisions. As a result, the lands in this area were rezoned to Rural Country Residential District 1 (RC1).

### OPTIONS & BENEFITS:

The extension of Range Road 15-2 would serve various lands within the area including the RV Park however the cost of the road construction was not included in the 2010 budget. If Council determines that the County should proceed to construct the road, consideration will need to be given as to how the project will be funded. If Council determines that the County will not proceed with the construction of the road, the landowners within the area would have the option to pay to construct the road themselves.

#### **OPTION 1:**

That Administration be directed to research the options of a Local Improvement Bylaw for the extension of Range Road 15-2, south of La Crete Access South, to Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1) to be completed in 2010.

**Author:** M. Krahn      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**OPTION 2:**

That Administration be directed to research the options of a Local Improvement Bylaw for the extension of Range Road 15-2, south of La Crete Access South, to Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1) to be completed in 2011.

**OPTION 3:**

That the extension of Range Road 15-2, south of La Crete Access south, to Part of SW 35-105-15-W5M (Plan 012 1774, Lot 1) be included in the 2011 budget.

**COSTS & SOURCE OF FUNDING:**

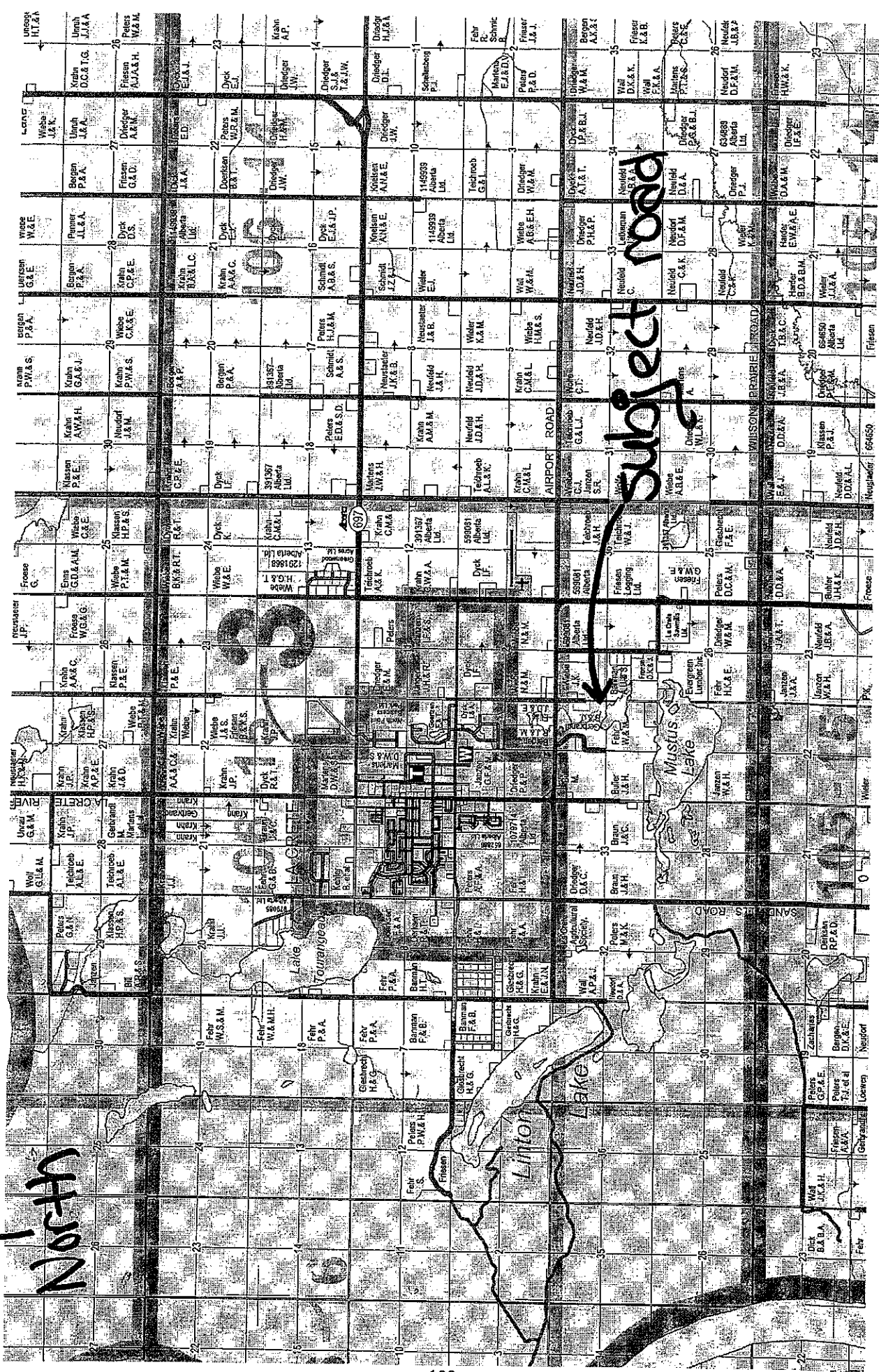
To be determined.

**RECOMMENDED ACTION:**

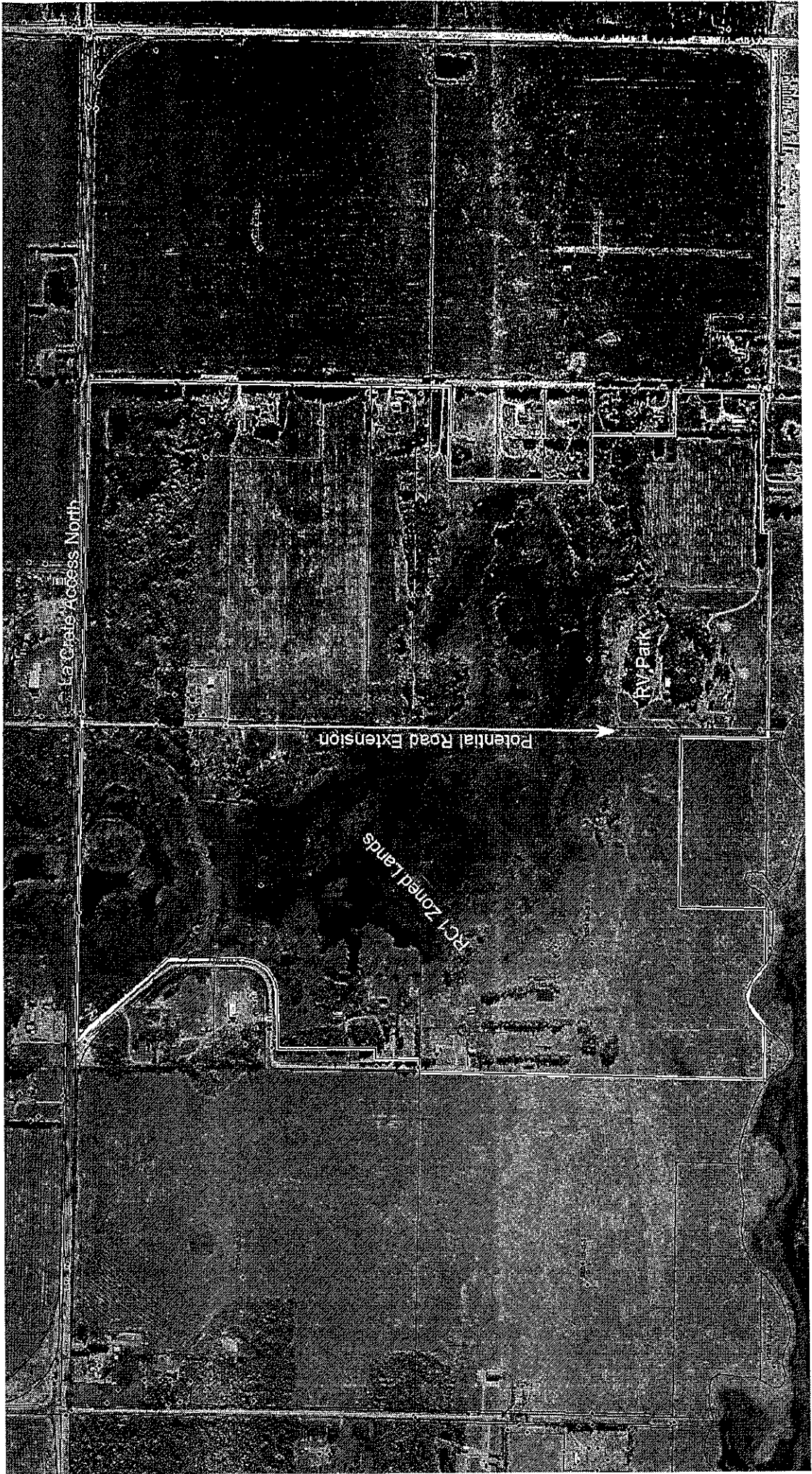
For discussion.

Author: M. Krahn Review by: \_\_\_\_\_ CAO \_\_\_\_\_

↑  
North



subject road

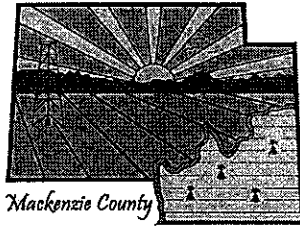


La Grates Access North

Potential Road Extension

F-1 Zoned Lands

RV Park



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>Marion Krahn, Acting Supervisor of Planning and Development</b>
<b>Title:</b>	<b>2010 Alberta Development Officers Association Conference</b>

**BACKGROUND / PROPOSAL:**

The Alberta Development Officers Association (ADOA) hosts a conference each year. The conference provides insightful seminars and discussions related to Planning and Development. Past session topics included accessibility, construction and demolition waste reduction, inter-municipal planning, sustainability and trends for community planning, wind turbines, and various legal matters.

For the past few years, members of the Municipal Planning Commission (MPC) have joined Development staff in attending this conference. The 2010 Planning and Development budget includes funds for two MPC members to attend the conference however only one MPC member is able to attend. This MPC member is John W. Driedger.

The request before Council is for the approval of John W. Driedger attending the 2010 ADOA conference (October 4<sup>th</sup> to October 7<sup>th</sup>).

**OPTIONS & BENEFITS:**

The ADOA conference presents a significant amount of information to staff and board members alike and provides the opportunity to learn the processes, successes and problems experienced by other municipalities and planning bodies.

**COSTS & SOURCE OF FUNDING:**

Current operating budget.

**Author:** M. Krahn      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**RECOMMENDED ACTION:**

That Councillor J. Driedger be authorized to attend the 2010 Alberta Development Officers Association Conference in Lloydminster from October 4 – 7, 2010 with funds coming from the Planning and Development operating budget.

Author: M. Krahn Review by: \_\_\_\_\_ CAO \_\_\_\_\_



## How to Contact Us:

**Katherine Currie,**  
President  
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kcurrie@town.bonnyville.ab.ca

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Vice-President  
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rpower@lloydminster.ca

**Adele Lapointe,**  
Past President  
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a.lapointe@stonyplain.com

**Diane Burtnick,**  
Tel. 780-785-3411  
dburtnick@gov.laestanne.ab.ca

**Dean McCartney,**  
Tel. 780-929-3302  
dean.mccartney@town.beaumont.ab.ca

**Heather Ferguson,**  
Communications  
Tel. 403-485-0239  
development@vulcancounty.ab.ca

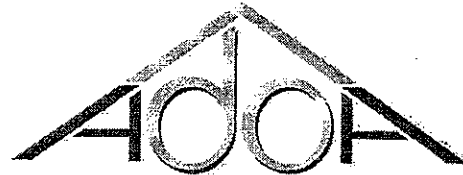
**Betty Ann Fountain,**  
Tel. 403-934-3133  
BettyAnnF@strathmore.ca

**Laurie Brown,**  
Executive Assistant  
Tel. 780-913-4214  
Fax. 780-963-9762  
admin@adoa.net  
Alberta Development Officers Association  
Box 2232, Str. Main  
Stony Plain, AB  
T7Z 1X7

## ADOA Executive Updates

### *New Member Update:*

Kimberly MacMurray, of Beaver County – Development Officer.



Alberta Development Officers Association

## 2010 ADOA Conference

*We look forward to seeing you at the  
Alberta Development Officers Conference  
in Lloydminster from October 4–7, 2010.*

*Please register early and save!*

*Most events will be held at the  
New Lloydminster Exhibition Association Grounds.*



We are planning on Conference Registration from 4pm to 6pm at the Barr Colony Cultural Centre Museum and a Wine & Cheese (same time same place) on October 4<sup>th</sup> at the Barr Colony Cultural Centre Museum from 4PM to 6PM with a tour of the Lloydminster Historical Museum. Address is 4515 44<sup>th</sup> Street, Lloydminster, Saskatchewan, Phone No. is 306-825-5655.

### *Mr. Jon Eakes from HGTV*

Will be our guest speaker and Jon will also be holding a special workshop as well as treating us to one of his dinner speech's. There will be a map of Lloydminster with all event locations in the next newsletter. Accommodations/hotel rooms are limited, so double or sharing rooms is encouraged. See info on our web site for rooms info/rates.

**We're on the Web!**  
[www.adoa.net](http://www.adoa.net)



Alberta Development Officers Association

DRAFT

ADOA Conference Oct 4 - 7, 2010 Changing Borders		
Monday October 4, 2010		
Time	Event/Speaker	Location
4:00 - 6:00 pm	Registration	Imhoff Theater
	Appetizers, Snacks, Self Guided Tour	Barr Colony Museum
6:00 PM	Free Evening	

ADOA Conference Oct 4 - 7, 2010 Changing Borders		
Wednesday October 6, 2010		
Time	Event/Speaker	Location/Topic
8:30am-10:00am	Microsoft Canada Omar Rashid Workshop	Lloyd Exhibition Tech & Municipality
10:00am-10:15am	Refreshment Break	Lloyd Exhibition
10:15am-12:00pm	Ron Pakevich - ATCO	Lloyd Exhibition Utility Update
12:00pm-1:00pm	Lunch and Annual General Meeting	Lloyd Exhibition
1:00pm-2:00pm	Sylvia or Greg from Armin Preksaltis	Lloyd Exhibition Plan & Design
2:00pm-3:00pm	Brenda Peters Select Engineering	Lloyd Exhibition Municipal Development
3:00pm-3:15pm	Refreshment Break	Lloyd Exhibition
3:15pm-4:00pm	Irene NG CMHC Workshop	Lloyd Exhibition Education
4:00pm-5:00pm	Habitat for Humanity Dennis Elko	Lloyd Exhibition Changes to Prov & Int
6:00pm-7:00pm 7:00pm-8:15pm 8:15pm-9:00pm	Cocktails, Open Bar Meal Speaker - Jon Eakes Entertainment	Lloyd Exhibition

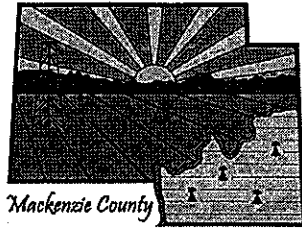
ADOA Conference Oct 4 - 7, 2010 Changing Borders		
Tuesday October 5, 2010		
Time	Event/Speaker	Location/Topic
7:30am-9:00 am 8:00am - 9:00 am	Registration Desk Open Breakfast ***	Lloyd Exhibition
9:00am-9:10 am 9:10am-9:30am	President of ADOA followed by Mayor Jeff Mulligan	Lloyd Exhibition Opening Remarks
9:30am-10:30 am	Dave Bartesko Alberta Government	Lloyd Exhibition Landuse Framework
10:30am-10:45am	Refreshment Break	Lloyd Exhibition
10:45am-11:50pm	Ralph Leibel Municipal Affairs	Lloyd Exhibition SK P&D Act
12:00pm-1:00pm	Lunch	Lloyd Exhibition
1:00pm-2:00pm	Superior Safety Laurel Scheeler	Lloyd Exhibition To be determined
2:00pm-2:45pm	Senjo Developments Kevin Musgrave	Lloyd Exhibition Bi Provincial Development
2:45pm-3:00pm	Refreshment Break	Lloyd Exhibition
3:00pm-4:00pm	Shawn Pallal AECCOM	Lloyd Exhibition Major Project Delivery
4:00pm-5:00pm	Lisa Fox AB Sustainable Resources	Lloyd Exhibition Sustainable Resources
6:00pm-7:00pm 7:00pm-8:00pm 8:00pm-9:00pm	Cocktails and Open Bar Meal Speaker - Omar Rashid Entertainment Microsoft Canada	Lloyd Exhibition

ADOA Conference Oct 4 - 7, 2010 Changing Borders		
Thursday October 7, 2010		
Time	Event/Speaker	Location/Topic
9:00am-10:15 am	Workshop - Jon Eakes	Lloyd Exhibition
10:15am-10:30am	Refreshment Break	Lloyd Exhibition
10:30am-12:30pm	Brownlee - Jeanine	Lloyd Exhibition Annexation & Bear Pit
	Closing remarks to follow Brownlee	

\*\*\* Please note that breakfast will only be provided on Tuesday morning.  
Hotel accommodations may provide a continental breakfast or there are facilities in close proximity.

Agenda subject to change, other speakers are to confirm attendance shortly.

Hotel rooms are at a premium in Lloydminster. Please book your accommodations asap to avoid disappointment.



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Request to Waive a Fire Invoice – Peter &amp; Leona Wolfe</b>

### BACKGROUND / PROPOSAL:

The invoice for Peter & Leona Wolfe was previously presented at the May 11, 2010 council meeting. The original invoice was reduced from the Town of High Level rates (\$15,021.00) to Mackenzie County rates (\$7,474.15).

We received a letter from the Peter & Leona requesting that the balance outstanding of \$4,474.15 also be waived.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

For council discussion.

Author: C. Komarnicki Review by: \_\_\_\_\_ CAO \_\_\_\_\_



June 22/2010

To the Mackenzie County Council

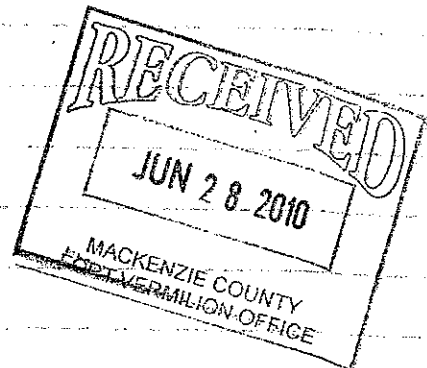
Regarding the fire bill for  
Peter + Leona Wolfe  
invoice # 9781

We are asking for the council to waive  
the remainder of the bill (4474.15).  
The H.L. Fire Department recieved our  
call at 2:23 AM and were gone by 6:30-7:00 AM.  
This adds up to less than 5 hrs., not  
the 7 hrs we were charged.

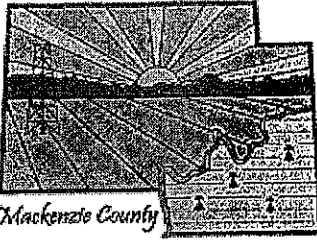
Peter + Leona Wolfe  
Box 1761  
High Level, AB.  
T0H-1Z0  
926-3829

Signed.

*Peter Wolfe*



STATEMENT



**Mackenzie County**

P.O. Box 640

Fort Vermilion, AB T0H 1N0

Date:	05/31/2010
Account:	231206

Amount Paid:	
--------------	--

WOLFE, PETER B. & LEONA MAY  
 BOX 1761  
 HIGH LEVEL AB T0H 1Z0

^Please return this portion with your payment^

Mackenzie County

05/31/2010

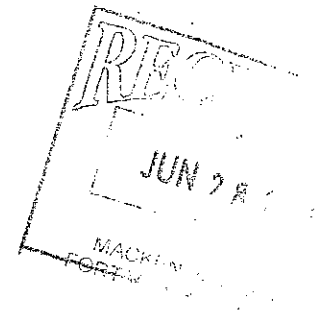
Document No.	Date	Code	Description	Amount	Running Balance
IVC00000000010154	05/18/2010	SLS	IVC00000000010154	\$7,474.15	\$7,474.15
CREDIT00000000100	05/31/2010	CR	As per council motion-	-\$3,000.00	\$4,474.15
				<b>Amount Due</b>	<b>\$4,474.15</b>

Current	31 - 60 Days	61 - 90 Days	91 and Over
\$4,474.15	\$0.00	\$0.00	\$0.00

Mackenzie County

Box 640  
 Fort Vermilion, AB  
 T0H 1N0

WOLFE, PETER B. & LEONA MAY  
 BOX 1761  
 HIGH LEVEL AB T0H 1Z0



# INVOICE REQUEST

**INVOICE TO:**

Peter & Leona Wolfe  
 Box 1761  
 High Level, Alberta T0H 1Z0



**CODE TO ACCOUNT NO.:**

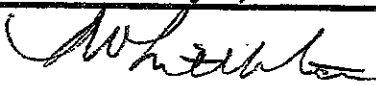
1-23-20-00-420

**INCIDENT NO.:**

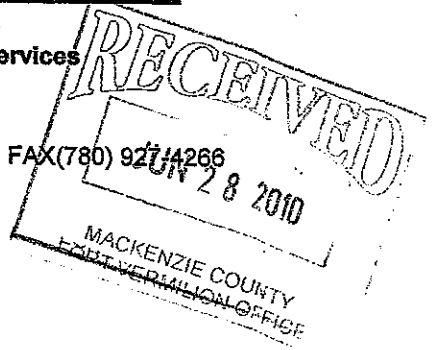
01-HLFD-09

Department	Incident Type	Date	Location	
High Level Fire & Rescue	Structure Fire	Dec 3, 09	SE 08-110-18-W5	
		Time of Call	2:23	
Description	Quantity	Time (hours)	Rate (per hour)	Total Amount
Pumper Unit	1	7.00	\$ 400.00	\$ 2,800.00
Ladder Unit	1	7.00	\$ 400.00	\$ 2,800.00
Tanker Unit			\$ 200.00	\$ -
MCI Unit			\$ 200.00	\$ -
Rapid Response Unit			\$ 200.00	\$ -
Rescue Unit	1	7.00	\$ 400.00	\$ 2,800.00
Command Unit	1	7.00	\$ 200.00	\$ 1,400.00
Rescue Boat			\$ 200.00	\$ -
Hazmat Trailer			\$ 150.00	\$ -
Rescue Alive Unit			\$ 100.00	\$ -
Rescue Boggan			\$ 100.00	\$ -
Contracted Services (Cost plus 15%)	1	1.00	\$ 1,021.00	\$ 1,021.00
Contracted Services (Cost plus 15%)			\$ -	\$ -
Firefighters (if only manpower is requested/needed)	12	7.00	\$ 50.00	\$ 4,200.00
Officers (if only manpower is requested/needed)			\$ 25.00	\$ -
Fire Investigations			\$ -	\$ -
Ambulance Response			\$ -	\$ -
Minimum Charge			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
<b>Total</b>				\$ 19,021.00

**DATE:** January 31, 2010

**APPROVED BY:**   
 Julia Whittleton  
 Director of Corporate Services

**Mackenzie County**  
 Box 640, Fort Vermilion, AB T0H 1N0 PH(780)927-3718 FAX(780) 927-4266  
 Email: rbecker@mackenziecounty.com



**15. b) Inter-municipal Relations and Fire Invoice**

**15. c) Fire Invoice**

**MOTION 10-05-407**  
Requires 2/3

**MOVED** by Councillor Watson

That Fire Invoice 9781 be adjusted to reflect the charges as per the County's Fire Services Bylaw 684/08.

**CARRIED**

**MOTION 10-05-408**

**MOVED** by Reeve Newman

That Council continues to negotiate with the Town of High Level for comparable fire rates.

**CARRIED**

**15. d) Access to Plan 002 3789, Block 1, Lot 1 (SE 26-104-14-W5M)**

**MOTION 10-05-409**

**MOVED** by Deputy Reeve Sarapuk

That the access to Plan 002 3789, Block 1, Lot 1 (SE 26-104-14-W5M) be received for information.

**CARRIED**

**15. e) La Crete Motel Laneway**

**MOTION 10-05-410**

**MOVED** by Councillor Wardley

That the La Crete Motel laneway be received for information.

**CARRIED**

**15. f) Drive-thru Restaurants (La Crete)**

**MOTION 10-05-411**

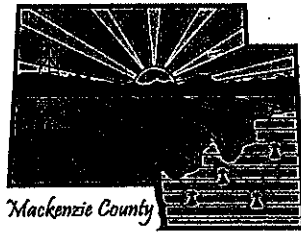
**MOVED** by Councillor Toews

That the drive-thru restaurants in La Crete be referred to the Municipal Planning Commission.

**CARRIED**

**15. g) FMA 0200040 Land Withdrawal and Timber Damage/Crown Dues Assessment**





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 14, 2010</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

**BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

	Page
o National Infrastructure Summit	183
• FCM – Report by PBO on Stimulus Projects	185
o Letter from Town of High Level (Zama Access Road)	187
• AAMDC Zone Meeting Correspondence – Drought Conditions in Northern Alberta	188
o AAMDC Fall Convention	195
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• Canadian Land Trust Annual Conference	226
o Aboriginal Consultation for Industry North of 60 Conference	228
• Western Aboriginal Consultation Conference	234

**Author:** C. Gabriel      **Review by:** CAO

**RECOMMENDED ACTION:**

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO

National Infrastructure Summit  
Sommet National de l'Infrastructure



January 26-28 REGINA, SK 2011 26 au 28 Janvier

Queen Elizabeth II Court • 2476 Victoria Avenue • PO Box 1790 • Regina, SK S4P 3C8 • Ph: (306) 777-6769 • Fax: (306) 777-6803

June, 2010

The City of Regina welcomes your participation in the National Infrastructure Summit (NIS), occurring January 26 – 28, 2011 in Regina, Saskatchewan. The Summit provides a unique opportunity for the private sector and all orders of government to participate and engage in interactive sessions, information sharing, discussions on best practices and potential solutions towards better planning, building, maintaining and financing of infrastructure, based on local, national and global expertise.

The NIS is the first major step in collectively identifying and managing our challenges in a structured, cohesive partnership to better prepare all stakeholders involved for the 21<sup>st</sup> Century. It will also allow stakeholders to establish common objectives, goals and resolutions to infrastructure issues that will unify and strengthen relationships between the private sector and all orders of government.

In addition to offering expert keynote speakers in areas such as asset management, the NIS will facilitate workshop forums focussing on five key themes:

**Financing Infrastructure:** What tools do municipalities presently have to generate revenue that is not currently being utilized?

**Program Models / Governance:** Collaboration from all stakeholders on successful program options.

**Citizen Engagement:** How to better involve / inform citizens or users in decision points.

**Innovation:** Currently, planning is based on antiquated systems. Global best practices and out of the box solutions need to be explored.

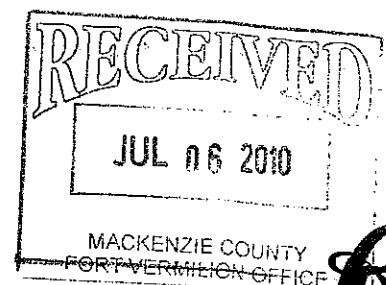
**Defining the Need:** Review of service levels versus needs and expectations.

Together we can define a long-term, sustainable infrastructure plan, based on shared priorities, accountability and an efficient and effective funding model that supports and contributes to thriving and successful 21<sup>st</sup> Century municipalities.

For further information, including registration, sponsorship and trade show opportunities, please visit the NIS website at: [www.nisummit2011.ca](http://www.nisummit2011.ca) or contact Sheila Harmatiuk, Manager of Government Relations, City of Regina at (306) 777-6769 or [sharmatiuk@regina.ca](mailto:sharmatiuk@regina.ca).

Yours sincerely,

The City of Regina  
National Infrastructure Summit Organizing Committee



**Ashley Dachuk**

---

**From:** FCM Communique [communique@fcm.ca]  
**Sent:** Tuesday, August 10, 2010 9:06 AM  
**To:** Bill Kostiw  
**Subject:** FCM Member Advisory: Report by PBO on stimulus/ Avis aux membres de la FCM: Rapport du Directeur parlementaire du budget sur le plan de stimulation



LE FRANCAIS SUIT

### Report by PBO on stimulus projects

Dear Member,

Today the Parliamentary Budget Officer released a report outlining the potential risk of infrastructure stimulus funding lapsing due to delays [http://www2.parl.gc.ca/sites/pbo-dpb/documents/ISF\\_Performance\\_Update\\_March\\_2010.pdf](http://www2.parl.gc.ca/sites/pbo-dpb/documents/ISF_Performance_Update_March_2010.pdf).

Please find below for your information and use the messaging FCM will be using on this topic.

As you know, this government has collaborated with municipalities in order to cut red tape, eliminate delays in federal infrastructure programs and deliver stimulus dollars to more than 13,000 front-line projects in record-time. It is true that there are projects that face challenges due to unforeseen construction delays. However, these delays cannot be used to discredit the program. In fact the PBO analysis suggests that close to 95 per cent of projects should be completed by the deadline. All orders of government must continue working together to overcome challenges where projects will not be able to meet the deadline on a case-by-case basis.

The focus of the discussion should be on the road ahead and what will happen once the stimulus taps are turned off. The government must outline a long-term infrastructure plan which includes a commitment not to offload upcoming infrastructure costs on municipalities.

The messaging we have been using with the media is as follows:

#### Key Messages

- Today's report by the Parliamentary Budget Office confirms what municipalities have been saying all along: that the vast majority of stimulus projects are on schedule and municipalities are working hard to make it happen.
- It's good to hear that PBO analysis suggests that close to 95 per cent of projects should reach completion before the March 31, 2011 deadline.
- The stimulus plan is a model for how governments can work together to meet national challenges. We must build on the underlying spirit of partnership to make progress on longer-term national challenges.
- Our biggest concern is what happens after the stimulus taps are turned off. All levels of governments must put core infrastructure investments on a long-term footing, and continue working together to deliver clear, measurable results for Canadians.

#### On stimulus deadline

- We understand that the federal stimulus program ends on March 31, 2011, and we're working flat out to complete as many projects and create as many jobs as possible before the deadline. However, we urge federal, provincial and territorial governments to show flexibility, on a case-by-case basis, to allow for the completion of projects which will not meet the deadline due to reasons beyond municipal control.
- It's by working together that federal, provincial, territorial and municipal governments have made the stimulus program a success, co-funding more than 12,000 projects and putting shovels in the ground in record time.
- We must continue working together to overcome challenges wherever they come up, so we finish repairs to our roads, bridges and water systems, and achieve the federal government's job-creation objectives.

#### **Stimulus stats**

- During the past 18 months more than 13,000 stimulus projects have put tens of thousands of Canadians to work and helped pull Canada out of the depths of a global economic crisis.
- Every time governments put \$1 billion into infrastructure, they create 11,000 jobs – twice as many as an equal-sized tax cut.

If you have any questions about this information, please contact Adam Thompson, Policy Analyst on infrastructure stimulus funds, at 613-907-6247, or [athompson@fcm.ca](mailto:athompson@fcm.ca).

---

### **Rapport du Directeur parlementaire du budget sur les projets du plan de stimulation**

À tous les membres,

Aujourd'hui, le directeur parlementaire du budget a rendu public un rapport soulignant les risques potentiels d'une perte des fonds de stimulation des infrastructures en raison d'une annulation suite à des retards [http://www2.parl.gc.ca/sites/pbo-dpb/documents/FSI Mise a jour Mars 2010.pdf](http://www2.parl.gc.ca/sites/pbo-dpb/documents/FSI_Mise_a_jour_Mars_2010.pdf).

Vous trouverez ci-dessous, pour votre information et votre usage, les messages de la FCM relatifs à ce sujet.

Comme vous le savez, le présent gouvernement a collaboré avec les municipalités afin de réduire les modalités administratives et les délais des programmes fédéraux d'infrastructures, de manière à verser en un temps record les fonds de stimulation destinés à plus de 13 000 projets de première ligne. Il est vrai que certains projets font face à des défis à cause de retards de construction imprévus. Ces retards ne peuvent toutefois être utilisés pour discréditer le programme. En fait, l'analyse du directeur parlementaire du budget indique que près de 95 pour cent des projets seront achevés selon l'échéance. Tous les ordres de gouvernement doivent poursuivre leur collaboration afin de résoudre, cas par cas, les problèmes des projets qui ne pourront être complétés selon l'échéancier.

La discussion doit s'orienter sur les enjeux à venir et sur ce qu'il adviendra lorsque le plan de stimulation des infrastructures prendra fin. Le gouvernement doit élaborer un plan à long terme des infrastructures et s'engager à ne pas déléster les futurs coûts des infrastructures sur les municipalités.

Les messages que nous transmettons aux médias sont les suivants.

#### **Messages clés**

- Le rapport du directeur parlementaire du budget rendu public aujourd'hui confirme ce que les municipalités ont toujours affirmé : la grande majorité des projets de stimulation des



TOWN OF  
**HIGH LEVEL**

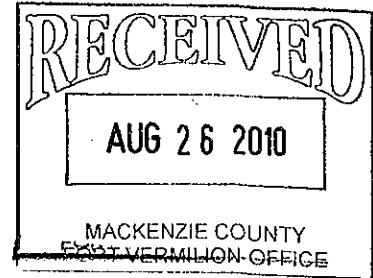
Town of High Level  
10511 - 103<sup>rd</sup> Street  
High Level, AB T0H 1Z0  
Canada

Telephone: (780) 926-2201  
Facsimile: (780) 926-2899  
town@highlevel.ca  
www.highlevel.ca

**OFFICE OF THE MAYOR**

Tuesday, August 17, 2010

The Hon. Ed Stelmach  
Premier of Alberta  
307 Legislature Building  
Edmonton, AB  
T5K 2B6



Dear Premier Stelmach,

The community of Zama is important to the growth of Northern Alberta and the natural resources in the area. The Town of High Level supports Mackenzie County's position that this community should be accessible by a Provincial highway.

The Town of High Level respectfully encourages the Provincial Government to develop the Zama Access Road into a Provincial Highway.

We thank you for your consideration on this issue and look forward to your response.

Yours Truly,

Peter Ernst  
Mayor  
Town of High Level

cc: The Honourable Frank Oberle, Solicitor General and Minister of Public Security,  
The Honourable Luke Ouellette, Minister of Transportation,  
Reeve Greg Newman, Mackenzie County,  
Town of High Level Council,  
CAO Dean Krause

*Gateway To The South*

Carol Gabriel

ce info.

**From:** Teresa Marin [Teresa.Marin@MDGreenview.ab.ca]  
**Sent:** Tuesday, August 17, 2010 1:26 PM  
**To:** 'irenec@birchhillscounty.com'; 'alan@clearhillscounty.ab.ca'; 'brogan1@countypg.ab.ca'; Bill Kostiw; 'cao@mdbiglakes.ca'; 'ben@mdfairview.ab.ca'; Jim Squire; 'cao@mdnorth22.ab.ca'; 'harvey@mdopportunity.ab.ca'; 'mdpeace@wispernet.ca'; 'lturcotte@mdsmokyriver.com'; 'ramiles@northernsunrise.net'; 'dnellis@saddlehills.ab.ca'; 'kelly.kloss@woodbuffalo.ab.ca'; 'tmatus@mdspiritriver.ab.ca'; 'mdsr133@mdspiritriver.ab.ca'; 'fortmcmurray.woodbuffalo@assembly.ab.ca'; 'lesser.slavelake@assembly.ab.ca'; 'dunvegan.centralpeace@assembly.ab.ca'; 'grandeprairie.wapiti@assembly.ab.ca'; 'grandeprairie.smoky@assembly.ab.ca'; 'peace.river@assembly.ab.ca'; 'west.yellowhead@assembly.ab.ca'  
**Cc:** 'donnar@birchhillscounty.com'; 'melissa@clearhillscounty.ab.ca'; 'srunhart@countypg.ab.ca'; Carol Gabriel; 'execsecretary@mdbiglakes.ca'; 'lynn@mdfairview.ab.ca'; Linda Walton; 'adminassist@countyofnorthernlights.com'; 'Helen@mdopportunity.ab.ca'; 'admin@saddlehills.ab.ca'; 'kevin.greig@woodbuffalo.ab.ca'; 'ccharest@mdspiritriver.ab.ca'; 'webmaster@woodbuffalo.ab.ca'; 'charlotte@clearhillscounty.ab.ca'; 'tburton@aamdc.com'; 'council@clearhillscounty.ab.ca'; 'emcdonald@countypg.ab.ca'; Carol Gabriel; 'biglakes@mdbiglakes.ca'; 'susan@aamdc.com'; 'Esecretary@mdgreenview.ab.ca'; 'psinclair@mdopportunity.ab.ca'; 'donron@telusplanet.net'; 'md130adm@telusplanet.net'; 'klas\_hudson@hotmail.com'; 'harvnag@telusplanet.net'; 'council@saddlehills.ab.ca'; 'melissa.blake@woodbuffalo.ab.ca'; 'lynn@mdfairview.ab.ca'; 'gerald@aamdc.com'  
**Subject:** AAMDC MOTION - Letter RE: Drought Conditions in Northern Alberta  
**Attachments:** DOC081610.pdf

Good Afternoon,

Letters have been prepared and mailed in response to the motion made at the AAMDC meeting held in La Crete on August 13th, 2010.

Please find the attached letters sent to the Hon. Gerry Ritz, Minister of Agriculture and Agri-Food; and to Hon. Jack Hayden, Minister of Agriculture and Rural Development. Note: Two letters are attached.

Copies of the letters will be mailed to MP Chris Warkentin, Hon. Hector Goudreau, Hon. Mel Knight, Hon. Frank Oberle, Hon. Ken Kowalski, MLA Pearl Calahasen, MLA Robin Campbell, MLA Wayne Drysdale, and MLA Jeff Johnson.

AAMDC Zone 4 Members and the AAMDC will receive the attached letters with this email message.

Regards,  
Teresa Marin  
For AAMD&C Director,  
Tom Burton

Alberta Association of Municipal District and Counties Northern District - Zone 4 P.O. Box 1079 Valleyview, AB.  
T0H 3N0

*Alberta Association of Municipal Districts and Counties  
Northern District - Zone 4  
P. O. Box 1079  
Valleyview, AB T0H 3N0*

August 16, 2010

Hon. Gerry Ritz, Minister of Agriculture and Agri Food  
House of Commons  
Ottawa, Ontario  
K1A 0A6

**Attention: Hon. Gerry Ritz, Minister of Agriculture and Agri-Food**

Dear Hon. Gerry Ritz

**Re: DROUGHT CONDITIONS IN NORTHERN ALBERTA**

District 4 of the Alberta Association of Municipal Districts and Counties at a recent meeting held in La Crete, Alberta on August 13, 2010 passed the following motion:

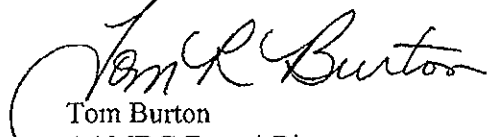
That District 4 of the Alberta's Association of Municipal Districts and Counties write a letter to the Federal Minister of Agriculture and to the Provincial Minister of Agriculture, requesting consideration of a per acre payment of \$60 to compensate producers for drought conditions which limited the harvest of forage, pasture and grain production, and also thank the Provincial Ag Minister for touring portions of the affected area.

Producers in northwestern Alberta would appreciate your consideration in this matter as drought conditions have persisted in many areas for the past three years. Livestock producers are being forced into premature dispersal of their herds or in acquiring feed sources that in many cases are not economical due to high transportation costs. Existing programs, in the opinion of local producers, are not able to address losses that occur over numerous years.

The prolonged drought has led to the depletion of any subsoil moisture and barring significant precipitation drought conditions may persist in upcoming years.

Timely consideration in this matter would be greatly appreciated.

Sincerely,



Tom Burton  
AAMDC Zone 4 Director



TB/tm

Cc: Hon. Jack Hayden, Minister of Agriculture and Rural Development  
MP Chris Warkentin  
Hon. Hector Goudreau  
Hon. Mel Knight  
Hon. Frank Oberle  
Hon. Ken Kowalski  
MLA Pearl Calahasen  
MLA Robin Campbell  
MLA Wayne Drysdale  
MLA Jeff Johnson  
AAMDC Zone 4 Members  
AAMDC

*Alberta Association of Municipal Districts and Counties  
Northern District - Zone 4  
P. O. Box 1079  
Valleyview, AB T0H 3N0*

August 16, 2010

Hon. Jack Hayden, Minister of Agriculture and Rural Development  
423 Legislature Building  
10800 – 97 Avenue  
Edmonton, Alberta T5K 2B6

**Attention: Hon. Jack Hayden, Minister of Agriculture and Rural Development**

Dear Hon. Jack Hayden

**Re: DROUGHT CONDITIONS IN NORTHERN ALBERTA**

District 4 of the Alberta Association of Municipal Districts and Counties at a recent meeting held in La Crete, Alberta on August 13, 2010 passed the following motion:

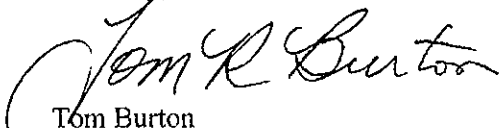
That District 4 of the Alberta's Association of Municipal Districts and Counties write the letter to the Federal Minister of Agriculture and to the Provincial Minister of Agriculture, requesting consideration of a per acre payment of \$60 to compensate producers for drought conditions which limited the harvest of forage, pasture and grain production, and also thank the Provincial Ag Minister for touring portions of the affected area.

Producers in northwestern Alberta would appreciate your consideration in this matter as drought conditions have persisted in many areas for the past three years. Livestock producers are being forced into premature dispersal of their herds or in acquiring feed sources that in many cases are not economical due to high transportation costs. Existing programs, in the opinion of local producers, are not able to address losses that occur over numerous years.

The prolonged drought has led to the depletion of any subsoil moisture and barring significant precipitation drought conditions may persist in upcoming years.

Timely consideration in this matter would be greatly appreciated.

Sincerely,



Tom Burton  
AAMDC Zone 4 Director

---

Phone: 780-524-7627 Work / Email: tburton@aamdc.com or teresa.marin@mdgreenivw.ab.ca

TB/tm

Cc: Hon. Gerry Ritz, Minister of Agriculture and Agri-Food  
MP Chris Warkentin  
Hon. Hector Goudreau  
Hon. Mel Knight  
Hon. Frank Oberle  
Hon. Ken Kowalski  
MLA Pearl Calahasen  
MLA Robin Campbell  
MLA Wayne Drysdale  
MLA Jeff Johnson  
AAMDC Zone 4 Members  
AAMDC

*Alberta Association of Municipal Districts and Counties  
Northern District - Zone 4  
P.O. Box 1079  
Valleyview, AB T0H 3N0*

August 24, 2010

Hon. Mel Knight  
Constituency Office  
#105, 9804 - 100 Ave.  
Grande Prairie, AB T8V 0T8

**Attention:** Hon. Mel Knight, Minister of Sustainable Resource Development

Dear Hon. Mel Knight

**Re: DROUGHT CONDITIONS IN NORTHERN ALBERTA**

District 4 of the Alberta Association of Municipal Districts and Counties at a recent meeting held in La Crete, Alberta on August 13, 2010 passed the following motion:

That District 4 of the Alberta's Association of Municipal Districts and Counties write a letter to the Federal Minister of Agriculture and to the Provincial Minister of Agriculture, requesting consideration of a per acre payment of \$60 to compensate producers for drought conditions which limited the harvest of forage, pasture and grain production, and also thank the Provincial Ag Minister for touring portions of the affected area.


Letters have been sent to the Minister and Deputy Minister of Agriculture; expressing the concern for adequate drought assistance to sustain the farmers, whom in some circumstances have had prolonged drought conditions.

The Honourable Jack Hayden responded that a meeting needs to be conducted to address these concerns with the affected parties involved. We would appreciate any assistance you may be able to provide to us in arranging a meeting with the Minister and Deputy Minister of Agriculture, as well as the AAMDC Zone 4 MP's, MLA's and representatives from the drought affected municipalities.

The meeting can be set up at any location of your preference, or alternatively the Municipal District of Greenview No. 16 would be pleased to arrange a venue to host the meeting. Please advise me of your preference.

Timely consideration of this request would be greatly appreciated.

Sincerely,

  
Tom Burton  
AAMDC Zone 4 Director

---

Phone: Tom Burton's Cell @ 780.512.1558 / Email: tburton@aamdc.com

TB/tm

Cc: MP Chris Warkentin  
Hon. Hector Goudreau  
Hon. Frank Oberle  
Hon. Ken Kowalski  
MLA Pearl Calahasen  
MLA Robin Campbell  
MLA Wayne Drysdale  
MLA Jeff Johnson  
AAMDC Zone 4 Members  
AAMDC



Partners in Advocacy & Business

August 19, 2010

Mr. William Kostiw  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0

Dear Mr. Kostiw,

The AAMDC Fall 2010 Convention will take place November 15-17, 2010. As the format for this convention will differ slightly from previous years—being condensed to three full days—we wanted to ensure that delegates are aware of the changes. One of the most significant changes for the fall convention is a change of venue. For this convention only, we will be using the Edmonton EXPO at Northlands as our primary facility.

Enclosed are copies of the convention information sheet and Partners' Program brochure. We are excited about this year's Partners' Program, which offers a variety of fun, interactive entertainment options different from what was offered in years past. Please provide a copy of both the information sheet and Partners' Program brochure to every councillor in your municipality. This information is also available on our website.

Watch for an upcoming member bulletin regarding online registration, the convention agenda and Partners' Program. At convention, registration and Partners' Program information desks will be available on the afternoon of **Sunday, November 14** at the downtown Westin hotel. We encourage you to pick up your registration package prior to the **8:00 am** convention start on Monday, November 15.

We look forward to seeing you in November! If you have any questions, please free to contact Administrative and Convention Coordinator Tasha Blumenthal at 780.955.4095 or email [tasha@aamdc.com](mailto:tasha@aamdc.com).

Sincerely,

Tasha Blumenthal  
Administration & Convention Coordinator  
780.955.4095  
[tasha@aamdc.com](mailto:tasha@aamdc.com)

# fall 2010 convention

aamdc  
trade • jubilee

November 15-17, 2010 | Edmonton EXPO at Northlands

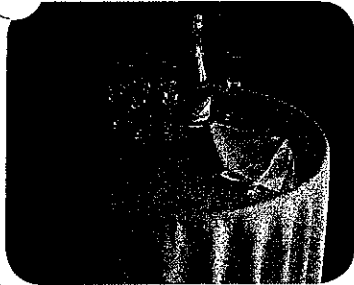
CONVENTION REGISTRATION OPENS SEPTEMBER 3, 2010!

## Venue: Edmonton EXPO at Northlands

For information and directions, visit [www.edmontonexpocentre.com](http://www.edmontonexpocentre.com).



Edmonton  
**EXPO**  
Centre



## Book your banquet table online!

Our online registration has been expanded to include the ability to select tables for the AAMDC banquet

as you register. The banquet is scheduled for Tuesday, November 16. Table seating is selected on a first-come, first-serve basis.

## New councillor orientation session

The AAMDC is offering a free new councillor orientation session on Sunday, November 14, to all newly elected municipal officials. This afternoon program features introductions to the AAMDC, SLGM and ARMAA, as well as presentations on municipal legislation and the roles and responsibilities of municipal governance.

The session will be from 1:30 pm-5:30 pm at the downtown Westin hotel in Edmonton.



## Transportation

Edmonton ETS buses will shuttle delegates directly from selected downtown hotels to the Edmonton EXPO. Buses will leave at regular intervals starting at 6:30 am and will return at the end of each day. Delegates taking their own vehicles may park at Northlands for a reduced rate of \$9 per day.



## Partners' Program

Please find enclosed a brochure for the convention Partners' Program, which includes information on activities, cost and registration. This year, be sure to sign up for fun activities like shopping at West Edmonton Mall, shooting at an indoor range, taking in a play and learning to salsa dance!

Contact:  
Tasha Blumenthal  
Administration & Convention Coordinator  
(780) 955.4095  
[tasha@aamdc.com](mailto:tasha@aamdc.com)



For more information, visit [www.aamdc.com](http://www.aamdc.com)

**Carol Gabriel**

---

**From:** Sample@esourceevent.com  
**Sent:** Thursday, August 19, 2010 1:46 PM  
**To:** Bill Kostiw  
**Subject:** Enjoy FCM 2011 in Halifax!

[Register Now](#)

Thank you for making the 2010 FCM Annual Conference and Municipal Expo in Toronto such an enormous and memorable success!

We are sending this e-mail to advise you that you may now confirm your hotel rooms for the 74th FCM Annual Conference and Municipal Expo – Halifax, NS, from June 3 -6, 2011.

Click here to book your rooms: [www.eSourceEvent.com/FCM2011](http://www.eSourceEvent.com/FCM2011)

Thank you for attending in 2010, we look forward to serving you in Halifax, in 2011.

Kindest Regards,

eSource Event

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Message aux délégués du congrès 2010 de la FCM,

Merci d'avoir contribué à faire du Congrès annuel et 'Expo municipale 2010 de la FCM, qui s'est tenu à Toronto, un énorme succès et un événement si mémorable!

Nous vous envoyons ce courriel pour vous aviser que vous pouvez maintenant confirmer vos chambres d'hôtel pour le 74e Congrès annuel et Expo municipale de la FCM, à Halifax, NE du 3 au 6 juin 2011.

Cliquez ici pour réserver vos chambres : [www.eSourceEvent.com/fcmfr2011](http://www.eSourceEvent.com/fcmfr2011)

Nous vous remercions d'avoir participé au congrès de 2010 et nous avons hâte de vous servir à Halifax en 2011.

Nos meilleures salutations,

eSource Event



August 20, 2010

Liane Lambert, Development Officer  
Mackenzie County  
4511-46 Avenue  
Box 640  
Fort Vermillion, AB T0H 1N0

Dear Liane:

**Re: Application No. FA10003 by Grow North -- NE 4-111-19-W5M**

Please be advised that Application No. FA10003 has been reviewed by the NRCB and was determined to be complete on August 20, 2010. The application is to construct a new 5,000 head beef finisher feedlot. The feedlot will be made up of four barns (each 200m x 50m). A copy of the completed application is attached. We are also providing a second copy of the application for public viewing and would appreciate it if you would make it available for public viewing until September 16, 2010.

Please provide our office with your comments or concerns by September 23, 2010. A time extension, if required, may be arranged by contacting the undersigned. If a response is not received by the due date, the NRCB will consider the non-response to be acknowledgement by the municipality that there are no concerns regarding this application.

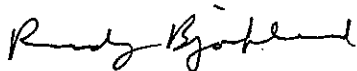
Specific items the NRCB requests comments on are:

- Does this application meet your Municipal Development Plan Land Use Provisions?
- Does this application meet the required municipal setbacks?
- What is the land zoning of the application site and surrounding lands within 2414.0 metres of the proposed site?

You may also address any other issues of concern to Mackenzie County regarding the application.

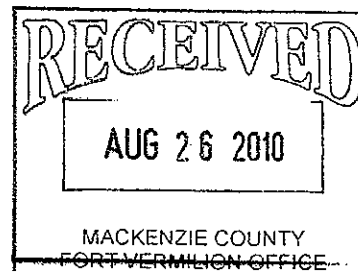
Should you have any questions relating to the application, please contact me at 780-939-1173.

Yours truly,



Randy Bjorklund,  
Approval Officer

Att'd



Carol Gabriel



**From:** Bob Miles [ramiles@northern.sunrise.net]  
**Sent:** Monday, August 23, 2010 3:32 PM  
**To:** irenec@birchhillscounty.com; alan@clearhillscounty.ab.ca; brogan1@countygp.ab.ca; Bill Kostiw; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; lturcotte@mdsmokyriver.com; Bob Miles; dnellis@saddlehills.ab.ca; kelly.kloss@woodbuffalo.ab.ca; tmatius@mdspiritriver.ab.ca; mdsr133@mdspiritriver.ab.ca; donnar@birchhillscounty.com; melissa@clearhillscounty.ab.ca; srunhart@countygp.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; Linda Walton; adminassist@countyofnorthernlights.com; Helen@mdopportunity.ab.ca; scharest@mdsmokyriver.com; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; ccharest@mdspiritriver.ab.ca; webmaster@woodbuffalo.ab.ca; charlotte@clearhillscounty.ab.ca; council@clearhillscounty.ab.ca; Carol Gabriel; biglakes@mdbiglakes.ca; md130adm@telusplanet.net; council@saddlehills.ab.ca  
**Cc:** Martin Taylor  
**Subject:** FW: next zone meeting date Friday October 29th

Greetings If you have any Agenda Items for the CAO's meeting please pass on to me or Martin at MD of Fairview.

Thanks Bob Miles CAO , Northern Sunrise County

---

**Subject:** next zone meeting date

Hi: Our next zone meeting will be held in Grande Prairie, hosted by the County of Grande Prairie on Friday October 29th. Please let me know asap regarding proposed agenda items and speakers you would like to hear from. thanks

Martin Taylor,CMC, CLGM  
CAO  
Town of Fairview  
email:cao@fairview.ca  
Office: 780-835-5461  
Fax: 780-835-3576  
Website: [www.fairview.ca](http://www.fairview.ca)

Government of Alberta ■  
Transportation

*Benzil*  
*into*

Transportation & Civil Engineering  
Peace Region  
Room 301, Provincial Building  
Bag 900-29, 9621-96 Avenue  
Peace River, Alberta T8S 1T4  
Canada  
Telephone 780-624-6280  
Fax 780-624-2440

Our File: **1145-TOMPKINS ICE BRIDGE**  
**2180-23**  
**CON0010648**

August 24, 2010

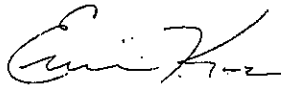
William Kostiw, Chief Administrative Officer  
Mackenzie County  
Box 640, Fort Vermilion, AB,  
T0H 1N0

Dear Mr. Kostiw,

**RE: CONTRACT CON0010648**  
**CONSTRUCTION AND MAINTENANCE OF TOMPKINS LANDING ICE BRIDGE**  
**MACKENZIE COUNTY**

Enclosed is a copy of the accepted Contract CON0010648, for the Construction and Maintenance of the Tompkins Landing Ice Bridge. The term of this Contract is October 31, 2010 to April 30, 2013.

Yours truly,

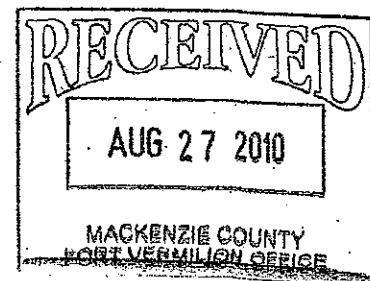


Erwin Kurz  
Operations Services Coordinator, Peace River

Enclosure

/EJK

cc: William Gish, Operations Manager, Peace River  
Rommel Directo, Maintenance Contract Inspector, High Level  
Professional Services, Twin Atria Building, Edmonton



Alberta ■

## Ashley Dachuk

---

**From:** Dean Krause [dkrause@highlevel.ca]  
**Sent:** Tuesday, August 24, 2010 10:27 AM  
**To:** Clark McAskile  
**Cc:** Bill Kostiw; roffrey@rainbowlake.ca; Barry Gladders; Carrie Demkiw; Crystal McAteer; Ellis Forest; Jerry Chomiak; Peter Ernst; Ron Pelensky  
**Subject:** Health Advisory Committee

Hi Clark:

The Mayors and Reeve of High Level, Rainbow Lake and Mackenzie County would like to attend the next Health Advisory Committee meeting to discuss if the municipalities can assist the advisory committee in any way and to obtain an understanding of how the committee feels about their progress.

Could you please confirm your next meeting date and to who and where I submit a letter requesting to be a delegation.

Thank you,

Dean Krause, CPT, CLGM  
Chief Administrative Officer  
Town of High Level

Phone: (780)926-2201  
Fax: (780)926-2899  
Direct Line (780)821-4001

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## Ashley Dachuk

---

**From:** Clark McAskile [cmcaskile@incentre.net]  
**Sent:** Tuesday, August 24, 2010 12:13 PM  
**To:** Dean Krause  
**Cc:** Bill Kostiw; roffrey@rainbowlake.ca; Barry Gladders; Carrie Demkiw; Crystal McAteer; Ellis Forest; Jerry Chomiak; Peter Ernst; Ron Pelensky; Brad Cardinal  
**Subject:** Re: Health Advisory Committee  
**Attachments:** HAC 1 Concerns & Requests June 2010.docx

Dean

Our upcoming meeting schedule is posted at the HAC #1 page on the AHS website; link <http://www.albertahealthservices.ca/1803.asp>. Under the schedule is a link to a form. Alberta Health Services (AHS) requires the form to be completed if you wish to appear as a delegation. The agenda for the September 22, 2010 meeting has been circulated and is quite full. However, our meetings are open to the public and you are always more than welcome to attend. If your attendance at our meeting is not feasible please let me know and I will make alternate arrangements for the Health Council to meeting the municipal councils.

I appreciate your offer to assist us in our efforts, I will pass on your offer to the True North Health Advisory Council. However in the interim the municipal councils can assist us by providing a lobby voice for regional health issues. I am attaching a compilation of emails that I forwarded to Shelly Pusch, VP Northern Zone, AHS summarizing those issues arising from our June public consultations. This is not an exhaustive list of issues and requests, but is 'cherry-picked' for items that could be quickly addressed or implemented in our region by AHS. I invite all of the municipal councils to review the material and forward any issues they concur with to the Minister of Health and the Chair of Alberta Health Services.

The minutes from our June public consultations will be posted on our web page within the next few weeks. And in September the True North HAC will be developing a 'work plan' for issues arising from our meetings and from the public consultations.

Thank you again for your offer. Talk to you soon.

Clark K. McAskile  
Chair, True North HAC

On 24/08/2010 10:27 AM, Dean Krause wrote:  
Hi Clark:

The Mayors and Reeve of High Level, Rainbow Lake and Mackenzie County would like to attend the next Health Advisory Committee meeting to discuss if the municipalities can assist the advisory committee in any way and to obtain an understanding of how the committee feels about their progress.

Could you please confirm your next meeting date and to who and where I submit a letter requesting to be a delegation.

Thank you,

Dean Krause, CPT, CLGM  
Chief Administrative Officer  
Town of High Level

Phone: (780)926-2201  
Fax: (780)926-2899  
Direct Line (780)821-4001

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Good Afternoon

I am forwarding a copy of 3 emails I sent to Shelly Pusch, VP North Zone, AHS. The intention of these emails was to make Shelly aware of the concerns and suggestions of the True North Health Advisory Council and those of the public arising from our Public Consultation Meetings. The items sent are not meant reflect the total scope of suggestions and concerns heard in our Public Consultation Meeting, or to presuppose the short and long term priorities HAC #1 will set at our fall planning session. The items forwarded were intended to ensure that issues that can be dealt with quickly are brought to the attention of AHS.

It is my intention to arrange a Public Consultation Meeting in Zama in September and a planning session soon after that.

I am away on vacation from July 1st to July 20th, but if you have any questions I will be able to access my email.

Thank you for your participation in the Public Consultations.

I look forward to our planning session in the fall.

Have a great summer.

Clark

## **A) True North Health Advisory Council Regional Priorities - sent June 17, 2010**

Shelly

I wanted to send you a note outlining the regional priorities of HAC #1. I will follow over the next few days with some of the community specific concerns and requests arising from our Public Consultation Meetings of the past two weeks.

The (True North) HAC has set four regional priorities that in the opinion of the Council are essential to the long term sustainability of health in our region.

1) Seniors Care - A strategy needs to be developed to address the growing needs of seniors in our region. This issue was brought up in every Public Consultation Meeting held in the region. The initial feeling of the Council is the current placement and number of Continuing Care beds do not meet the needs of the residents. Any planning in this area should include the municipal authorities who have the mandate for lodge facilities. Timing may also be important on this issue as the Town of High Level is currently in the process of reviewing seniors care requirements in it's greater community.

2) Recruitment and Retention - Recruitment and retention of health care professionals is important in all regions of the province, but in the opinion of HAC #1 this region has been placed at a distinct disadvantage by AHS. The lack of recruitment incentives and pay differential results in disproportionate professional attraction to large urban centers. It will be very difficult to expand and enhance the services in our region if recruitment and retention issues in the North are not addressed.

3) Training of Local Residents - Related to the previous point HAC #1 is concerned with the lack of incentives to attract local students to careers in the health care field. The termination of AHS student bursaries disadvantages rural students who must live away from home to seek training. In addition the restriction on student placement programs such as Careers the Next Generation does little to encourage young people to seek health related careers. (There is also a need for a post-secondary equivalent to this program.) It appears that programs for students are concentrated in large urban centers, again providing those centers with a disproportionate advantage in the attraction of health care professionals.

4) CT Scanner - The (True North) Health Advisory Council is very concerned that our region is alone in the province in lacking this important piece of equipment. It is also our opinion that it is unacceptable for local residents to be forced to fund raise for a piece of equipment that should now be considered basic in health care delivery, especially in emergency medicine. It is our understanding that the cost of this equipment is mainly of a capital nature and the operation and start-up costs are comparatively minimal.

Shelly, I appreciate your continued attention to the needs of northwest Alberta. As I mentioned over the next few days I will be sending notes on issues arising from our Public



Consultation Meetings. The issues I will forward concern the areas of basic community health, mental health and basic health services and by nature should allow AHS to respond quickly. The issues requiring more complex solutions will be reviewed by the (True North) HAC in the autumn and forwarded at that time.

One last note. This past weekend a resident passed away from what appears, at this time, to be a stroke. She reportedly died en route to services in the South. While I realize the ability to diagnose and treat these conditions locally may not have changed the ultimate outcome, it should not have complicated her treatment and may well have saved her life. Shelly, I cannot stress firmly enough how important it is to have CT equipment in place and operation in our region as quickly as possible.

Thank you again for your continued assistance and have a great weekend.

Clark K. McAskile, Chair  
(True North) Health Advisory Council #1

## **B) Mental Health Concerns and Requests - sent June 22, 2010**

Shelly

This is the first of the emails I will be forwarding regarding concerns and requests raised at the Public Consultation Meetings of the (True North) Health Advisory Council #1. Mental Health services were raised at all of the public consultations, I will attempt to distill the comments into a few points.

1) Decrease in Mental Health Visits to Communities - There has been a decrease in the mental health services to communities in the Northwest over the past year. Regular visits to Rainbow Lake, La Crete and Paddle Prairie no longer take place. At the Fort Vermilion meeting we were informed the mental health worker in Fort Vermilion is now expected to serve both Fort Vermilion and La Crete without assistance of the High Level staff. This would mean one individual is providing mental health services to a population of in excess of 8,000 people. While we recognize some from these communities seek services in High Level, this is a very large service area for one person to cover. The attendees in Rainbow Lake brought up a concern regarding an increase in 'Emo' culture amongst the school aged children in their community and the lack of mental health services to assist the families. The concern specifically addressed the practice of self-injury, predominantly skin cutting. At one time Rainbow Lake enjoyed weekly visits from a mental health worker, this decreased to twice a month and currently the visits have been discontinued. Rainbow Lake has a population in excess of 1,000 people. Similar concerns were voiced in Paddle Prairie which has a population of just under 1,000 and has never had regular mental health visits.

2) In School Transition Coaches - This issue arose in conjunction with the mental health concerns in Rainbow Lake. The Fort Vermilion School Division has an agreement with AHS providing funding for mental health workers, referred to as Transition Coaches, in some of the schools within their jurisdiction. This agreement began as a pilot project providing workers in the three schools in High Level. I have been brought to understand that this program was to have been extended to the other schools in the school division, but AHS transition issues may have delayed the extension of this project. We have been provided with information indicating that other school divisions in the province have been funded for coverage in all schools, but the Fort Vermilion school division only receives funding for full time workers to cover 3 of its 15 schools. This program has enjoyed a great deal of success in High Level and the HAC believes it should be extended to all of the region's schools. For more information on this issue please contact Kathryn Kirby, Assistant Superintendent of Teaching and Learning (780-927-3766 or [kathrynk@fvsd.ab.ca](mailto:kathrynk@fvsd.ab.ca)).

3) Mental Health Intakes - We have been informed that all mental health intakes in the region covered by HAC #1 are now vetted in Peace River, over 300 kilometres distant from most of the population. In our opinion this region would be better served if this practice is undertaken by an individual residing in, and thus understanding the situation in the region, or the specific community.

AHS - Addictions and Mental Health continues to offer a broad range of services in this

region, most based out of the Northwest Health Centre (High Level Hospital). The concern is not the dedication or professionalism of the staff AHS employs in this region, but with the resources they have been provided to work with. It has come to our attention that 3 + positions have been cut from this program within the last year, likely the reason travel from High Level to the other communities has been curtailed. The northwest cannot be easily compared to other regions when taking into account case loads. The region has a small population (25,000) spread over a vast area (90,000 sq. km.). It must be taken into account that a visit to Rainbow Lake can consume 3 hour of a worker's day, thus decreasing the number of patients seen on a visit. However, it is essential that the people have access to these services in their own communities, because a lack of local service delivery can substantially decrease the individual's willingness to access those services, especially with the stigma addictions and mental health carries.

Thank you again for taking the time to address our concerns.

Clark K. McAskile, Chair  
(True North) Health Advisory Council #1

## **C) Community Health Services - sent June 27, 2010**

Shelly

I have decided to put the remaining issues in one letter. This is not intended to prioritize these issues, as they are all important, only to group them as direct health services needs in the communities in our region.

1) Emergency Care Service, La Crete - Currently anyone in the La Crete area in need of emergency services, beyond EMS response, is taken to St. Teresa's Hospital in Fort Vermilion, or is required to travel there on their own. La Crete is a hamlet of 2,500 people; with considerably more in its service area. Emergency care facilities in La Crete would service a large geographic area; greatly improving the health care services to this large population. As an example, an individual from Blue Hills requiring the emergency care of a physician would arrive in La Crete almost an hour before they could be seen in Fort Vermilion. The provision of these services in La Crete has become much more viable of late with the arrival of two (2) physicians in the community and the decision of the municipality to pave the La Crete air strip. At the True North Health Advisory Council's Public Consultation Meeting in La Crete a number of suggestions for the improvement of health care services were made. These suggestions will be reviewed by the HAC #1 and forwarded in the autumn, but it was felt this issue could be dealt with quickly, bringing emergency care to this community and creating an immediate improvement to the resident's health care.

2) Home Care (plus more) Paddle Prairie - As mentioned in my previous correspondence the community of Paddle Prairie has close to 1,000 people, but little in the way of health care services. Currently there is a Home Care professional located at the health centre to assist with the residents needs and visits by community health. However, health services do not extend past that level. The community has a broad demographic ranging from young families to a growing seniors population. The main concern raised at the True North Health Advisory Council's Public Consultation Meeting in Paddle Prairie was the latter population. While Home Care does have a presence it is rarely in the homes of the residents. The community would like to see an increase in the Home Care services, including Personal Care Assistants, available to the Seniors.

The other concern raised at the Paddle Prairie meeting involved the community health services provided to the community. Currently the community health services are provided from Manning. The trip from Manning to Paddle Prairie (130 km.) is considerably farther than from High Level to Paddle Prairie (70 km.), also the road from Manning passes through the Hawk Hills, while the road from High Level is much less treacherous in winter. The residents of Paddle Prairie, and the HAC members present, were all of the opinion that the community would be better served from High Level, and the service provided would be much less sporadic.

Thank you again for reviewing our concerns and suggestions.

I look forward to hearing from you on the issues we have forwarded to date.

Clark K. McAskile, Chair  
True North Health Advisory Council (#1)



**Carol Gabriel**

---

**From:** Dave Bartesko [Dave.Bartesko@gov.ab.ca]  
**Sent:** Thursday, August 26, 2010 10:19 AM  
**Subject:** CAOM - LARP Phase 2 Consultation

Good Morning,

I am pleased to inform you that today the Government of Alberta announced public consultations on the Regional Advisory Council's advice to government for the Lower Athabasca Region.

The advice was presented as the Regional Advisory Council's Advice to the Government of Alberta Regarding a Vision for the Lower Athabasca Region, which the government will take to Albertans for feedback before using it to develop a draft regional plan.

Stakeholder consultation sessions will take place between September 8 and September 29, 2010 and run from 10 a.m. to 1 p.m.. For information about the vision document and workbook, visit [landuse.alberta.ca](http://landuse.alberta.ca)

Please note that there is also a public information session at the same location and on the same day running from 4 to 8 p.m that you are welcome to attend.

**September 8**

***Bonnyville***

Centennial Centre  
4313-50 Avenue **September 14**

***Fort Chipewyan***

Mamawi Community Hall  
128 Cardinal Ave. **September 20**

***Elk Point***

Senior's Recreation Centre  
5010-48 Street **September 27**

***Athabasca***

Athabasca Regional Multiplex  
2 University Drive

**September 9**

***Cold Lake***

Energy Centre  
7825-51 Street **September 15**

***Fort McMurray***

Sawridge Hotel  
530 MacKenzie Blvd **September 21**

***St. Paul***

Recreation Centre  
4802-53 Street **September 28**

***Edmonton***

Ramada Hotel

11834 Kingsway Ave

**September 13**

**Fort Smith**

Pelican Rapids Inn

152 McDougal Rd      **September 16**

**Lac La Biche**

Portage College

9531-94 Avenue **September 23**

**Fort McMurray**

Suncor Community Centre

151 MacDonald Dr.

**September 29**

**Calgary**

Glenmore Inn

2720 Glenmore Trail SE

You are invited to attend any of these sessions and lunch will be served at each location, so please RSVP for your session at least one week prior to the event to:

Teneya Holmberg (Gwin), T.T.

Aboriginal Consultation Specialist

Stantec

Ph: (780) 969-3227

Fx: (780) 917-7179

[teneya.holmberg@stantec.com](mailto:teneya.holmberg@stantec.com)

Dave Bartesko, RPFT

Senior Consultation Manager

Land Use Secretariat

Alberta Sustainable Resource Development

9th Floor, 10035 -108 St.

Centre West Building

Edmonton, Alberta T5J 3E1

Telephone: 780-422-4871/780-795-7368

Fax: 780-644-1034

Cell: 780-918-9744

Email: [dave.bartesko@gov.ab.ca](mailto:dave.bartesko@gov.ab.ca)

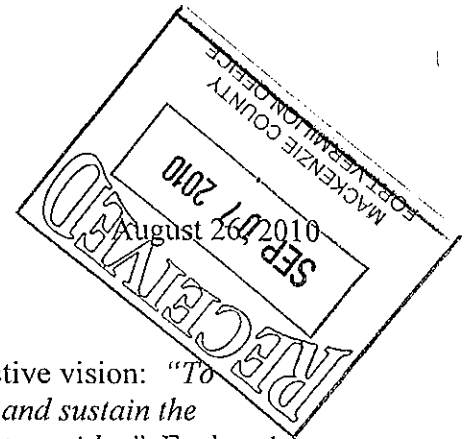
LUF Website: [www.landuse.alberta.ca](http://www.landuse.alberta.ca)

LUF Email: [LUF@gov.ab.ca](mailto:LUF@gov.ab.ca)

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.



Northwest Corridor  
Development Corporation  
P.O. Box 1414, Grande Prairie, AB Canada T8V 4Z2  
Tel: 780.567.4991 |



2009/10  
Board of Directors

Dear NCDC Member,

Carolyn Kolebaba  
Councillor  
Northern Sunrise County

Berry Heinen  
Deputy Mayor  
Town of Peace River

Brian Downie  
Councillor  
City of Terrace

Maynard Angus  
Manager  
Price Rupert Port Authority

Carman Hendry  
Airport Manager  
Northwest Regional Airport

Kelli Svendsen  
Senior Manager  
CN

Ray Fennig  
President  
Preferred Carriers Inc.

Veronica Bliska  
Reeve  
MD of Peace No. 135

Fred Jarvis  
Director  
Peace River Regional District

Charles Johnson  
Councillor  
Clear Hills County

Bruce Lantz  
Mayor  
City of Fort St. John

Tim McEwan  
CEO  
Initiatives Prince George

Lynn Stevenson  
Director  
K.T Industrial Development

George Tyszewicz  
Policy Advisor  
Transport Canada

Ron Vanderlee  
Manager  
Pacific Northern Gas Ltd.

Gordon Van Tighem  
Mayor  
City of Yellowknife

Thank-you for your continued support of our collective vision: *"To advance transportation systems needed to enhance and sustain the economy and trade potential of Canada's northwest corridor"*. Enclosed you will find your 2010-2011 Membership Invoice

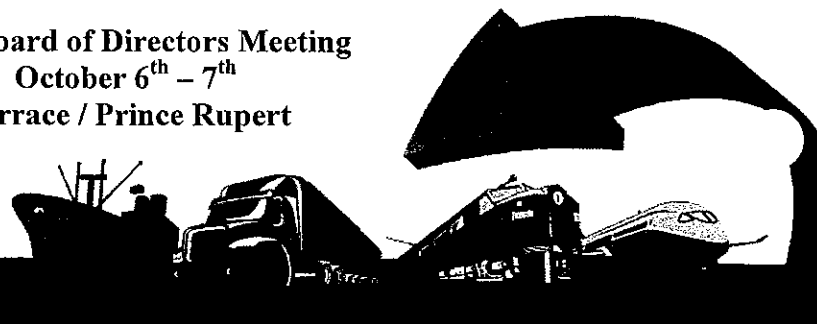
2010 – 2011 will be a very exciting and busy year for our Corporation. As part of our strategic positioning within the global transportation network, NCDC will be conducting a knowledge building review of the current trade occurring along the northwest corridor with the intent of identifying opportunities that could further enhance the economic viability of this increasingly important import/export route for North American trade. Once completed a copy of the review with recommendations will be available free of charge to all members.

AND be sure to book your calendars for our Annual General Meeting and Conference to be held on January 19 – 21, 2011 in Grande Prairie, Alberta. This year our Corporation has partnered with the Northern Alberta Development Council, the County of Grande Prairie, the City of Grande Prairie, and the Grande Prairie Chamber of Commerce to bring you a roster of high profile speakers and learning sessions that will prove to insightful and informative. Be sure to check out our website for updates on the conference program and registration.

If you have any questions or require further information please do not hesitate to contact me at the NCDC office 780-567-4991.

Mary Joan Aylward  
Operational Manager - Northwest Corridor Development Corporation

Next Board of Directors Meeting  
October 6<sup>th</sup> – 7<sup>th</sup>  
Terrace / Prince Rupert









## Quarterly Update



ADVANCING TRADE THROUGH TRANSPORTATION

Summer 2010  
Page 1 / 4

# In the Corridor

**China in September:** NCDC member Prince George Initiatives is assembling a delegation to China in September 2010. If you are interested in joining the delegation you may qualify for the *Going Global Initiative* program. For more information contact Wei Liu at 250-649-3210

**Baltic Dry Index:** For the past two decades the Baltic Dry Index has been used as the measure of shipping costs for global trade. So the fact that the most recent report from the Baltic Dry Index that noted the rates charged for chartering the giant ships that carry coal, iron ore and grain has fallen by almost 60% is capturing the attention of global shippers is no surprise. Such ships cost \$48,000 a day to charter in late May; by mid-July they were down to around \$18,000 a day.

**Michael Ignatieff's** call to ban oil tankers along BC's north coast is hot on the heel from the BP oil spill disaster unfolding in the Gulf of Mexico and as Alberta-based Enbridge Inc. seeks approval for a pipeline to carry oil from Alberta to Kitimat, BC.

Enbridge spokesman Alan Roth refutes the fear mongering strategy led by Ignatieff: *"The proposed Northern Gateway project will be constructed and operated to the highest environmental and safety standards in the world,"* Roth says oil tankers have safely entered ports in Vancouver and Kitimat for decades. The new pipeline will provide a net benefit to Canada, open a secondary market for Canada's oil export trade with emerging Asian markets, and strengthen the nation's position as a global energy producer.

**Pulse Exporters Get a Boost:** Federal Agricultural Minister Gerry Ritz announced \$300,000 to help market lentils and other pulse crops for export. *"We're seeing there's a growing demand for these products worldwide,"* said Ritz. More than \$2 billion of Canadian pulse products were exported to over 150 countries last year, with the majority being lentils, peas and chickpeas. The funding will assist trade groups to travel to international food shows and to help develop promotional materials for international markets.



NCDC Board of Directors Meeting  
August 19, 2010  
Prince George, BC

Location: Board Room  
Prince George Initiatives  
#210 - 1300 First Avenue



ADVANCING TRADE THROUGH TRANSPORTATION

Summer 2010

Page 2 / 4

#### 2010 Annual General Meeting

Book your calendar for NCDC's 2010 Annual General meeting being held January 20—21, 2011 in Grande Prairie, Alberta.

This year NCDC will be hosting its Annual General Meeting in partnership with a regional economic development conference that is being organized by the Northern Alberta Development Council, the County of Grande Prairie, the City of Grande Prairie, Farm Credit Canada, the Grande Prairie Chamber of Commerce, and Grande Prairie Regional College.

*"Leveraging from the draw of high-profile speakers that will presenting on topics related to transportation and logistics while combining our energies with partner organizations offers NCDC the opportunity to showcase and advocate on behalf our members."*

Ron Vanderlee —NCDC Board of Directors  
Regional Conference Planning Committee.

Stay tuned—details on speakers and conference registration, will be forthcoming over the next few months.

#### NCDC's New Office and Contact

The NCDC has a new home! Housed under the Northern Alberta Development Council (NADC) in the provincial government building in Peace River, AB; NCDC would like to acknowledge the generous contribution of office space, phone line, and office equipments from the NADC.

*It truly is a very concrete gesture from the Northern Alberta Development Council that reflects their long-time support and active partnership with the NCDC. On behalf of all members of NCDC, thank-you NADC!*

Carolyn Kolebaba—Chair —NCDC Board of Directors

As we begin our search for a new Executive Director of NCDC, the Board of Directors has term-contracted Mary Joan Aylward to provide administrative services through our new office location. Mary Joan can be reached at 780-567-4991. Please note that NCDC will maintain its P.O. Box rental in Grande Prairie during this interim period to ensure we don't lose contact during the transition. NCDC's mailing address is P.O. Box 1414, Grande Prairie, AB T8V 4Z2.



## Research & Advocacy



ADVANCING TRADE THROUGH TRANSPORTATION

Summer 2010  
Page 3 / 4

# In the Corridor

### RCAP Application

NCDC has submitted an application to Alberta's Rural Community Adaptation Program (RCAP) to conduct an assessment of "if" and "how" communities, businesses, and industries in Alberta's northwest are benefiting from their strategic proximity along the northwest corridor. NCDC is hoping to hear from the adjudicators of this funding pool before the end of the summer.

### NADC Sponsors NCDC Research

To facilitate the likelihood that RCAP adjudicators would give NCDC the go-ahead, the NCDC advisory member, the Northern Alberta Development Council, has earmarked \$50,000 toward the cost of NCDC's proposed research project. Thank-you to the Northern Alberta Development Council!

*Research and advocacy is the primary reason NCDC exists. Getting back to strategically aligning the power of our collective voice and investing in knowledge building for our members will be our primary focus in 2010.*

Carolyn Kolebaba—Chair—NCDC Board of Directors

### 2010 Membership Invoices

2010/11 Membership Renewal notices will be sent out through our e-invoice service on August 15, 2010. Please be sure to contact Mary Joan Aylward at the NCDC office if your contact information has changed since your last membership payment — 780-567-4991.

The NCDC membership year is from September 1st to August 31st. Please note that memberships are by organization only.

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**Hoping you are having a wonderful summer!**

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**NCDC Board of Directors Meeting  
August 19, 2010  
Prince George, BC**

**Location: Board Room  
Prince George Initiatives  
#201 1300 First Avenue**

Teleconferencing services available  
Contact Mary Joan at the NCDC for information  
780-567-4991.

# NORTHWEST CORRIDOR DEVELOPMENT CORPORATION

## Wine & Cheese Invitation



ADVANCING TRADE THROUGH TRANSPORTATION

For more information:

Mary Joan NCDC 780-567-4991  
Courtney Initiatives Prince George 250-564-0282

"Connecting Canada with our Global trading partners through the Northwest Corridor."



In Partnership with

*Initiatives Prince George*

The Board of Directors of the  
Northwest Corridor Development Corridor

Invites You

Wine & Cheese Social  
7:30 PM — 9:00 PM  
August 18, 2010

Location: Visitor Information Center  
1300 First Ave  
Prince George, BC

LA CRETE MEALS FOR SENIORS SOCIETY  
BOX 1775, LA CRETE, ALBERTA, T0H 2H0

August 30, 2010

Mackenzie County  
Box 640  
Fort Vermilion AB T0H 1N0

Attention: Mackenzie County Council

On behalf of the La Crete Meals for Seniors Society and the residents of the La Crete Altenheim, I thank you for your grant of \$4,000 received earlier this year for the ongoing cost to operate the Altenheim kitchen. The Society is pleased that we are able to keep the kitchen in operation by your ongoing support and the generous donations of our community.

The grant is very much appreciated by the members of the Board as well as the Altenheim residents as it is vital to the program.

Yours truly,



for William Fehr  
President



### FOCUS CORPORATION

### PROGRESS PAYMENT CERTIFICATE NO. 2

FOR PERIOD ENDING: August 31, 2010 PROJECT #: 020200585/439

DATE: September 1, 2010

OWNER Mackenzie County

PROJECT: La Crete & Fort Vermilion Airport Runway & Upgrades

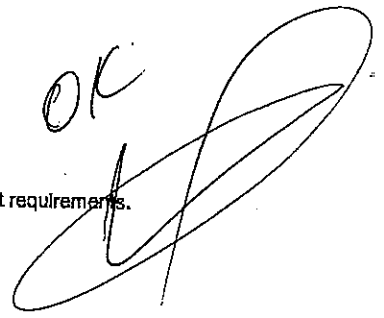
IN ACCOUNT WITH: Kenlsen Sand & Gravel Ltd.

CONTRACTOR

ITEM AND DESCRIPTION	CURRENT(S)	PREVIOUS(S)	TOTAL(S)	CONTRACT(S)
SCHEDULE 'A'	\$ 820,775.00	\$ 203,027.25	\$ 1,023,802.25	\$ 2,247,365.75
SCHEDULE 'B'	\$ 242,068.80		\$ 242,068.80	\$ 1,338,564.00
<b>TOTAL</b>	\$ 1,062,843.80	\$ 203,027.25	\$ 1,265,871.05	\$ 3,585,929.75
<b>LESS 10% HOLDBACK</b>	106,284.38	20,302.73	126,587.11	
<b>BALANCE</b>	\$ 956,559.42	\$ 182,724.53	\$ 1,139,283.95	
<b>LESS ACCUMULATED AMOUNT PAID PREVIOUSLY</b>			182,724.53	
<b>TOTAL NOW DUE TO CONTRACTOR</b>			\$ 956,559.42	

PREPARED BY: FOCUS CORPORATION

PER: 



This certificate is not to be construed as acceptance of the work done to date, as the work is subject to meeting test requirements.



32.

## *Mackenzie Municipal Services Agency*

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P.O. Box 450, 5109 – 51 Street, Berwyn AB T0H 0E0

September 1, 2010

Mackenzie County  
Box 640  
Fort Vermilion Alberta T0H 1N0

Attention: Bill Kostiw  
Chief Administrative Officer



### **RE: Regional Land Use Framework Initiative**

---

The Mackenzie Municipal Planning Agency launched its 'Regional Land Use Framework Initiative' on June 21, 2010 through its member and neighbouring municipalities. The Interactive Session that followed was well attended by Chief Administrative Officers from the region.

The preparation of a Position Paper by MMSA, on behalf of participating municipalities in the Upper and Lower Peace Region (s) was one of the decisions made by the representatives during the above session. The position paper that collectively promotes land-use and environmental interests within individual municipalities is to be prepared and submitted to the Regional Advisory Council (RAC) prior to the Land Use Secretariat undertaking the formulation of the Regional Plan under the Land Use Framework for both the Upper Peace and Lower Peace Region sometime in 2011-12.

The attached 'Regional Land Use Framework Initiative' (Copy attached) will provide municipalities the direction MMSA has taken so far in the process. Outlined are recommendations that define the Role of MMSA, participating Municipalities and Committees. It also defines timelines and costs.

MMSA is mandated under its Strategic Plan 2011-2014 to the preparation of submissions and reports on issues affecting the Lower and Upper Peace Regions.

However such an initiative will require a rather heavy commitment of resources and manpower by MMSA and will involve contingent and travel expenses incurred by the Agency in the preparation of the Position Paper. Participating members will expect to contribute toward this cost. Costs are likely to be based on area and population of the participating municipalities or some such formula satisfactory to the committee (s) formed to guide the process.

The importance of such a unified approach by Municipalities cannot be underplayed and the need to present a collective front has been felt in other parts of the Province. Oldman River Regional



Services Commission, an agency like MMSA prepared a Position Paper for 52 Municipalities and made submissions to the RAC for the South Saskatchewan Regional Plan. Palliser Regional Municipal Services and Parkland Community Planning Services expect to undertake an initiative in the future representing municipalities in their region. This initiative will initially bring administrative heads together to formulate next steps and strategies on moving forward.

It is hoped that, through this initiative, the Region would be able to promote its land use choices and mitigate its concerns through proper representation during the formulation of the Regional Plan process.

In order to move forward in the process, all municipalities within the Upper and Lower Peace Region are being invited to the next Chief Administrative Officers meeting. The details for the meeting are as follows:

**Date:** Thursday, September 30, 2010  
**Time:** 1:30 PM  
**Location:** Pomeroy Inn, Grimshaw, Alberta.

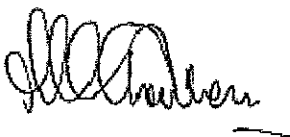
During that meeting certain important decisions will be taken:

1. Finalization of the municipalities willing to join this initiative or take it to their respective Councils for approval.
2. The way contributions will be made to finance this initiative
3. The formulation of a committee to oversee the process

It is hoped that you find this initiative worthy of your attention and take the time to show solidarity and commitment to the Regional Land Use Framework Initiative. **We would appreciate confirmation of your attendance prior to September 24, 2010.**

Please feel free to contact us with any questions or comments you may have regarding this initiative.

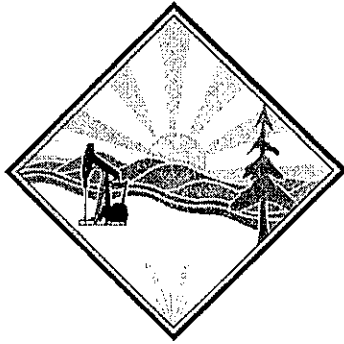
Sincerely,



(for) Karen Diebert,  
Manager,  
**Mackenzie Municipal Services Agency**

Enclosure: Regional Land Use Framework Initiative

Directions: [http://www.google.ca/search?sourceid=navclient&ie=UTF-8&rlz=1T4GPEA\\_enCA297CA297&q=grimshaw+alberta%2c+pomeroy](http://www.google.ca/search?sourceid=navclient&ie=UTF-8&rlz=1T4GPEA_enCA297CA297&q=grimshaw+alberta%2c+pomeroy)



*mlb*

# NORTHERN SUNRISE COUNTY

Dear Invitee,

**RE: Invitation to the Grand Opening of the Regional Water System and the Water Treatment Plant  
October 1<sup>st</sup>, 2010 at 11:30 A.M.**

As the Administrative Manager of this partnership (NEW water Ltd.) between the Village of Nampa, Woodland Cree First Nation and Northern Sunrise County, I am pleased to invite you to the Grand Opening of the regional water system and new water treatment plant. The event will be taking place on October 1<sup>st</sup>, 2010 at 11:30 a.m. at the water treatment plant (please see map below for directions).

This state of the art facility is built to a LEED Silver standard, the first of its kind in Alberta. The water treatment plant will provide water to Phase 1 which supplies water to Woodland Cree First Nation and Northern Sunrise County (including the Cadotte Lake Community and a portion of the Three Creeks area).

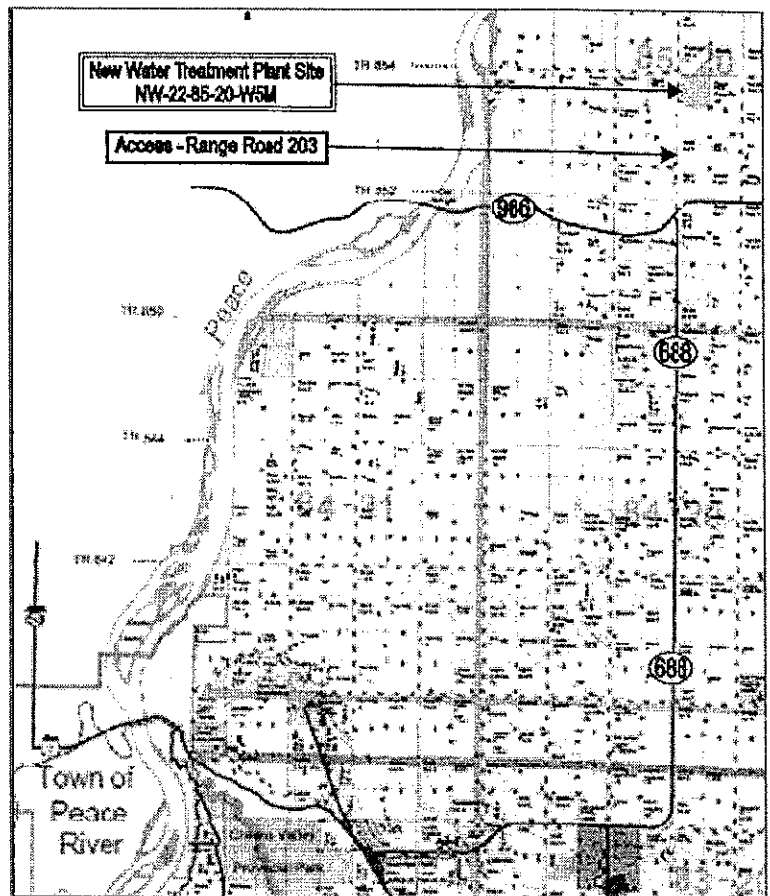
The construction of Phase 1 has been made possible through the Water for Life Program, Alberta Transportation with a contribution of \$30 million and INAC – Capital Program with a contribution of \$4 million.

Please confirm your attendance with Jocelyn Gagnon at [jgagnon@northernsunrise.net](mailto:jgagnon@northernsunrise.net) or (780) 624-0013. We look forward to celebrating this accomplishment with you.

Best regards,

Agnes Knudsen  
Reeve

J:\2010 DATA\CORRESPONDENCE\8-August\Invitation Water Treatment Plant Grand Opening\General Invitation to the Grand Opening of the Water Treatment Plant.docx



10 YEAR (B.P.A.)

LEASE

AGREEMENT FOR ACQUISITION OF LAND

Agreement made in duplicate this 20 day of November A.D. 2000

Between:

MUNICIPAL DISTRICT OF MACKENZIE NO. 23

AND

371809 Alberta Ltd.  
(Landowner)

Indian Cabins % Gen Del Meander River TOH-2PO  
(mailing address)

Know all men by these presents that I (we) of Municipal District of Mackenzie No. 23 in the Province of Alberta, for the consideration hereunder mentioned do hereby for myself, my heirs, executors, administrators and assigns do hereby grant unto:

Municipal District of Mackenzie No. 23

the right to enter, by its surveyors, workmen, servants, upon the following lands in the Province of Alberta, viz: Lot 5 Plan 9020841

Public Washroom (B.P.A.)

for the purpose of a highway, road, street, lane, bridge, culvert, ditch or drain, and to carry out on the said lands the cutting and clearing of trees, brush and other growth, the excavating of, piling, ditching, removal or redistribution of earth, sand and gravel and the removal or relocation of fences.

The aforesaid rights are granted upon the following terms, namely:

1. In consideration of the foregoing I (we) agree to accept the sum of One ( 1.00 ) Dollars the receipt of which I ( we) hereby acknowledge, as payment for such portion of the land as may be required for any of the above mentioned purposes, which amount shall be payable upon execution of this Agreement by the Landowner.
2. For any of the purposes above named, **Municipal District of Mackenzie No. 23** may bring upon the said land all necessary machinery and equipment.
3. It is further agreed that all fences or improvements are to be relocated at the expense of the said **Municipal District of Mackenzie No. 23**.
4. **Municipal District of Mackenzie No. 23** agrees to pay the owner upon execution of this agreement for purchase of land for roadway purposes: a public washroom (B.P.A.)
5. In the event that the said **Municipal District of Mackenzie No. 23** abandons the said project, in whole or in part, I (we) am (are) to be compensated only for the damage caused by the said **Municipal District of Mackenzie No. 23**, its surveyors, workmen, servants or agents in the exercise of the rights hereby granted, with respect to that part of the project so abandoned, and such compensation, if not agreed upon, shall be determined by arbitration in accordance with the provisions of The Arbitration Act of Alberta.

IN WITNESS WHEREOF I (we) have hereunto subscribed (offered) my (our, it's) name(s) (and Corporate Seal by it's proper officers) this 20 day of November A.D. 2000.

Signed by the said Bruno Schmitz  
In the presence of Marco Braat

(Witness signature)

(Signature)

Municipal District of Mackenzie No. 23

(Signature) (seal)

AFFADAVIT OF EXECUTION

I, Marco Braet, of Municipal District of Mackenzie No. 23 in the Province of Alberta  
MAKE OATH AND SAY:

1. THAT I was personally present and did see Bruce Schmitz and Company "Steele Alberta LLC" named in the within instrument who is personally known to me to be the person named therein, duly sign and execute the same for the purposes named therein.
2. THAT the same was executed at Municipal District of Mackenzie No. 23 in the Province of Alberta, and that I am the subscribing witness thereto.
3. THAT I know the said Bruce Schmitz and \_\_\_\_\_ and he/she is in my belief of the full age of twenty-one years.

Sworn before met at Municipal District of Mackenzie No. 23  
In the Province of Alberta  
This 21st day of November

EVIN R. SMITH  
A Commissioner for Oaths in and for the Province of Alberta  
by Commission Expires on August 13, 2003

Marco Braet  
(Witness sign here)

I certify that Marco Braet satisfied me that he/she was a person entitled to affirm.

Consent of Spouse

I, \_\_\_\_\_ being married to the above named \_\_\_\_\_ do hereby give my consent to the disposition of our homestead, made in this (or annexed) instrument, and I have executed this Document for the purpose of giving up my life estate and other dower rights in the said property given to me by THE DOWER ACT, to the extent necessary to give affect to the said disposition.

\_\_\_\_\_  
(Signature of Spouse)

Certificate of Acknowledgement by Spouse

1. This document was acknowledged before me by \_\_\_\_\_ apart from her husband (or his wife)
2. \_\_\_\_\_ acknowledged to me that she (or he):
  - (a) is aware of the nature of the disposition (or agreement);
  - (b) is aware that THE DOWER ACT, gives her (or him) a life estate in the homestead and the right to prevent disposition of the homestead by withholding consent;
  - (c) consents to the disposition (or agreement) for the purpose of giving up the life estate and other dower rights in the homestead given to her (or him) by THE DOWER ACT, to the extent necessary to give affect to the said disposition (or agreement);
  - (d) is executing this document freely and voluntarily without any compulsion on the part of her husband (or his wife).

DATED at Municipal District of Mackenzie No. 23, in the province of Alberta this \_\_\_\_\_ day of \_\_\_\_\_ A.D., \_\_\_\_\_

\_\_\_\_\_  
(Title of Officiating Officer)

Dower Affidavit

I, \_\_\_\_\_ of the \_\_\_\_\_ in the Province of \_\_\_\_\_

Make Oath and say:

1. THAT I am the TRANSFEROR (or duly appointed agent acting under power of attorney in my favour dated the \_\_\_\_\_ day of \_\_\_\_\_ A.D. \_\_\_\_\_, granted by the named in the within (or annexed) instrument.

THAT I am (or my principal is) not married; OR

THAT neither myself nor my spouse (or my principal nor his spouse) have resided on the within mentioned land at any time since our (or their) marriage; OR

THAT a judgment for damages was obtained against me by my spouse (or my principal by his spouse) and registered in the Land Titles Office as No. \_\_\_\_\_ dated the \_\_\_\_\_ day of \_\_\_\_\_ A.D. \_\_\_\_\_

Sworn before me at Municipal District of Mackenzie No. 23  
In the Province of Alberta  
This \_\_\_\_\_ day of \_\_\_\_\_ A.D. \_\_\_\_\_

\_\_\_\_\_  
A Commissioner for Oaths in and for  
The Province of Alberta

**Carol Gabriel**

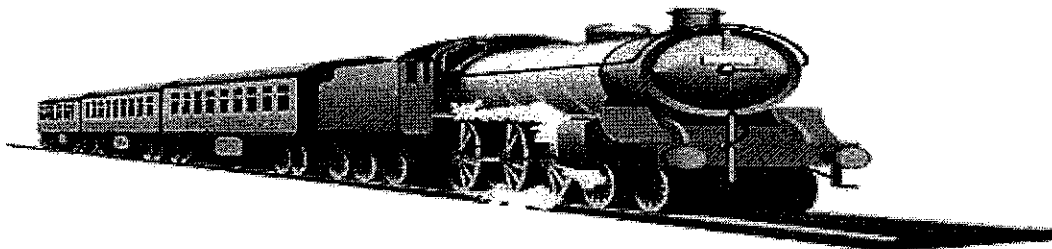
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**From:** Christine McLenan [christine.albertalandtrust@shaw.ca]  
**Sent:** Thursday, August 26, 2010 12:16 PM  
**To:** Christine McLenan  
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October 20-21, 2010 • The Explorer Hotel • Yellowknife

The Canadian Institute's 3<sup>rd</sup> Annual

# Aboriginal Consultation for Industry North of 60°

## Hear from leading experts including:

Avalon Rare Metals Inc.  
Canadian Zinc Corporation  
Dehcho First Nations (*invited*)  
Gowling LaFleur Henderson LLP  
Indian and Northern Affairs  
Canada  
Mackenzie Valley Environmental  
Impact Review Board  
Mackenzie Valley Land  
and Water Board  
Nunavut Impact Review Board  
Parks Canada Western  
and Northern Canada  
Tlicho Government  
University of British Columbia  
Wallbridge Law Office

Receive the critical details you need to form effective  
consultation plans. Get up-to-the-minute information  
on key issues, including:

- Examining the **role of the boards** in an evolving regulatory landscape
- Strategies to **streamline consultation** towards a swift, successful environmental approval
- Lessons learned on **creating open and meaningful consultation** from government and industry
- Practical methods to **engage a community** from Aboriginal leaders
- Gaining first-hand experience on **training and mentorship opportunities**

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**Fundamental changes are taking place that will revolutionize the regulatory framework north of 60°. These federal initiatives will change consultation practices and significantly impact development going forward.**

The time to capitalize on these regulatory changes is now.

Exploration in the North is seeing a comeback as companies are expected to spend twice as much this year over last year. However, inadequate engagement of ongoing and meaningful consultation can lead to costly project delays and community opposition. Are you prepared to take that risk?

The Canadian Institute's annual **Aboriginal Consultation for Industry North of 60°** program will deliver the essential information you need to keep up to speed in this evolving field. Discover best practices and guidelines from Aboriginal communities, industry and government to ensure a successful outcome. Benefit from timely information, including:

- Key updates on court cases affecting the duty to consult
- Exploring employment, training and mentorship opportunities for Aboriginal communities
- Investigating the notion of "adequate consultation"
- Successful strategies to structuring impact benefit agreements
- Lessons learned from industry and Aboriginal leaders on creating a clear consultation process

Take advantage of this unique opportunity to network and learn from leading industry, Aboriginal communities and government.

Sign up early to reserve your spot! Register today by calling 1-877-927-7936 or online at [www.CanadianInstitute.com/AboriginalNorth](http://www.CanadianInstitute.com/AboriginalNorth).

## Distinguished Faculty

**Wilbert Antoine**  
Northern Development Manager  
Canadian Zinc Corporation

**Ryan Barry**  
Director, Technical Services  
Nunavut Impact Review Board

**Ted Blondin**  
Chief Negotiator  
Tlicho Government

**Brian Crane**  
Partner  
Gowling LaFleur Henderson LLP

**Richard Edjericon**  
Chairperson  
Mackenzie Valley Environmental  
Impact Review Board

**Bill Fisher**  
Director General  
Parks Canada Western  
and Northern Canada

**Grand Chief Sam Gargan**  
Dehcho First Nations (invited)

**Ginger Gibson, PhD**  
University of British Columbia

**Willard Hagen**  
Chair  
Mackenzie Valley Land  
and Water Board

**Dr. Bill Mercer**  
Vice President Exploration  
Avalon Rare Metals Inc.

**Garth Wallbridge**  
Wallbridge Law Office

**Representative**  
Indian and Northern Affairs  
Canada

## A "Must Attend" For:

Senior Executives, Directors  
and Managers of  
Community Relations, Aboriginal Relations  
Internal and External Affairs, Stakeholder  
Relations, Project Development,  
Environmental Planning, Government  
and Corporate Affairs, Policy Analysts,  
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## DAY 1: Wednesday, October 20, 2010

8:00 Registration Opens and Coffee is Served ☞

9:00 Opening Remarks from the Program Chair

9:15 Examining the Duty to Consult and Key Court Decisions: How Will They Affect Consultation in the North?

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**Brian Crane**

Partner

Gowling LaFleur Henderson LLP

- Key updates on the Supreme Court of Canada's decision in the *Little Salmon Carmacks First Nation* case
- Examining progress made on the *Rio Tinto Alcan v. Carrier Sekani Tribal Council* court case and its impact on the duty to consult
- What implications will this case have on industry, government and Aboriginal communities?
- Exploring how this case will further define the duty to consult
- How have recent court decisions impacted the notion of 'adequate consultation'?
- Deciphering how recent decisions will impact future resource development in the North

10:00 Navigating Consultation North of 60°: Examining the Role Boards and the Crown Play in Effective Consultation

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**Willard Hagen**

Chair

Mackenzie Valley Land and Water Board

**Ryan Barry**

Director

Technical Services

Nunavut Impact Review Board

- Understanding the role, responsibility, and jurisdiction of governments and boards: Who should be consulted?
- Exploring the role of co-management boards and examining the interplay between boards
- Coordinating efforts between the Crown and boards for trans-boundary projects

- Effective measures to ensure adequate engagement, accommodation and consultation has been conducted
- Practical strategies to expedite the consultation process for industry
- Examining recent changes to the assessment process north of 60° and its potential impact on consultation
- Best practices for working with boards and creating mutually beneficial outcomes

11:15 Networking Coffee Break ☞

11:30 Exploring the Regulatory Framework North of 60°: Successfully Managing Environmental Assessments

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**Richard Edjericon**

Chairperson

Mackenzie Valley Environmental Impact Review Board

- How can industry streamline their environmental assessment process?
- When are environmental assessments required?
- Comparing and contrasting the environmental approval process in Northwest Territories, Yukon and Nunavut
- Ensuring a smooth assessment process: Avoiding common pitfalls in the EA process

12:15 Networking Luncheon for Speaker and Delegates 

1:30 Progress Made on Federal Initiatives and its Effect on Consultation

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**Garth Wallbridge**

Wallbridge Law Office

- Examining the latest developments of the federal government's framework for conducting consultation
- Clarifying the roles and responsibilities for all parties in the new national consultation and accommodation action plan
- Exploring the need for a coordinated response to government and industry for resource development on First Nation lands: What principles, standards and expectations are being developed?

2:15 **Structuring Effective Impact Benefit Agreements**

**Ginger Gibson, PhD**  
University of British Columbia

- Examining the triggers and scope of an effective IBA
- Exploring how these agreements are formulated and their role in negotiation
- What constitutes a successful, sustainable IBA?
- Understanding the steps necessary to create an IBA
- Investigating proven examples of successful IBAs

3:15 **Networking Refreshment Break**

3:30 **Exploring Best Practices for Employment, Training and Mentorship Opportunities in Northern Communities**

**Dr. Bill Mercer**  
Vice President Exploration  
Avalon Rare Metals Inc.

**Wilbert Antoine**  
Northern Development Manager  
Canadian Zinc Corporation (tentatively confirmed)

*Exploring what's worked and what hasn't with respect to training and employment recruitment practices*

- Identifying what industry is doing right and where improvements need to be made with regard to training and mentorship
- Examining approaches to working with local communities – realizing how to gain and build trust
- Effective strategies to attract, train and develop talent in Aboriginal communities
- Examining the social and economic benefits of hiring local talent
- Securing enough manpower over the full life of a project
- Maximizing on training opportunities: Assessing training requirements before the project begins
- Exploring the life cycle of a project and the implications this has on employment
- Creating a greater sensitivity to Aboriginal employees and the environment through training programs

- Incorporating employment opportunities into the consultation process
- Breaking through glass ceilings through effective mentorship programs
- Understanding and incorporating cultural awareness into training programs

4:30 **Chair's Recap and Program Adjourns**

**DAY 2: Thursday, October 21, 2010**

8:30 **Coffee is Served ☐**

9:00 **Opening Remarks from the Program Chair**

9:15 **Mitigating the Environmental Impact of Northern Projects**

**Representative**  
Indian and Northern Affairs Canada

- How can industry and Aboriginal communities work together to reduce the effects of climate change?
- Realising the effects trans-boundary consultation and the potential impact this can have on Aboriginal land
- How is northern development impacting traditional lands?
- Understanding First Nations' cultural and environmental concerns
- Examining how climate change and environmental cues are impacting the environmental impact assessment process
- How have the impacts of climate change impacted boards and regulators?

10:00 **Best Practices for Creating a Clear, Transparent Consultation Process**

*Gaining Insight from the Aboriginal Perspective*

**Grand Chief Sam Gargan**  
Dehcho First Nations (Invited)

**Ted Blondin**  
Chief Negotiator  
Tlicho Government

**Garth Wallbridge**  
Wallbridge Law Office

- Identifying the social, economic and cultural outcomes consultation has on Aboriginal communities
- Examining current and potential stumbling blocks to consultation in Aboriginal communities
- Identifying the strategies to effective collaboration between industry and Aboriginal communities: What has worked, what has not?
- How to avoid overburdening Aboriginal communities with consultation requests
- Exploring when and how Aboriginal communities would like to be approached for consultation
- Practical strategies to engage the community

11:00 **Networking Coffee Break ☕**

11:15 **Best Practices for Creating a Clear Consultation Process**

**Bill Fisher**

Director General

Parks Canada Western and Northern Canada

- Examining proven methods to engage communities
- Creating opportunities for relationship building between Aboriginal communities and industry
- Identifying the potential for significant economic and business growth through well formulated consultation
- Lessons learned from previous consultation and strategies for moving forward to create open and meaningful consultation
- Creating strategic alliances to ensure successful consultation
- Realizing the benefits to effective collaboration between industry and Aboriginal groups

12:15 **Closing Remarks from the Program Chair, Program Concludes**

**Sponsorship & Exhibition Opportunities**

Maximize your organization's visibility in front of key decision-makers in your target market. For more information, contact Senior Business Development Executive Andrew Martinez at 416-927-0713 ext. 241, toll-free 1-877-927-0713 ext. 241 or by email at [amartinez@CanadianInstitute.com](mailto:amartinez@CanadianInstitute.com)

**POST-PROGRAM WORKSHOP**

**October 21, 2010 | 1:30 p.m. to 5:00 p.m.**  
(Registration opens at 1:00 p.m.)

**Best Practices to Maximizing Traditional Land Use Studies in the Environmental Assessment Process**

*In this interactive session, discover ways of integrating traditional knowledge and land use studies into your environmental assessment. Learn to incorporate traditional ecological knowledge into your business strategy in a respectful, culturally appropriate and innovative way. This workshop will focus on practical and proven strategies with ready-to-implement take-away applications. Discover how to:*

- Gain greater understanding of values, traditions and customs, wildlife management strategies, and knowledge underpinning Aboriginal societies
- Use effective methods of integrating traditional land use studies into your environmental assessment
- Integrate traditional knowledge in ecological monitoring systems
- Understand the importance and use of incorporating traditional ecological knowledge
- Overcome barriers associated with cross-cultural settings
- Ensure assessments are conducted in a culturally sensitive manner

**The Canadian Institute's Green Initiatives**

What are we doing to reduce the environmental impact of hosting programs across Canada?

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- ✓ We print all brochures with The Canadian Institute's Environmentally Tri-Certified (FSC, PEFC, SFI) Print Partner
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- ✓ We provide webcast options for individuals unable to travel to our events
- ✓ We encourage our delegates to recycle their program badges

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- ✓ We also work very closely with all program venues to reduce, reuse and recycle

The Canadian Institute's 3<sup>rd</sup> Annual

# Aboriginal Consultation for Industry North of 60°

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To expedite your registration, please mention your Priority Service Code

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## Top Reasons to Attend

- ✓ Gain key updates and improve your understanding of the regulatory framework north of 60°
- ✓ Receive the latest updates on legal cases affecting consultation
- ✓ Get the latest strategies and best practices to build lasting aboriginal and industry partnerships
- ✓ Obtain proven on-the-ground consultation methods to take back to the office
- ✓ Network with industry, government and Aboriginal decision makers

## 5 EASY WAYS TO REGISTER

- Phone:** 1-877-927-7936 or 416-927-7936
- Fax:** 1-877-927-1563 or 416-927-1563
- Email:** CustomerService@CanadianInstitute.com
- Mail:** **The Canadian Institute**  
1329 Bay Street  
Toronto, Ontario M5R 2C4
- Online:** www.CanadianInstitute.com/AboriginalNorth

## ADMINISTRATIVE DETAILS

VENUE: The Explorer Hotel  
ADDRESS: 4825 49<sup>th</sup> Avenue, Yellowknife, NWT  
TEL.: 1-867-873-3531

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For information on hotel room availability and reservations, please contact The Explorer Hotel at 1-867-873-3531.

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November 30 – December 1, 2010 | Sheraton Cavalier, Saskatoon

The Canadian Institute presents

# WESTERN ABORIGINAL CONSULTATION for Industry

Forging Essential Relationships to Realize Project and Business Success

Hear from a distinguished faculty of industry, government, and Aboriginal experts:

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Department of Indian and Northern Affairs Canada

Federation of Saskatchewan Indian Nations

First Nations University of Canada

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Ministry of First Nations and Métis Relations, Saskatchewan

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University of Saskatchewan

Benefit from this opportunity to hear the latest regulations and hot topics including:

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- › Alberta government on the latest consultation and accommodation protocols and the status of the policy review
- › **Key stakeholder views and opinions on consultation** challenges and ideas for surpassing them
- › **National Energy Board** on practices and expectations for consultation
- › **INAC** on clarifying their role in consultation in the provinces and with stakeholders
- › **Cumulative Effects** – exploring what it means and how it may impact your project planning

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**Effectively Managing Conflicts of Interest within Aboriginal Governance Structures and Business Development Corporations** led by Songbird Law Corp. and Ng Ariss Fong Lawyers

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## BUILD ESSENTIAL RELATIONSHIPS TO FURTHER ECONOMIC GROWTH

Consultation is an evolving process, with questions around what it means, what is expected, and what is required. What remains constant is the need to do it and the importance of developing meaningful relationships with project stakeholders.

Both Alberta and Saskatchewan are resource rich provinces and how these resources develop is of major concern to those whose livelihoods depend on the land. Ensure your project is on the right track by working with local groups and government to ensure the duty to consult is met.

The Canadian Institute's Western Aboriginal Consultation for Industry will deliver policy updates, expertise on consultation and relationship building processes, and best practices to keep you on the right track!

Avoid legal pitfalls and project delays due to inadequate consultation. Join industry, government and Aboriginal thought leaders on **November 30 & December 1, 2010**

Don't miss out on our full day seminar on *Effectively Managing Conflicts of Interest within Aboriginal Governance Structures and Business Development Corporations*.

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### DISTINGUISHED FACULTY

#### Chair

**Richard Missens**  
Senior Professor  
First Nations University of Canada

#### Speakers

**Grand Chief Allan Adam (invited)**  
Treaty 8 First Nations of Alberta

**Robert Doucette**  
President  
Métis Nation of Saskatchewan

**Cory Enns**  
Acting Executive Director  
Ministry of Aboriginal Relations  
Government of Alberta

**Lisa Maria Fox**  
Founder and Executive Director  
Sustainability Resources Ltd.

**George Hegmann**  
Principal Environmental Management  
Stantec

**Eric Howe**  
Professor of Economics  
University of Saskatchewan

**Rosanne Kyle**  
Partner  
Janes Freedman Kyle Law Corp.

**Rose C. Laboucan (invited)**  
Chief  
Driftpile Cree Nation

**Amyl Lalji**  
Partner  
Miller Thomson LLP

**Gillis Lavalley**  
Manager, Aboriginal Relations  
SaskEnergy Inc.

**Jennifer McKillop**  
Director, Aboriginal Affairs  
Ministry of Environment  
Government of Saskatchewan

**Crystal McLeod**  
Director, Aboriginal Consultation,  
Ministry of First Nations and Métis Relations  
Government of Saskatchewan

**Brad Mitchell**  
Associate  
McDougall Gauley LLP

**Deni Paquette**  
Aboriginal Engagement Specialist  
National Energy Board

**Audrey Poitras**  
President  
Métis Nation of Alberta

**Daniel Ricard**  
Director General, Litigation Management  
and Resolution Branch/Consultation  
and Accommodation Unit  
Department of Indian and  
Northern Affairs Canada

**Walter Smith**  
Manager of Aboriginal Engagement  
CAMECO

**Danette Starblanket**  
Executive Director, Lands and Resources  
Federation of Saskatchewan Indian Nations

#### Seminar leaders:

**Ming Song**  
President  
Songbird Law Corp.

**Lisa C. Fong**  
Ng Ariss Fong Lawyers

### WHO YOU WILL MEET

Senior Executives, Directors and  
Managers of: Aboriginal Relations,  
Internal and External Affairs,  
Stakeholder Relations, Community  
Relations, Project Development,  
Environmental Planning, Government  
and Corporate Affairs, Policy Analyst  
Partners and In-house Counsel in:

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**DAY 1 | TUESDAY, NOVEMBER 30, 2010**

8:00 Registration Opens and Coffee Is Served

9:00 Opening Remarks by the Chair

**Richard Missens**

Senior Professor  
First Nations University of Canada

9:15 Examining Provincial Consultation Guidelines and Accommodation Protocols in Alberta and Saskatchewan

**Crystal McLeod**

Director, Aboriginal Consultation  
Ministry of First Nations and Métis Relations  
Government of Saskatchewan

**Cory Enns**

Acting Executive Director  
Ministry of Aboriginal Relations  
Government of Alberta

- Examining the status and progress of current Consultation policy/framework
  - Critical updates on Alberta's First Nation Consultation policy review
  - Critical updates on Saskatchewan's Consultation framework
- What are proponents currently using as guidelines?
  - Exploring some of the critical highlights of the process
- Identifying how government funds are currently allocated for consultation
- How is government currently involved in accommodation?
- Understanding how certain treaties are unique and what this means for industry
- Determining the status on Métis consultation guidelines

10:30 Networking Coffee Break

10:45 Key Stakeholder Perspectives on Current Consultation Challenges & Exploring Ideas for Overcoming These Challenges

**Jennifer McKillop**

Director, Aboriginal Affairs, Ministry of Environment  
Government of Saskatchewan

**Cory Enns**

Acting Executive Director  
Ministry of Aboriginal Relations  
Government of Alberta

**Danette Starblanket**

Executive Director, Lands and Resources  
Federation of Saskatchewan Indian Nations

**Grand Chief Allan Adam**

Treaty 8 First Nations of Alberta (invited)

- Learning what each party identifies as current challenges for consultation
- Sharing ideas on possible solutions to these challenges
- Ideas around addressing accommodation aspects in consultation
- Identifying the most important elements of a successful consultation

12:00 Networking Luncheon for Delegates and Speakers

1:15 Facilitating the Project Approvals Process & Planning for an Optimal Operating Environment Through Meaningful Engagement and Relationship Building with Local Communities

**Deni Paquette**

Aboriginal Engagement Specialist  
National Energy Board

**Gillis Lavalley**

Manager, Aboriginal Relations  
SaskEnergy Inc.

- Delving into successful methods for engaging Aboriginal communities
  - Exploring examples of what's working and what hasn't worked
- Considerations for early stages of project planning that will help you win community support
- Understanding communities in which you are looking to operate in and assessing how to deliver the greatest long-term meaningful impact
- Discovering ways to involve local Aboriginal businesses in your project and evaluating partnership opportunities
- Developing partnerships that deal with capacity building – exploring ways of turning the partnerships into on-going relationships

2:30 CAMECO's Community Engagement Efforts and Results in Northern Saskatchewan

**Walter Smith**

Manager of Aboriginal Engagement  
CAMECO

- Hear how Cameco approaches engagement with the local communities
- Learn about dynamic initiatives to ensure true engagement and integration in the communities
  - Hear about the latest opinion gathering project
- Realize the importance of incorporating community input and suggestions
- Understand the value of meaningful relationships and gain insight on ways to maintain these relationships

3:15 Networking Refreshment Break

Panel Discussion

Case Study

3:30 Analyzing How Recent Cases Impact the Duty to Consult and Accommodate: Interpreting What This Means for Industry

**Brad Mitchell**  
Associate  
McDougall Gauley LLP

**Rosanne Kyle**  
Partner  
Janes Freedman Kyle Law Corp.

- Exploring recent case law in Canada that impacts the 'duty to consult' with a particular focus on how it impact industry in Western Canada
- Identifying any new obligations/expectations that have resulted
- Are there established criteria to help define when consultation has been met?
- How does recent case law further define Aboriginal 'rights and title'
  - How does this impact industry?

4:30 Closing Remarks from the Chair - Program Adjourns for the Day

**DAY 2 | Wednesday, December 1, 2010**

8:00 Registration Opens and Coffee is Served

9:00 Opening Remarks by the Chair

**Richard Missens**  
Senior Professor  
First Nations University of Canada

9:15 Clarifying the Role INAC Plays in the Federal Consultation Process, Including the Role with Aboriginal Groups and Stakeholders

**Daniel Ricard**  
Director General  
Litigation Management and Resolution Branch/  
Consultation and Accommodation Unit  
Department of Indian and Northern Affairs Canada

- Examining the role INAC plays within federal government
- Understanding INAC's role in provincial consultation processes
- Appreciating the role INAC plays with industry
  - INAC as a resource for industry
  - Industry's expectations to provide resources for consultation: When is this necessary?
- Outlining INAC's role with Aboriginal groups and representatives
  - Exploring how INAC acts as a resource for First Nations

10:15 Networking Coffee Break

10:30 Understanding the Consultation Expectations of Métis in Alberta and Saskatchewan and How Best to Meet those Duties

**Audrey Poitras**  
President  
Métis Nation of Alberta

**Robert Doucette**  
President  
Métis Nation of Saskatchewan

- Exploring the Crown's duty to consult and accommodate Métis rights
  - What does this mean for industry?
- Determining how Métis want to be approached in Alberta and Saskatchewan
- Identifying best practices to ensure your consultation is inclusive of Métis
- Initiatives underway to increase Métis engagement in resource development
- Learning from examples of successful partnerships with the resource sector and Métis

11:30 Analyzing Aboriginal Populations in Western Canada and Identifying How Industry Can Prepare for the Future Operating Environment

**Eric Howe**  
Professor of Economics  
University of Saskatchewan

- Examining the increase in the Aboriginal population.
  - What does this mean for industry?
- Examining the changes in the Aboriginal Labour Market
  - What will the future labour market look like in Western Canada?
  - How can your organization effectively prepare for the labour change?
- Understanding how your project impacts local communities – socially and economically
- How should these shifts influence Impact Benefit Agreements?

12:15 Networking Luncheon for Delegates and Speakers

1:30 Stewardship of the Land: Understanding and Acting on Cumulative Effects

**George Hegmann**  
Principal and Environmental Management  
Stantec

**Lisa Maria Fox**  
Founder and Executive Director  
Sustainability Resources Ltd.

- Current state of practice and precedence in western and northern Canada of cumulative effects assessment and management (CEAM)



- Limitations, expectations and opportunities of CEAM within current state-of-science and regulatory process
- Opportunities and examples of regional land use plans and regional assessments
- Incorporation of Traditional Knowledge and Aboriginal engagement towards improved understanding, wisdom and meaning
- Regulatory review process for individual project applications and their assessments: what can be done and what should be done
- Examples of Aboriginal engagement with government and industry on CEAM
- Communities facing development proposals: how to effectively engage CEAM

2:30 **Best Practices for Negotiating Effective Impact Benefit Agreements (IBAs): Tips from the Latest Agreements in Canada**

**Amyl Lajji**  
Partner  
Miller Thomson LLP

**Rose C. Laboucan**  
Chief  
Driftpile Cree Nation (invited)

- Exploring the elements of a good IBA and what it entails
- Tips for negotiating from both sides of the table – industry and First Nation
  - Discussion on what's worked and what hasn't
- Delving into best practices for structuring IBAs
- Understanding the various types of agreements possible and the ones most commonly used i.e. Community Benefit Agreement, Impact Benefit Agreement, Information Sharing Agreement
- First hand account of the successes around Driftpile Cree Nation's recent agreement in Northern Alberta
- Update on INAC's framework for creating an IBA

3:30 **Closing Remarks from the Chair**

## FULL-DAY SEMINAR

Monday, November 29, 2010

9:00 am – 4:00 pm (registration opens at 8:30 am)

### Effectively Managing Conflicts of Interest within Aboriginal Governance Structures and Business Development Corporations

**Seminar leader:**

**Ming Song**  
President  
Songbird Law Corp.

**Lisa C. Fong**  
Ng Ariss Fong Lawyers

*During this interactive session, you will learn what constitutes a conflict of interest, share your real life challenges and obtain practical and efficient solutions. By the end of attending this session you will be able to identify potential and actual areas of conflict and take away a working process you can implement.*

Items that will be discussed include:

- Overview of corporate governance – what is it and what is the function of board members?
- Understanding your “fiduciary duty”
- Realizing potential areas that can create conflicts of interest
- Identifying who must comply with obligations
- Determining who's interests need to be considered
- Understanding director's liability to third parties
- Getting into specific examples and solutions of “conflicts of interests”

*Don't miss this opportunity to delve into the practical side of governance structures and the obligations of being part of such structures. Also explore how to deal with conflicts of interest that can arise in these situations.*

*This full day seminar can be booked without registering for the program. The seminar price (see back page) includes morning refreshments, lunch and refreshment breaks.*

Space will be limited so sign up now to guarantee your spot!

### Sponsorship & Exhibition Opportunities

Maximize your organization's visibility in front of key decision makers in your target market. For more information, contact Senior Business Development Executive Andrew Martinez at 416-927-0718 ext 241, toll free 1-877-927-0718 ext 241 or by email at [a.martinez@CanadianInstitute.com](mailto:a.martinez@CanadianInstitute.com)

I really enjoyed learning about various consultation experiences. It assisted in providing me an "outside of the box" understanding on this subject matter.

Alfred Many Heads, Consultation Coordinator  
Siksika Nation

I enjoyed the opportunity to network with colleagues from industry and FN communities.

Allison Perry, Alberta Energy

November 30 – December 1, 2010 | Sheraton Cavalier, Saskatoon

The Canadian Institute presents

# WESTERN ABORIGINAL CONSULTATION for Industry

Forging Essential Relationships to Realize Project and Business Success

## Top Reasons to Attend

- ✓ Explore Saskatchewan's NEW consultation framework
- ✓ Expert panel of key stakeholders share their opinions on current consultation challenges & potential solutions
- ✓ Delve into best practices and case studies on successful engagement and relationship building
- ✓ Network with industry, government and Aboriginal thought leaders

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YES! Please register the following delegate for the Western Aboriginal Consultation for Industry

**Register 4 for the price of 3!**

FEE PER DELEGATE:	Register & Pay by Nov 2, 2010	Register & Pay after Nov 2, 2010
<input type="checkbox"/> Program (on site)	\$1895 + 5% GST = \$1989.75	\$2095 + 5% GST = \$2199.75
<input type="checkbox"/> Program + Seminar	\$2690 + 5% GST = \$3034.50	\$3090 + 5% GST = \$3244.50
<input type="checkbox"/> Seminar Only	\$895 + 5% GST = \$1044.75	\$1195 + 5% GST = \$1254.75
<input type="checkbox"/> Live Webcast (Program Only)	\$1595 + 5% GST = \$1674.75	
<b>Special Pricing for the Aboriginal Community:</b>		
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<input type="checkbox"/> Seminar Only	\$795 + 5% GST = \$834.75	\$895 + 5% GST = \$1044.75
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Program participants will receive a CD-ROM of the program materials as part of their registration fee.		
<input type="checkbox"/> Please add a copy of the *Program Proceedings (BINDER) to my order for \$195 + \$21.95 (S&H) + (applicable taxes) *Published and shipped within 4 weeks from program		
<input type="checkbox"/> I cannot attend but would like information regarding program materials.		

### ADMINISTRATIVE DETAILS

VENUE: Sheraton Cavalier Hotel  
ADDRESS: 612 Spadina Crescent East, Saskatoon  
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### Hotel Reservations

For information on hotel room availability and reservations, please contact Sheraton Cavalier Hotel at 306-652-6770.

### Program Materials

Participants will receive a comprehensive set of program materials prepared by the speakers, as an excellent reference source after the program. If you have paid and are unable to attend, the program materials will be shipped to you upon request only. Request must be received within 30 days upon conclusion of the program.

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Payment must be received in full by the program date to ensure admittance and special pricing. All discounts will be applied to the Program Only fee (excluding add-ons), cannot be combined with any other offer, and must be paid in full at time of order. Group discounts available to individuals employed by the same organization. Groups of 4 will be invoiced individually at 25% off the available rate at the time of registration. For groups of 5 or more please call 1-877-927-7936 for additional discounts.

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STEP 1

STEP 2

STEP 3

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